

April 25,2026



## Memorandum of Understanding

*This document represents an agreement between*

<p><b><u>Asha Zurich</u></b></p> <p><b>Sachin Mehta c/f Rajdeep Deb</b> Casinostrasse 3, 8600, Dubendorf Switzerland</p> <p>president@asha-zurich.ch</p>	<p><b><u>Vishwamandal Sevashram , Dule, Maharashtra</u></b></p> <p><b>Please fill in: Fr Vivian</b> <b>Contact number: (+91) 9766705828/(+91) 7874572393</b> <b>Email: vmshirpur@gmail.com</b></p>
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### 1. Objectives

Imparting formal basic education to children at the Vishwamandal Sevashram, Dule, Maharashtra.

### 2. Commitments of Asha Zurich

- Asha Zurich has agreed to fund a part of the costs of Vishwamandal Sevashram for period April-Mar'27
- The budget for the period is highlighted in Appendix 1 which is the agreed expenditure break up for the project for the school.
- Asha Zurich committee has agreed to fund amount INR **15,80,850/-** for the above period net of surplus funds from March'26. Details highlighted in the budget proposal received from VMS, attached herewith.
- The funds will be transferred in 2 equal installments of 7,41,195/- each namely May'26 and Sept'26 net of surplus from previous year of 98,461/- unless otherwise agreed between co-ordinators.
- The funds will be transferred either by Asha Zurich directly or from Asha for Education, US chapter after aligning with VMS co-ordinator.

### 3. Commitments of VMS

- To prepare children for government school (5<sup>th</sup> standard)
- To inculcate the habit of going to school regularly in children.
- To provide a report every five-months to Asha Zurich containing the details of the educational goals achieved, planned educational goals for the near future and expenditure incurred (along with receipts) and the foreseen expenditure for the next six months.
- Keeping Asha Zurich informed about the immediate next destination of children after their studies at VMS.
- Identifying students with scholastic and extra-curricular potential and recommending them to Asha Zurich for scholarships.
- To make sure that the school is running well and the kids get quality education.
- Monitor and maintain the quality of teachers



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- Co-ordinate with the school committee, villagers and parents of the kids in the Villages.
- Strong governance to ensure transparency and maintenance of records

#### 4. Tentative timelines

- Start of the academic year – April' 2026
- Submission of details of actual spend for period until Sept by Oct and for rest of the period by March'27

#### 5. Project Site Visits

- VMS shall agree to allow members of Asha for education or other people delegated by Asha Zurich to conduct site visits to visit the project site.

#### 6. Other

- This MoU will be suspended if either of the parties fails to honour any of their above-mentioned commitments.
- Any further collaboration between Asha Zurich and VMS will need a new MoU to be signed separately
- Expenditure statement for Apr-Mar27 along with Chartered Accountant's attested copy to be submitted within reasonable time.

We appreciate the noble work being done by VMS and wish to stay updated on their progress and work in future.

**Date:** 25.04.2026

Sachin Mehta  
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**Proposed Budget for 1<sup>st</sup> April 2026 to 31<sup>st</sup> March 2027**

**From Vishwa Mandal Sevashram to Asha Zurich**

**BUDGET FOR 25 CLASSES**

Expenses Type	Sr. no.	Ledger	Categories	Particular	Rupees	Total Rs.
<b>ADMINISTRATION EXPENSES</b>	<b>1</b>	<b>Administrative Expenses</b>		Kindly refer to the details.	54,000.00	<b>54,000.00</b>
<b>PROJECT EXPENSES</b>	1	<b>Stipend</b>	Teachers	12 Classes X 11 months @ Rs. 2,100.00	2,77,200.00	<b>6,36,900.00</b>
				3 Classes X 11 months @ Rs. 2,300.00	75,900.00	
				2 Classes X 11 months @ Rs. 2,400.00	52,800.00	
	5 Classes X 11 months @ Rs. 2,500.00	1,37,500.00				
	2 Class X 11 months @ Rs. 2,700.00	59,400.00				
	1 Class X 11 months @ Rs. 3,100.00	34,100.00				
			Supervisors	2 supervisors X 12 months @ Rs. 7,100.00	1,70,400.00	<b>1,70,400.00</b>
			Coordinator	1 Coordinator X 12 months@ Rs. 8,600.00	1,03,200.00	<b>1,03,200.00</b>
	2	<b>Diwali Bonus</b>	Teachers	12 Classes @ Rs. 2,100.00	25,200.00	<b>80,700.00</b>
				3 Classes @ Rs. 2,300.00	6,900.00	
		2 Classes @ Rs. 2,400.00		4,800.00		
		5 Classes @ Rs. 2,500.00		12,500.00		
		2 Class @ Rs. 2,700.00		5,400.00		
		1 Class @ Rs. 3,100.00		3,100.00		
		2 Supervisor @ Rs. 7,100.00		14,200.00		
		1 Coordinator @ Rs. 8,600.00		8,600.00		
3	<b>Travel</b>	Teachers Travel to their class	10 months x Rs. 2,000.00 (For extra time that some of the teachers spend in walking or cycling to their respective classes)	20,000.00	<b>1,64,000.00</b>	
			Supervisors Travel	2 Supervisors x 12 month @ Rs. 3,000.00		72,000.00
			Coordinator Travel	12 months @ Rs. 6,000.00		72,000.00
4	<b>Teachers Training</b>	Boarding & Lodging	28 Participants x 20 days @ Rs 175 (25 teachers + 2 supervisors + 1 coordinator = 28)	98,000.00	<b>1,54,000.00</b>	
		Travel	25Teachers @ Rs. 200 x 10 training (25 teachers' travel for monthly training to our centre.)	50,000.00		
		Resource Person's Honorarium and Travel	3- Trainings @ Rs.2,000.00	6,000.00		
5	<b>Students Study Camp</b>	Boarding & Lodging	150 Students @ 5 days @ Rs. 100	75,000.00	<b>1,00,500.00</b>	
		Travel	150 Students @ Rs. 100.00	15,000.00		
		Honorarium	7 Teachers 5 days @ Rs. 300.00	10,500.00		



