

Name of Organization : NISHTHA

Name of Project : Asha Night shelter

**Statement of Expenditure for the period from April to December 2012.**

Sl.No	Name of Head	Budget	Expenditure	Balance
<b>1</b>	<b>Salary/Teacher Cum Social Worker</b>			
	(Rs. 3000 X 2 head X 12 Months)	72000.00	54000.00	18000.00
<b>2</b>	<b>Salary of Cook</b>			
	(Rs. 2500 X 12Months )	30000.00	22500.00	7500.00
<b>3</b>	<b>Clothing for Children</b>			
	(Rs. 250 X 38 heads )	9500.00	9500.00	0.00
<b>4</b>	<b>TA for Staff</b>			
	(Rs. 500X 1 2 Months)	6000.00	1100.00	4900.00
<b>5</b>	<b>Food for Children (Meal)</b>			
	(Rs.12 X 38 Heads X 30 Days X 12Months)	164160.00	107352.00	56808.00
<b>6</b>	<b>Toiletries for children</b>			
	(Rs 30 x 38 heads x 12 months)	13680.00	0.00	13680.00
<b>7</b>	<b>Administration &amp; Monitoring</b>			
a	Electricity charges (Rs 500 X 12 months)	6000.00	0.00	6000.00
b	Printing , potage & stationaries			
	(Rs 300 X 12 months )	3600.00	2294.00	1306.00
c	TA for monitoring (Rs 200 X 12 months)	2400.00	1320.00	1080.00
d	Miscellaneous Exp.	2000.00	1800.00	200.00
<b>8</b>	<b>Audit Fees</b>	1000.00		1000.00
<b>GRAND TOTAL (1+2+3+4+5+6+7+8 )</b>		<b>310340.00</b>	<b>199866.00</b>	<b>110474.00</b>

### **Request from Project Partner (Approved by Asha Atlanta)**

I am writing this letter owing to a very special reason. I am sending herewith the financial statement of Night Shelter for the period April to December 2012 along with this letter and you will see that there has been a deviation on two line items namely '**Toiletries for children**' and '**Electricity Charges**'. The financial statement is for the period April to December 2012.

I would like to mention here that though we had a provision of toiletries in the budget, we had provided the same from the budget of AID which has resulted into savings. I would request you to kindly allow us to spend this money to provide some clothing to the children. Considering the conditions of these children, I would request you to kindly approve the same.

With regard to the 'Electricity', I would like to mention that due to an inadvertence, we had did not mention 'Electrification and electrical appliances'. It appears from the budget that the provision is for paying electric bill whereas we do not have any electrification and wiring in the building. Since we are on the way to do the electrification work soon, we are in urgent need of your one line approval.