

Minutes of Monthly Meeting

Date	02.10.2015
Time	19:00 – 21:00
Venue	GZ Oerlikon
Attendees	Rajesh, Pratyush, Jenny, Aryan, Rajdeep, Samyuktha, Namita, Hans, Justhy, Indranil, Stefania

Topic	Birthday based donation program
Summary	<ol style="list-style-type: none">1. Website page where a person can make a donation and receive a PDF certificate for that, which they can then send to the beneficiary.2. Rajesh showed the first prototype.
Action Point	---
Responsibility	Rajesh
Timeline	End of November

Topic	Accounting software
Summary	<ol style="list-style-type: none">1. Software purchased. Doris to be trained by Rajesh.
Action Point	---
Responsibility	Rajesh, Doris
Timeline	End of October

Topic	Investment of funds
Summary	Two ways of spending our funds are discussed (and will be further discussed next meeting). <ol style="list-style-type: none"> 1. Strengthen existing projects – project coordinators are asked to suggest budgets for new subprojects. 2. Take up other new projects (adopting some from other chapters or initiating new ones),
Action Point	To decide whether a new project will be taken up, after evaluating the financial situation adjusting the cost for subprojects
Responsibility	Project coordinators, Doris, Prat
Timeline	November Meeting

Topic	SACSAS
Summary	<ol style="list-style-type: none"> 1. Namita dicussed with the project coordinator about improving the falling attendance rate. She suggested a pilot project of cash rewards for attendance and performance. It was accepted and in the next meeting funds will be approved. <p>LBP</p> <ol style="list-style-type: none"> 1. Rajdeep gave a presentation based on Subhankar’s site visit. It was very positive. 2. One issue was with tobacco consumption by students/pupils. Rajdeep will follow up with project partner on how to reduce tobacco consumption. 3. Support might be needed for purchase of better educational computer software. 4. Support might be needed to purchase better sport equipment. <p>VMS</p> <ol style="list-style-type: none"> 1. Site visit was done by Abhay Agarwal. The feedback was very positive. 2. Second installment of funds was transferred. 3. A budget of INR 400,000 was approved for uniform (2 per child for the 750 children in total) is approved. 6 yes, 0 no, 0 abstain.

Ved Vignan Mahavidyapeeth

1. FCRA documents received. Funds transferred will be done ASAP.

Boys Town Society

1. Extra funds needed for scholarships/other supports will be discussed in the next meeting.

Action Points

Funds transfer for VMS uniform, funds approval for extra support for LBP, SACSAS and BTS.

Responsibility

Respective Project coordinators

Timeline

October-November

Topic**Asha Zurich Conference****Summary**

1. Concept: Idea that our project contact people are financially supported (travel and accommodation) to meet in January in Mumbai and exchange ideas/ best practices

Action Point

To check with the feasibility of the idea.

Responsibility

Sam

Timeline

End of October