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6	<b>Teaching Aids</b>	Kindly refer to the details.	12,650.00	<del>12,650.00</del>
7	<b>Stationary</b>	Kindly refer to the details.	84,500.00	<b>84,500.00</b>
8	<b>Sport Items</b>	Sport items	5,000.00	<b>5,000.00</b>
9	<b>Insurance Policy</b>	2 Persons @ Rs. 5,000.00	15,000.00	<b>15,000.00</b>
<b>TOTAL RUPEES</b>				<b>15,80,850.00</b>
<b>INR. Rupees Fifteen lakhs eighty thousand eight hundred fifty only.</b>				

## Details of the Budget

### 1. Administrative Expenses:

Administrative Expenses	Mobile Expenses	3 persons x 12 Months,@ Rs. 350.00	12,600.00	23,000.00
	Internet	12 months @ Rs. 700.00	8,400.00	
	Stationary	For office use	2,000.00	
	Bike Repair and Maintenance	Vehicle supervision, repairs maintenance 2 Wheelers @ Rs. 8,000.00 1 Four wheeler @ Rs.15,000.00	16,000.00 15,000.00	31,000.00
	<b>Total</b>			<b>54,000.00</b>

### 2. Teachers Trainings:

- The teachers are given monthly residential training to ensure their learning and progress in imparting knowledge to students. Every month we try to get professionals in the field of non formal education as resource persons to conduct these trainings.

### 3. Palas Student's Study camp:

- This year we will be organizing 5-day study camp.
- The study camp helps our students to get admission under RTE in class 5<sup>th</sup>. They are prepared well to cope with the 5<sup>th</sup> std. studies. They are motivated during this camp to take admissions in different government and non government boardinghouse to continue their studies. We are expecting this year a total of 150 students for this camp will be held at Vishwa Mandal Sevashram, Shirpur.
- Activities planned:-
  - During the day coaching class will be conducted for English, Maths, Marathi.
  - Educational Videos will be screened for English, Livelihood Topics and General Knowledge.
  - Competitions – drawing, skits, singing and environment friendly competitions.
  - Daily morning Yoga & Personality Development for human capacity building and self esteem.
  - An evening of FUN: – crazy games/ festive meal/ housie and lots of spot prizes & movie on the big screen
  - Last day they will be taken in groups to the Shirpur RECREATION PARK in the evening. There they will enjoy some games and boat rides.



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**4. Teaching Aids:**

➤ **Supplementary teaching aid:**

Attendance registers	@ Rs 115 x 25 Classes	2,875.00
Log Books	@ Rs 50 x 28	1,400.00
Duster	@ Rs 60 x 25 Classes	1,500.00
Paint black boards + Paint brushes	@ Rs 100 x 25 Classes	2,500.00
Chalk	@ Rs 150 x 25Classes	3,750.00
Gum	@ Rs 25 x 25Classes	625.00
<b>TOTAL</b>		<b>12,650.00</b>

**5. Stationary:**

➤ **for 600 Students**

Notebooks (Small – 6 each)	@ Rs. 90 x 600 students	54,000.00
Pens, Lead Pencils, Sharpeners and eraser (2 Each)	@ Rs. 30 x 600 students	18,000.00
Exam Papers	@ Rs. 20.00 x 500 Dozens	10,000.00
Ball pen , Scale	@ Rs. 100 x 25 teachers	2,500.00
<b>TOTAL</b>		<b>84,500.00</b>

We are ever grateful for your kind support in the educational task for Adivasi children in distant villages.

Thanking You,

Fr. Vivian Lopes S.J.

Director

The Shirpur Vishwa Mandal Sevashram

