

February 12, 2017



Memorandum of Understanding

This document represents an agreement between

<p><u>Asha Zurich</u></p> <p>Sachin Mehta c/o Indranil Bhattacharya Weidmannstrasse 14, 8046 Zürich, Switzerland</p> <p>asha_zurich@yahoo.com</p>	<p><u>Vishwamandal Sevashram,</u> <u>Dule, Maharashtra</u></p> <p>Neelam Lopes Dule, Maharashtra neelamlopes@gmail.com</p>
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1. Objectives

Imparting formal basic education to children at the Vishwamandal Sevashram, Dule, Maharashtra.

2. Commitments of Asha Zurich

- Asha Zurich has agreed to fund a part of the costs of Vishwamandal Sevashram for the year 2017.
- The full budget for the year 2017 is highlighted in Appendix 1 which is the agreed expenditure break up for the project for the school year 2017.
- Asha Zurich committee has agreed to fund amount INR **15,94,916.00** for the year 2017 will be sent in two instalments. Details highlighted in Appendix 1.
 - o First Instalment – INR 8,00,000
 - o Second Instalment – INR 7,94,916

3. Commitments of VMS

- To prepare children for government school (5th standard)
- To inculcate the habit of going to school regularly in children.
- To provide a report every five-months to Asha Zurich containing the details of the educational goals achieved, planned educational goals for the near future and expenditure incurred (along with receipts) and the foreseen expenditure for the next six months.
- Keeping Asha Zurich informed about the immediate next destination of children after their studies at VMS.
- Identifying students with scholastic and extra-curricular potential and recommending them to Asha Zurich for scholarships.
- To make sure that the school is running well and the kids get quality education.
- Monitor and maintain the quality of teachers
- Co-ordinate with the school committee, villagers and parents of the kids in the Villages
- Strong governance to ensure transparency and maintenance of records

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4. Tentative timelines

- Start of the academic year – January 2017 (After finalization of MoU)
- 5th month (May, 2017): Submission of first 5-month report by VMS
 - o Report 1: Education Component (Goals achieved, targets planned, number of dropout students, number of teachers changed/resigned, students who are entitled to scholarship for the year 2013)
 - o Report 2: Expenditure statement (Expenditure incurred and foreseen along with details, receipts, etc.)
 - o Report 3: Details of students who passed out of VMS and are continuing studies in schools
- 6th Month (June, 2017): Review of VMS reports by Asha Zurich followed by release of second instalment.
- 10th Month (October, 2017): Submission of second 5-month report by VMS
 - o Report 1: Education Component (Goals achieved, targets planned, number of dropout students, number of teachers changed/resigned)
 - o Report 2: Expenditure statement (Expenditure incurred and foreseen along with details, receipts, etc. besides the Chartered Accountant's attested copy of the expenditure incurred)
- 10th Month (October, 2017): Submission of proposal for the year 2018 by VMS
- 10th Month (October 2017): Submission of site visit report (if any)
- 12th Month (December, 2017): Decision on continuing funding by Asha Zurich.

5. Project Site Visits

- VMS shall agree to allow members of Asha for education or other people delegated by Asha Zurich to conduct site visits to visit the project site.

6. Other

- This MoU will be suspended if either of the parties fails to honour any of their above mentioned commitments.
- Any further collaboration between Asha Zurich and VMS will need a new MoU to be signed separately.

We appreciate the noble work being done by VMS and wish to stay updated on their progress and work in future.

Date: 11.02.2017

Sachin Mehta
Project Co-ordinator, Asha Zurich
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Fr Neelam Lopes
Project coordinator, VMS

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Appendix I – Budget details for VMS – Dhule District, Maharashtra – 2017
Break-up of expenditure for the academic year 2017.

No.	Particulars	Amount
1.	Teachers Salaries @ Rs.1500x 11 months x 30 classes Supervisor's salaries @ Rs. 4500 x 12 months x 3 supervisors Co-ordinators salary @ Rs. 6600 x 11 months x 1 co-ordinator Teachers, Supervisors & Coordinators Diwali bonus	4,95,000.00 1,62,000.00 79,200.00 70,100.00
2.	Teachers *Travel @ Rs. 5000 x 11 months x 12 classes Teachers **Travel @ Rs. 100x 11 months x 30 teachers Supervisors Travel @ Rs. 1500 x 12 months x 3 supervisors Co-ordinators Travel @ Rs.6500 x 12 months x 1 co-ordinator Palas Students Study Camp – Travel - @ Rs.100 x 100 students <small>* For extra time that they spend in waiting or cycling to reach their classes. Right now we have 12 class's out of the 30 classes have teachers from the same village. This no differs when teacher's leave or when they start a new class. ** Travel for attend to training in our centre. We have 30 teachers and 30 classes.</small>	55,000.00 33,000.00 54,000.00 78,200.00 10,000.00
3	Teachers Monthly Trainings - *B&L @ Rs. 125 per day x 20 days x **34 Palas Students Study Camp - B&L @ Rs. 75 x 100 students x 8 days (one camp) <small>* B & L - Boarding & Lodging ** 30 teachers + 3 supervisors + 1 co-ordinator = 34</small>	85,000.00 60,000.00
4.	Stationary Teaching Aids Administrative Expenses Honararium	112,315.00 9,300.00 45000.00 16000.00
5.	Boarding Fees (35 Palas students)	2,31,000
TOTAL		15,94,916.00

Sanyal
Ashe Zurich



Neelam
 DIRECTOR

THE SHIRPUR VISHWAMANDAL SEVASHRAM
SHIRPUR, DIST-DHULE, MAHARASHTRA - 425 407

