

Asha for Education™

Site Visit Questionnaire

P.O. Box 322 • New York • NY 10040-0322

www.ashanet.org

Dear Volunteer

Thanks for conducting this site visit.

The following set of questions is only a suggested guideline. Some of the following questions may not be relevant or applicable to the particular project you are visiting, but please do try to answer as many of them as possible. Please note that Part sB & C necessitate that the information be gathered through conversations with the children and their parents, and not simply the group's teachers and staff.

Please feel free to attach any documents/photos you feel are pertinent to the project.

Thanks.

- Asha for Education

Date: Jul. 21, 15

Name of the Project: After School Programme

Name of the Organisation Running the Project (if different): PUDIYADOR

Was your site visit announced? Yes, it was planned

No, it was a surprise visit

	Project Contact	You Name (Asha volunteer conducting the visit)
Name	Mrs Usha Rani	R S Raghavan
Address	Lotus Colony Center 4 E, Lotus Colony (Near Besant Nagar Bus Depot) Besant Nagar Chennai 600 090 Tamil Nadu	D 3, Indus Vaigai 16, Porur Street Tambaram East Chennai 600 059
Phone(s)	9445421070	9445273372
Fax	-	-
E-mail		raghavan.rsr@gmail.com

PART A: Particulars about the organization and its environment

1. What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)

Community development 20% Education 60% Health 10%
Other 10% (please specify) Cultural

2. What is the administrative structure of the group (e.g. Board of Directors/Grassroots-based)?

This centre is having 3 teachers. Mrs Usha Rani is the head of this centre.

3. Are there any other organizations working in the area providing any one or all of the services provided by the visited organization? (Briefly mention their names and their objectives)

Organization	Objectives of the organization
NIL	

PART B: The organization and the community it serves

(Information to be gathered from parents and children)

1. Approximately how many families live in the area? About 150 families are living in this area.

2. What do the parents do for a living? (Agricultural worker, Daily wage laborer etc.)

Predominantly they are Irula Community and do menial work. Besides Adhi Andhra people are also living..

3. At the time of enrolment, does the school ask for the names of both parents?

Yes No, just the father's name No, just the mother's name

4. How often do the teachers meet the parents?

Atleast one a month. If required more meeting takes place.

5. How do the parents participate in the organization's activities? (e.g. by contributing their time, money or labor in the school's activities etc.)

Not a significant contribution by money or labour.

6. Are there any Government Schools in the area? Yes No

7. If yes, how far are the Government Schools from the community? Near by. One schools is functioning. 1. Government School - has classes upto 12th standard.

8. Why did the parents choose this school over the Government School?

Not applicable

9. When you visited, how many children were present in the class? 31

What is the regular class strength? 31

Comments: All the students are in class 1 to 5; except for 3 students who are in higher class (above 5th standard)

10. Do the children seem to enjoy coming to school?

Yes .Very much

PART C: Project particulars

(Information to be gathered from students and staff)

1. What is the mode of teaching in the school? (Check the appropriate choices)

- A. Formal (State Board, Central Board etc.) **till what class? 5th**
 B. Non-Formal Education (NFE) **do the students also attend formal school?**
 C. Vocational
 D. Other . Please specify _____

2. If A (Formal), up to what grade(LKG, 5th, 7th etc.) does the school conduct classes?

This project is "after school programme", So this centre support and guide the students in learning, doing home work etc. Children upto upto 5th Standard are covered.

3. If B (Non-Formal Education) how many of the children also attend formal schools in the area?

All 31

If none do, does the project plan this for the future?

4. *If Non-Formal Education, does the organization create its own study material (books, games)?*

Games are designed by teachers.

5. *If C (Vocational), what do the children do after they finish training?*

Not applicable

6. *How many staff or volunteers are recruited from the community?* 3

How many of the staff are women? All 3

7. *How many teachers have left the school in the past one year, and why?*

8. *How many new teachers have joined in the past year?* None

9. *Does the organization train the teachers?* Yes No

If yes, how do they provide the training? Pudiyaador is arranging the following training programmes for teachers:

1. Teacher Team Building Meeting
2. Ramanujam Maths training

10. *How much is the staff paid?*

Is it on par with the salary paid to the staff in the Government schools? Yes No

PART D: Financial resources of the organization

(Feedback from the person conducting the site visit)

1. *Do you think the proposed amounts in the budget are reasonable?* Yes No Maybe

2. *Are all items covered in the budget?* Yes No Maybe

Comments:

3. *Is there anything you think should be added or removed from the budget?*

Yes No

If you recommend any changes to the budget, please explain your reasons for this.

