Dear Volunteer

Thanks for conducting this site visit.

The following set of questions is only a suggested guideline. Some of the following questions may not be relevant or applicable to the particular project you are visiting, but please do try to answer as many of them as possible. Please note that Part sB & C necessitate that the information be gathered through conversations with the children and their parents, and not simply the group's teachers and staff.

Please feel free to attach any documents/photos you feel are pertinent to the project.

Thanks.

- Asha for Education

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| **Date:** **Sep. 21, 17** |
| **Name of the Project: The Rotary Central Vidyarambam Nursery and Primary School** |
| **Name of the Organisation Running the Project (if different):** |

Was your site visit announced? Yes, it was planned [x]  No, it was a surprise visit [ ]

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|  | **Project Contact** | **You Name****(Asha volunteer conducting the visit)** |
| Name | Ms Karthika Head Mistress | R S Raghavan |
| Address | Rotary Vidyarambam School, Nagapattinam Annai Sathya Tsunami Rehabilitation Centre, Samanthanpettai, Nagapattinam 611001. | D 3, Indus Vaigai16- Porur StreetTambaram EastChennai 600 059 |
| Phone(s) | School Number - 9445090045HM -- 8939970631 | 044 - 2239 2361 |
| Fax |       |       |
| E-mail |       | raghavan.rsr@gmail.com |

# PART A: Particulars about the organization and its environment

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| ***1. What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)***Community development    % Education 100% Health    %Other    % (please specify)       |
| ***2. What is the administrative structure of the group (e.g. Board of Directors/Grassroots-based)?***School is managed by the Principal assited by Asst Principal and Teachers. Vidyarambam organization itself has a board of director s that oversees the running of the organization. The rest all are mostly paid volunteers/staff who oversee the school and other programs. |

***3. Are there any other organizations working in the area providing any one or all of the services provided by the visited organization? (Briefly mention their names and their objectives)***

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| **Organization** | **Objectives of the organization** |
| No |       |
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**PART B: The organization and the community it serves**

*(Information to be gathered from parents and children)*

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| ***1. Approximately how many families live in the area?***  About 1000 |
| ***2. What do the parents do for a living? (Agricultural worker, Daily wage laborer etc.)***Fishermen |
| ***3. At the time of enrolment, does the school ask for the names of both parents?***Yes [x]  No, just the father’s name [ ]  No, just the mother’s name [ ]  |
| ***4. How often do the teachers meet the parents?***At regular intervals |
| ***5. How do the parents participate in the organization's activities? (e.g. by contributing their time, money or labor in the school’s activities etc.)***Parents contribute their time and labour in school activities. A few qualified mothers ( studied upto 10th or 12th standard) manage classes if the regular teacher is on a short leave. |
| ***6. Are there any Government Schools in the area?*** Yes [x]  No [ ]  |
| ***7. If yes, how far are the Government Schools from the community?*** 0.5 km  |
| ***8. Why did the parents choose this school over the Government School?***Better Teacher -pupil ratio. Medium of instruction is English. Personal care paid to each student.  |
| ***9. When you visited, how many children were present in the class?*** 272 (Boys 134; Girls 138)***What is the regular class strength?*** Total 287 (Boys 143; Girls 144)***Comments***: Students attendance reported to be regular; supported by attendance register. |
| ***10. Do the children seem to enjoy coming to school?***Yes. They seem to enjoy learning through play-way method. Also refer to photos shared |

**PART C: Project particulars**

*(Information to be gathered from students and staff)*

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| ***1. What is the mode of teaching in the school? (Check the appropriate choices)***A. Formal (State Board, Central Board etc.) [x]  ***till what class?*** 5thB. Non-Formal Education (NFE) [ ]  do the students also attend formal school?C. Vocational [ ] D. Other [ ] . Please specify       |
| ***2. If A (Formal), up to what grade(LKG, 5th, 7th etc.) does the school conduct classes?***5th class |
| ***3. If B (Non-Formal Education) how many of the children also attend formal schools in the area?***     ***If none do, does the project plan this for the future?***       |
| ***4. If Non-Formal Education, does the organization create its own study material (books, games)?***      |
| ***5. If C (Vocational), what do the children do after they finish training?***      |
| ***6. How many staff or volunteers are recruited from the community?*** Total staff 25***How many of the staff are women?*** 22 |
| ***7. How many teachers have left the school in the past one year, and why?***6;--- Change of place after marriage |
| ***8. How many new teachers have joined in the past year?*** 6 |
| ***9. Does the organization train the teachers?*** Yes [x]  No [ ] ***If yes, how do they provide the training?*** Teachers recruited have completed DTE or BEd. After induction, they are given in house training by Vidyarambam |
| ***10. How much is the staff paid?*** Not known***Is it on par with the salary paid to the staff in the Government schools?***  Yes [ ]  No [x]  |

**PART D: Financial resources of the organization**

*(Feedback from the person conducting the site visit)*

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| ***1. Do you think the proposed amounts in the budget are reasonable?*** Yes [ ]  No [ ]  Maybe[x]  |
| ***2. Are all items covered in the budget?*** Yes [ ]  No [ ]  Maybe[x] Comments:       |
| ***3. Is there anything you think should be added or removed from the budget?***Yes [ ]  No [ ] ***If you recommend any changes to the budget, please explain your reasons for this.***      |
| ***4. Did you discuss the proposed changes with the project? If so, please describe their response.***No |

**PART E: Comments**

*(Feel free to attach documents if necessary)*

The School is run with the purpose of uplifting the fishermen community mainly by educating their children. The teachers work with a sense of responsibility and volunteer service.

The students are well-mannered, cheerful and active and self reliant. The higher class pupils are given charge of the cleanliness of the campus, nurturing plants and maintainance of class things. They are trained well.

 The teachers are qualified teachers with DTE / B Ed.but' on the job' training by Professional Institution / persons can upgrade the educational standard of the Institution.

Also a better salary would attract the best volunteer teachers.

The school functions not on its own property but on Government land. A higher budget would go a long way in meeting the infrastructural requirements like storing area for students play materials, their bags and footwear etc.