



Asha for Education™

Site Visit Questionnaire

Asha Zurich • Weidmannstrasse 14 • 8046 Zurich

www.asha-zurich.ch

Dear Volunteer

Thanks for conducting this site visit.

The following set of questions is only a suggested guideline. Some of the following questions may not be relevant or applicable to the particular project you are visiting, but please do try to answer as many of them as possible. Please note that Parts B & C necessitate that the information be gathered through conversations with the children and their parents, and not simply the group's teachers and staff.

Please feel free to attach any documents/photos you feel are pertinent to the project.

Thanks.

- Asha for Education

Date: 03/02/2012

Name of the Project: Palas Project

Name of the Organisation Running the Project (if different): Vishwa Mandal Sevashram,
Shirpur

Was your site visit announced? Yes, it was planned ☒ No, it was a surprise visit ☐

Project Contact		You Name (Asha volunteer conducting the visit)
Name	Fr. Neelam Hopes / Fr. Joseph P	ANUP MEHTA
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PART A: Particulars about the organization and its environment

1. What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)

Community development 25 % Education 75 % Health check-ups %
Other % (please specify)

2. What is the administrative structure of the group (e.g. Board of Directors/Grassroots-based)?

(a) VMS is registered as a trust & has trustees in the governing body

(b) Fr. Neelam is part of the body & also local co-ordinator

3. Are there any other organizations working in the area providing any one or all of the services provided by the visited organization? (Briefly mention their names and their objectives)

Organization	Objectives of the organization
Zila Parishad school	Govt. schools are physically present in the villages. However, the teachers don't visit regularly.
Anand Sadan	Women's boarding school is run at the same place opp. VMS center supported by Jesus run by "nuns" to impart education to girls including those from Palas schools.

PART B: The organization and the community it serves
(Information to be gathered from parents and children)

1. Approximately how many families live in the area? Approx. 30 families in each Padas

2. What do the parents do for a living? (Agricultural worker, daily wage laborer etc.)

Agriculture, Daily wage during non-farming season

3. At the time of enrolment, does the school ask for the names of both parents?

Yes ☐

No, just the father's name ☒

No, just the mother's name ☐

4. How often do the teachers meet the parents?

Once in a month to update about various initiatives.

5. How do the parents participate in the organization's activities? (e.g. by contributing their time, money or labor in the school's activities etc.)

Parents/Pati contribute by way of providing their home for running the school. They also encourage other villagers to send their kids.

6. Are there any Government Schools in the area?

Yes ☒ No ☒

(a) schools are not operational in all areas & hence Palas schools are held to ensure childrens get Educational Support

(b) If schools in the area are operational, Palas discontinue classes & shift focus to areas/villages with no school

7. If yes, how far are the Government Schools from the community? — Approx. half a km

8. Why did the parents choose this school over the Government School? — The teachers in Govt. school does not visit the school on a daily basis & there is no monitoring from the Govt side to ensure kids are taught every day.

9. When you visited, how many children were present in the class? — Approx. 25

What is the regular class strength? 25-30 children

Comments: — The range of kids depends upon season. The strength is lower when parents of the students have to leave village for few months due to employment

10. Do the children seem to enjoy coming to school?

— Yes. They enjoy coming to schools & look forward to hear from teachers on learning languages. They are very enthusiastic about the same.

PART C: Project particulars

(Information to be gathered from students and staff)

1. What is the mode of teaching in the school? (Check the appropriate choices)

A. Formal (State Board, Central Board etc.) ☐ till what class? —

B. Non-Formal Education (NFE) ☒

C. Vocational ☐

D. Other ☐. Please specify —

2. If A (Formal), up to what grade (LKG, 5th, 7th etc.) does the school conduct classes? —

6. How many students are currently enrolled? — Approx. 800
past 12 months? — Approx. 80-100 How many new students were enrolled in the

7. How many left in the past 12 month, and why? — 40-50

8. How many school days were missed in the past 6 months by all students? — NA

9. How many days was the school open in the past 6 months? — open whole year except for Summer holidays

10. How many staff or volunteers are recruited from the community? — All dedicated staff except for co-ordinator are from community.
How many of the staff are women? — 2-3

11. How many teachers are there in total? Approx. 30

How many new teachers have joined in the past 12 months? 3-4

12. How many teachers have left the school in the past 12 months, and why? 3-4

13. How many days did the teachers miss work in the past 3 months? NA

14. Does the organization train the teachers?

Yes ☒ No ☐

If yes, how do they provide the training? _____

15. Does each child have their own books? How many books does a child have on average? only 2
books with 2 exercise books provided to each children

16. Does each child have their own school uniform? Are there enough school uniforms for all children? School uniforms are provided by Asha. Also plans are to provide uniforms Annually.

17. How much is the staff paid? _____

Is it on par with the salary paid to the staff in the Government schools?

Yes ☐ No ☒

(Please have a look at the accounting books of the organization and answer the following questions)

18. Have the teacher salaries in the last 6 months been paid on time?

Yes ☒ No ☐

PART D: Financial resources of the organization

(Feedback from the person conducting the site visit – you may again request the accounting books/overview of Operating Expenses (OPEX))

1. Is there a deviation between the OPEX and our approved budget?

Yes ☐ No ☒

Are all items covered in the budget? Yes ☒ No ☐ Maybe ☐

If yes, what is the deviation (list per item)?

2. Do you think the proposed amounts in the budget are reasonable?

Yes ☒ No ☐ Maybe ☐

3. Is there anything you think should be added or removed from the budget?

Yes ☒ No ☐

4. Did you discuss the proposed changes with the project? If so, please describe their response.

- Wee need to educate kids on Hygiene factors, which cuently are missing.
- If we can allocate some funds by providing warm cloth which will save kids from Extreme cold weather.

Anup