

# SWIRD

**Given below point wise answers to your questions:-**

**1. Can you provide the results from the home testing? How are the children doing on these tests compared to when they take them in the classrooms?**

Yes, we are providing marks for these home based tests. Our teachers are collecting the answer sheets from the parents, doing assessment, putting comments on the sheets and providing scores for every child. These examined answer-sheets are being returned to the parents during the parent-teacher meeting at the doorstep of each student thrice a month. Since we are taking three tests on every ten-days, we are preparing monthly score sheets by entering scores in three columns and calculating the monthly average score for each month. We have initiated this pattern of study in the last month (Sep. 2020) and are in the process of developing this new system effectively. Only after doing that properly, we will be able to gauge as to how the children are doing on these home based tests, compared to the results of classrooms tests, taken previously. However, the overall reflection of the teachers in this regard during the last teachers-team meeting has been satisfactory.

**2. Has SWIRD considered using soap or gloves instead of hand sanitizers? Based on recent data, COVID is not transferred via touching so we believe hand sanitizers will not be as effective. Soap and gloves are better alternatives and cheaper than hand sanitizers.**

Yes, we are considering a revision in our budget in this regard. Nowadays, it has become a habit for most of the community people to sanitize hands, either by using soaps or by sanitizers. Soaps, sanitizers, disinfectants etc. have become the part of day-to-day life for everyone. We hope that our teachers are sensitized enough to take proper precautions during their visits to the children's residences and there is no need to bear any extra cost from our project budget for this head. Our teachers won't mind to bear this cost personally. Therefore we are not asking for hand sanitizers or soaps for teachers and would like to delete this line-item from our budget.

**3. Are the landlords in dire need of money? If SWIRD does not pay the landlords, will it hurt the relationship?**

We mentioned in our previous mail that some landlords started grumbling about their financial loss. Few of them were looking for new tenants. Few of them opted for a partial rent to give us possession, which we felt justified and SWIRD decided to give 25% of the monthly rent of 10 school buildings for just keeping possession in those rented buildings for the period of 6 months from July to Dec. Anyway, we will once again negotiate with them on this matter and will sort out the issue locally. If we have to pay some money, we will bear the expenses from our organizational reserve fund. We won't mind to delete this line-item from our proposed budget.

**4. What will be the budget when the children go back to school? We are trying to compare the budget covering July 2020 to Dec 2020 vs July 2020 to Mar 2021. Will the budgets be significantly different? Which budget line items will be impacted?**

Before we discuss in regard to budget and compare the budget covering the period from 'July 2020 to Dec 2020' vs 'July 2020 to Mar 2021', it is next to impossible to make any budget planning unless we can take a policy decision as to when our schools will be reopened.

Situation here is very confusing to take a concrete decision for everyone to open schools. Various types of suggestions and advices are coming from various corners and Government authorities are fumbling to take any concrete decision in this regard. Some provisional dates are being announced but nobody can stick to that. However, Government of India has made an announcement to reopen

schools partially in a phased manner. Initially senior students of Class 12 down to 9 will be allowed to come to schools sometimes in October 2020 and middle level classes may be in November 2020 and so on. In view of these we presume that pre-primary schools will get clearance to reopen at the last phase, not before December. Under this situation SWIRD has taken a firm decision that we are not going to open our school till December end or to say specifically we will reopen on and from 1<sup>st</sup> January 2021.

Hence, bases on the above said decision we are giving you two budget- proposals, one budget from 'July 2020 to Dec 2020') and another budget from January to March 2021

Thus we can add the total cost of 6 months and total cost of 3 months to get the total cost of 9 months. Hence you can easily compare the budget of 6 months covering July 2020 to Dec 2020 vs budget of 9 months July 2020 to Mar 2021.