4. Did you discuss the proposed changes with the project? If so, please describe their response.

Not applicable

PART E: Comments

(Feel free to attach documents if necessary)

Centre in charge and another teacher briefed me on the following:

- Daily activity at the centre with time schedule (4.00 pm to 8.00 pm)
- Activities undertaken on Saturdays and Sundays with time schedules
- Also briefed on cultural activity and cleanliness/hygiene activities undertaken.

They also informed that on some Saturdays / Sundays, they conduct joint programmes with Urur Kuppam Center. Children are taken to the other center for group activities.

I find the team is committed and motivated in their task. They are able to enthuse children in their activities.

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Please feel free to attach any documents/photos you feel are pertinent to the project.

Thanks.

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Date: Jul. 21, 15

Name of the Project: After School Programme

Name of the Organisation Running the Project (if different): PUDIYADOR

Was your site visit announced? Yes, it was planned

No, it was a surprise visit

	Project Contact	You Name (Asha volunteer conducting the visit)
Name	Mrs Kumutha	R S Raghavan
Address	Urur Kuppam centre J 5, Sastri Nagar Boys Club 1 st Cross Street Urur Kuppma Besant Nagar Chennai 600 090 Tamil Nadu	D 3, Indus Vaigai 16, Porur Street Tambaram East Chennai 600 059
Phone(s)	9094111876	9445273372
Fax	-	-
E-mail		raghavan.rsr@gmail.com

PART A: Particulars about the organization and its environment

1. What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)

Community development 20% Education 60% Health 10%
Other 10% (please specify) Cultural

2. What is the administrative structure of the group (e.g. Board of Directors/Grassroots-based)?

This centre is having 5 teachers. Mrs Kumutha is the head of this centre.

3. Are there any other organizations working in the area providing any one or all of the services provided by the visited organization? (Briefly mention their names and their objectives)

Organization	Objectives of the organization
NIL	

PART B: The organization and the community it serves

(Information to be gathered from parents and children)

1. Approximately how many families live in the area? Approximately 200 families are living in this area.

2. What do the parents do for a living? (Agricultural worker, Daily wage laborer etc.)

They are fishermen.

3. At the time of enrolment, does the school ask for the names of both parents?

Yes

No, just the father's name

No, just the mother's name

4. How often do the teachers meet the parents?

Atleast one a month. If required more meeting takes place.

5. How do the parents participate in the organization's activities? (e.g. by contributing their time, money or labor in the school's activities etc.)

Not a significant contribution by money or labour.

6. Are there any Government Schools in the area? Yes No

7. If yes, how far are the Government Schools from the community? Near by. Two schools are functioning. 1. Arignar Anna Higher Secondary School - has classes upto 12th standard.

2. Urur Alcott Kuppam School - has classes upto 5th standard.

8. Why did the parents choose this school over the Government School?

Not applicable³⁰

9. When you visited, how many children were present in the class? 31

What is the regular class strength? 35

Comments: Other students were expected to come to class; reason for absence is not known.

10. Do the children seem to enjoy coming to school?

Very much

PART C: Project particulars

(Information to be gathered from students and staff)

1. What is the mode of teaching in the school? (Check the appropriate choices)

- A. Formal (State Board, Central Board etc.) **till what class?** 5th
 B. Non-Formal Education (NFE) do the students also attend formal school?
 C. Vocational
 D. Other . Please specify _____

2. If A (Formal), up to what grade(LKG, 5th, 7th etc.) does the school conduct classes?

This project is "after school programme", So this centre support and guide the students in learning, doing home work etc. Children upto upto 5th Standard are covered.

3. If B (Non-Formal Education) how many of the children also attend formal schools in the area?

All 35

If none do, does the project plan this for the future?

4. *If Non-Formal Education, does the organization create its own study material (books, games)?*

Games are designed by teachers.

5. *If C (Vocational), what do the children do after they finish training?*

Not applicable

6. *How many staff or volunteers are recruited from the community? 5*

How many of the staff are women? All 5

7. *How many teachers have left the school in the past one year, and why?*

One left in September 2014 due to personal reasons.

8. *How many new teachers have joined in the past year? None*

9. *Does the organization train the teachers?* Yes No

If yes, how do they provide the training? Pudiyaador is arranging the following training programmes for teachers:

1. Teacher Team Building Meeting
2. Ramanujam Maths training

10. *How much is the staff paid?*

Is it on par with the salary paid to the staff in the Government schools? Yes No

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(Feedback from the person conducting the site visit)

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