



Asha for Education™

Site Visit Questionnaire

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Dear Volunteer

Thanks for conducting this site visit.

The following set of questions is only a suggested guideline. Some of the following questions may not be relevant or applicable to the particular project you are visiting, but please do try to answer as many of them as possible. Please note that Parts B & C necessitate that the information be gathered through conversations with the children and their parents, and not simply the group's teachers and staff.

Please feel free to attach any documents/photos you feel are pertinent to the project.

Thanks.

- Asha for Education

Date: 20/01/25

Name of the Project: Childlife Preserve Shishur Sevay

Name of the Organization Running the Project (if different):

Was your site visit announced? Yes, it was planned ☒

No, it was a surprise visit ☐

	Project Contact	Your Name (Asha volunteer conducting the visit)
Name	Michelle Harrison	Sandeep Sarkar
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PART A: Particulars about the organization and its environment

1. What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)

Community development ____% Education 70 % Health 30 %
Other ____% (please specify)

2. What is the administrative structure of the group (e.g. Board of Directors/Grassroots-based)?

It is a FCRA registered society, licensed as a home for children by the West Bengal Directorate of Social Welfare. It is registered under West Bengal Societies Act XXVI of 1961.

3. Are there any other organizations working in the area providing any one or all of the services provided by the visited organization? (Briefly mention their names and their objectives)

Organization	Objectives of the organization
Sahapur Sabitri Balika Vidyalaya	School for girl children from Class V-XII. It is a West Bengal Department of Education managed educational institution for regular children. It is not a school for children with special needs.

PART B: The organization and the community it serves

(Information to be gathered from parents and children)

1. Approximately how many families live in the area? NA

2. What do the parents do for a living? (Agricultural worker, Daily wage laborer etc.)

The organization takes care of orphaned girls who do not have any families.

3. At the time of enrolment, does the school ask for the names of both parents?

Yes ☐

No, just the father's name ☐

No, just the mother's name ☐

4. How often do the teachers meet the parents?

n/a

5. How do the parents participate in the organization's activities? (e.g. by contributing their time, money or labor in the school's activities etc.)

n/a

6. Are there any Government Schools in the area? Yes ☒ No ☐**7. If yes, how far are the Government Schools from the community?**

Less than a mile away

8. Why did the parents choose this school over the Government School?

n/a

9. When you visited, how many children were present in the class? 13 students.***What is the regular class strength?***

13- This is the number of students Shishur Sevay supports.

Comments:**10. Do the children seem to enjoy coming to school?**

We interacted with several students, and they did enjoy coming to school. Many talked about their hobbies and projects they were currently working on. Many of the students also became teachers at the Smart Center as they love being with the school. Some of the students and teachers also have an interest in education and are currently studying for their entrance exams, while others are pursuing careers in their hobbies such as painting.

PART C: Project particulars*(Information to be gathered from students and staff)***1. What is the mode of teaching in the school? (Check the appropriate choices)**A. Formal (State Board, Central Board etc.) ☐ ***till what class?***B. Non-Formal Education (NFE) ☐ do the students also attend formal school?

C. Vocational ☐

D. Other ☒ Please specify Open School

2. *If A (Formal), up to what grade(LKG, 5th, 7th etc.) does the school conduct classes?* Non formal.

3. *If B (Non-Formal Education) how many of the children also attend formal schools in the area?*

If none do, does the project plan this for the future?

4. *If Non-Formal Education, does the organization create its own study material (books, games)?*

5. *If C (Vocational), what do the children do after they finish training?*

6. *How many staff or volunteers are recruited from the community?*

23

How many of the staff are women?

The majority of the staff is women. The tabla and dance teachers are male but all the other staff is female.

7. *How many teachers have left the school in the past one year, and why?*

1 teacher have left in the past year due to personal reasons. One teacher has been terminated due to non-compliance.

8. *How many new teachers have joined in the past year?* 6

9. *Does the organization train the teachers?* Yes ☒ No ☐

If yes, how do they provide the training?

The organization provides support on how to deal with students with disabilities and spend 36000 INR on teacher training.

10. *How much is the staff paid?*

Asha Cornell gave 840000 INR to staff in a year.

Is it on par with the salary paid to the staff in the Government schools? Yes ☒ No ☐

PART D: Financial resources of the organization

(Feedback from the person conducting the site visit)

1. *Do you think the proposed amounts in the budget are reasonable?* Yes No ☐ Maybe ☐ ✓

2. *Are all items covered in the budget?* Yes No ☐ Maybe ☐ ✓ Comments:

3. *Is there anything you think should be added or removed from the budget?*

Yes ☐ No ✓

If you recommend any changes to the budget, please explain your reasons for this.

4. *Did you discuss the proposed changes with the project? If so, please describe their response.*

PART E: Comments

(Feel free to attach documents if necessary)

This is only a part of the total budget being supported.