

June 27, 2013



Memorandum of Understanding

This document represents an agreement between

<p><u>Asha Zurich</u> Indranil Bhattacharya Weidmannstrasse 14, 8046 Zürich, Switzerland asha_zurich@yahoo.com</p>	<p><u>VishwamandalSevashram , Dule, Maharashtra</u> Assis Rodrigues Dule, Maharashtra assisij@gmail.com</p>
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1. Objectives

Imparting formal basic education to children at the VishwamandalSevashram,Dule, Maharashtra.

2. Commitments of Asha Zurich

- Asha Zurich has agreed to fund a part of the costs of VishwamandalSevashramfor the year 2013.
- The full budget for the year 2013 is highlighted in Appendix 1 which is the agreed expenditure break up for the project for the school year 2013.
- Asha Zurich committee has agreed to fund amount INR 8,00,000for the year 2013 will be sent in two instalments. Details highlighted in Appendix 1.
 - o First Instalment – INR 4,00,000
 - o Second Instalment – INR 4,00,000

3. Commitments of VMS

- To prepare children for government school (5th standard)
- To inculcate the habit of going to school regularly in children.
- To provide a report every five-months to Asha Zurich containing the details of the educational goals achieved, planned educational goals for the near future and expenditure incurred (along with receipts) and the foreseen expenditure for the next six months.
- Keeping Asha Zurich informed about the immediate next destination of children after their studies at VMS.
- Identifying students with scholastic and extra-curricular potential and recommending them to Asha Zurich for scholarships.
- To make sure that the school is running well and the kids get quality education.
- Monitor and maintain the quality of teachers
- Co-ordinate with the school committee, villagers and parents of the kids in the Villages.

Weidmannstrasse 14 , 8046 Zurich, Email: asha_zurich@yahoo.com

TRUSTEE
THE SHIRPUR VISHWA MANDAL SEVASHRAM
SHIRPUR, DIST-DHULE, MAHARASHTRA - 425 405

May 30, 2013



4. Tentative timelines

- Start of the academic year – January 2013 (After finalization of MoU)
- 5th month (May, 2013): Submission of first 5-month report by VMS
 - o Report 1: Education Component (Goals achieved, targets planned, number of dropout students, number of teachers changed/resigned, students who are entitled to scholarship for the year 2012)
 - o Report 2: Expenditure statement (Expenditure incurred and foreseen along with details, receipts, etc.)
 - o Report 3: Details of students who passed out of VMS and are continuing studies in schools
- 6th Month (June, 2013): Review of VMS reports by AshaZurich followed by release of second instalment.
- 10th Month (October, 2013): Submission of second 5-month report by VMS
 - o Report 1: Education Component (Goals achieved, targets planned, number of dropout students, number of teachers changed/resigned)
 - o Report 2: Expenditure statement (Expenditure incurred and foreseen along with details, receipts, etc. besides the Chartered Accountant's attested copy of the expenditure incurred)
- 10th Month (October, 2013): Submission of proposal for the year 2014 by VMS
- 10th Month (October 2013): Submission of site visit report (if any)
- 12th Month (December, 2013): Decision on continuing funding by AshaZurich.

5. Project Site Visits

- VMS shall agree to allow members of Asha for education or other people delegated by AshaZurich to conduct site visits to visit the project site.

6. Other

- This MoU will be suspended if either of the parties fails to honour any of their above mentioned commitments.
- Any further collaboration between Asha Zurich and VMS will need a new MoU to be signed separately.

We appreciate the noble work being done by VMS and wish to stay updated on their progress and work in future.

Date: 20.05.2013

Indranil Bhattacharya
President, Asha Zurich
Dhule District, Maharashtra

Ms. Varsha Gandhi
Project coordinator, VMS

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Neelam
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SHIRPUR VISHWA MANDAL SEVASHRAM
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Appendix I – Budget details for VMS – Dhule District, Maharashtra – 2013
Break-up of expenditure for the academic year 2013.

Budget für the year Jan 2013 to December 2013			
No.	Particulars	Amount	
1	Teachers' Salaries @ Rs.1000 x 11 months x 33 classes	363'000.0	
	Supervisor's salaries @ Rs. 3000 x 12 months x 3 supervisors	108'000.0	
	*Co-ordinators salary @ Rs. 5000 x 11 months x 1 co-ordinator	55'000.0	
	Teachers, Supervisors & Coordinators Diwali bonus (salary for extra month)	51'800.0	
	*In effect from Jan 2013		
2	Teachers *Travel @ Rs. 300 x 11 months x 16 classes	52'800.0	
	Teachers **Travel @ Rs. 70 x 11 months x 30 teachers	23'100.0	
	Supervisors Travel @ Rs. 1000 x 12 months x 3 supervisors	36'000.0	
	Co-ordinators Travel @ Rs.6000 x 11 months x 1 co-ordinator	66'000.0	
	Trs. Training by LFW - @ Rs.70 x 14 teachers x 4 weekends (New)	3'920.0	
	Palas Students Study Camp – Travel - @ Rs.60 x 70 students	4'200.0	
	* For extra time that they spend in walking or cycling to reach their classes. Right now we have such 16 class's rest of the classes have teachers from the same village. This no. differs when teacher's leave or when we start a new class.		
	**Travel for monthly training to our centre. We have 30 teachers and 33 classes		
3	Teachers Monthly Trainings - *B&L @ Rs. 85 per day x 20 days x 34	57'800.0	
	Trs. Training by LFW - B&L @ Rs.85 x 8days x 14 teachers	9'520.0	
	Palas Students Study Camp - B&L @ Rs. 40 x 70 students x 10 days (one camp)	28'000.0	
	*B & L = Boarding & Lodging		
	**30 teachers + 3 supervisors + 1 coordinator = 34		
4	Stationary	47'912.0	
	Teaching Aids	26'197.0	
	Administrative Expenses	24'000.0	
5	BalMelawa (New activity)	51'800.0	
6	Boarding Fees (New)	70'000.0	
	TOTAL	1'079'049.0	

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