Now please see and compare the budgets given below:-

<b>Budget for 'July 2020 to Dec 2020' ( Six months)</b>		
<b>(schools are remaining closed but students are studying at home with parents-teachers coordination and exercising home based tests)</b>		
	<b>Expenditure line items</b>	<b>INR</b>
1.	Salary for 10 Teachers for 6 months from July to Dec 2020 ( @ Rs. 2200 per month X 6 months X 10 heads )	1,32,000
2.	Salary for 2 Field Monitors for 6 months from July to Dec 2020 ( @ Rs. 2700 per month X 6 months X 2heads )	32,400
3.	Salary for Accountant for 6months from July to Dec 2020 ( @ Rs. 2500 per month X 6 months )	15,000
4.	Salary for Doctor for 6 months from July to Dec 2020 (@ Rs. 3000 per month X 6 months )	18,000
5.	Travelling Allowances for two field monitors for 6 months from July to Dec 2020 (@ Rs. 1000 per month X6 months X 2heads )	12,000
6.	Expenses for printing a bunch of 400 test papers, thrice a month for the period of 4 months from September to December 2020. ( @ Rs 800 per bunch X 3 occasions /month X 4 months )	9,600
7.	Allowances to meet fuel and minor-maintenance cost of the motorbike of the Project Director including field tea- refreshment etc. for 6 months from July to Dec 2020 @ Rs2000(monthly)x6 months	12,000
8.	Travelling / field refreshment allowance for 10 teachers for 4 months from September to December 2020. @ Rs10 per day for about 25 days in a month = Rs250. (@ Rs. 250 per month X 10 teachers X 4 months )	10,000
10.	Administrative Expenses for SWIRD @ 2500 per month for 6 months from July to Dec 2020 ( Rs.2500X 6)	15,000
11.	Cost of additional books - materials during the Covid-19 period Two drawing books (Rs. 15/-x2 and a set of pastel colour pencils Rs 30/-) @ Rs60 x 400 units  ( ## please see the clarification to your question no. 5 below)	24,000
	<b>TOTAL</b>	<b>2,80,000</b>

<b>January 2021 to March 2021 (Three months)</b>		
<b>(Schools will be opened and will run normally.)</b>		
	<b>Expenditures</b>	<b>INR</b>
1.	Cost for rent of schools sheds per month for 10 schools. @ Rs. 500per school per month ( Rs500/- x 10 sch.s x 3 months )	15,000
3.	Estimated cost for chalk, duster, roll call register etc. @ Rs 100 per month on an average per school for 3 months for 10 schools (Rs 100/- x 10 sch.s x 3 months )	3,000
4.	Salary for 10 Teachers for 3 months from January to March 2021 ( @ Rs. 2200 per month X 3 months X 10 heads )	66,000
5.	Salary for 2 Field Monitors for 3 months from January to March 2021 ( @ Rs. 2700 per month X 3 months X 2heads )	16,200
6.	Travelling Allowances for two field monitors for 3 months from January to March 2021 (@ Rs. 1000 per month X3 months X 2heads )	6,000
7.	Salary for Accountant for 3 months from January to March 2021 ( @ Rs. 2500 per month X 3 months )	7,500
8.	Salary for Doctor for 3 months from January to March 2021 (@ Rs. 3000 per month X 3 months )	9,000
9.	Cost for provisions of medicines for all the poor students to be given during illness under special cases only ( Lump sum- Rs 1000 per month X3 month)	3,000
10.	Allowances to meet fuel and minor-maintenance cost of the motorbike of the Project Director including field tea- refreshment etc. for 3 months from January to March 2021 @ Rs2000(monthly)x3 months	6,000
11.	Expenditure for conducting Annual examinations @ Rs.500/- per school (500x10schools )	5,000
12.	Expenses for service charge to an external auditor to audit and provide fund utilization certificate to Gov. of India for this foreign fund as per FCRA for the entire fiscal year towards this project.	3,000
13.	Administrative Expenses for SWIRD @ 2500 per month for 6 months from July to Dec 2020 ( Rs.2500/-X 6)	15,000
	<b>TOTAL</b>	<b>1,54,700</b>

**Total project cost at a glance**

Project cost for 6 months , 3 months & 9 months	<b>Amount</b>
<b>July 2020 to Dec 2020 ( Six months )</b>	<b>2,80,000</b>
January 2021 to March 2021 (Three months)	1,54,700
<b>July 2020 to March 2021 (Nine months)</b>	<b>4,34,700</b>

#### **5. Does SWIRD need additional books or materials during the Covid-19 period?**

Yes, it would be justified to consider that the little children are studying at home and don't get any opportunity to play with their friends. Little kids of 3-4 years might be suffering from monotony and it is necessary to provide them with some sort of additional attractive materials like educational toys, drawing books and colour pencils etc. so that they can spend some quality time with those materials to play and learn. We understand that giving toys to 400 children will be highly expensive. Therefore we propose to give them drawing books and colour pencils. This line item has been added in the budget given above for the period, 'July 2020 to Dec 2020' (Six months).

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