

# Door Step School Foundation

## Project Foundation - Pune

### Project Update and Annual Budget Renewal



02-Apr-2025

Mandar Diwan

# Door Step School – Brief Background



**Founded:** 1989

**Location:** Mumbai & Pune, Maharashtra

Registered Non-Profit with FCRA Clearance

**Founder President:** Mrs. Rajani Paranjpe

TISS graduate, long track record of more than 30 years in social work)

**Focus:**

Literacy and Primary education for the urban poor

**Programs:**

1. Project Foundation ← **Asha Seattle focus**
2. Project Grow With Books
3. Networking and Nurturing
4. Parents' Participation in Children's Education
5. Project Teach Them Young
6. School on Wheels
7. Supanth

**Project Foundation:**

- Direct education program focused on care and education of children
- Focused on children of workers at urban construction sites

Asha Seattle partly supports Project Foundation, Pune

# DSS HISTORY

- 1989: Founded by Prof. Rajani Paranjpe and Bina Lashkari in Mumbai
- 1993: Prof. Paranjpe brought Door Step School to Pune
- 1993-2004:
  - Launched School on Wheels bus
  - Reading classes in public schools – Grow with Books program started
  - First community learning center started
  - Project Foundation commenced its operations in Pune in 2003
- 2005-2024:
  - Asha Seattle involvement since 2005
  - In-house training center “Parivartan” launched
  - Pune expansion to 400+ construction sites till date
  - Started Teach Them Young program - sanitation and eating habits focus
  - Started with Supanth in 2020/2021 for an older age group with a focus on Vocational education and Skill training
  - 2024- Pune branch transitioned to Door Step School foundation

# PROJECT FOUNDATION – HOW IT WORKS

- Children of construction workers live with their parents in the labor camps at construction sites
- Government has mandated builders to provide a safe space for the children, while their parents are at work
- To comply with requirement, builders set aside small space within each site where the children can stay safely during the working hours
- However, builders do not provide education or childcare facilities there
- For Project Foundation, DSSF negotiates with the builders to use these spaces as **EAC's** (Educational Activity Centers)
- Provide necessary school readiness and educational activities to the children
  - Schooling and school readiness is for children 3 years and older
  - Childcare (creche) facility is for children younger than 3 years
- Education Activity Centres operate for 8 hours for six days a week
- DSSF finances 50% of operational costs through Funders/ CSR; Builder finances the remaining 50%

DSSF currently operates in over 70 construction sites across the Pune metropolitan area with a reach of nearly 6500 children

# **EAC Activities during 2024-25**

# PRIMARY ACTIVITIES

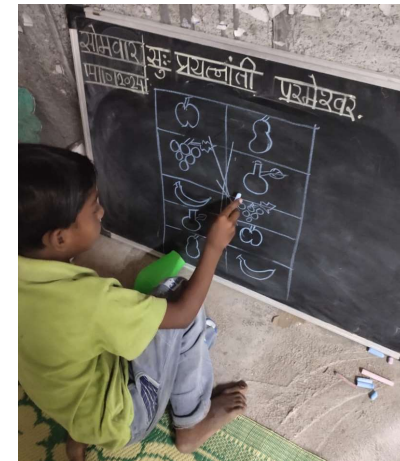
- Balwadi Class – Monthly scheduled activities included To string, Sewing Board, Matching pairs and Differences, Twisting fingers in rangoli, Pair according to use, Pattern, Picture reading, Organ strips. School readiness – 2 children
- Study Class (120 days language skills program) according to the learning levels of each child.
- Reference Class – Paragraph reading, Science experiments, Educational language games, puzzles, essay writing, paragraphs writing.
- School Enrolment – 8 children enrolled from June 2024 to Mar 2025
- Tracking of Migrated children – 33 children could be tracked; 33 of them are attending schools regularly

# Support Activities

- Monthly Projects : Summer, Monsoons, Vegetables, Animals, Festival & Family, Fruits & Flowers, Birds, Your helper
- Science activities : Color dispersion of light, Air pressure, Volume of liquids, Beam Balance, A self-blooming paper flower, Playing with sticks, Combustion requires oxygen, Float-sink ,Making a lung model, Observation of acids & acidic substances
- Events & Celebrations – Labor Day, Environment day, Independence Day, Rakshabandhan, Janmashtami, Children's day, Diwali, Christmas, Republic Day, Science Day
- Creches activities – Daycare, Listening to instructions and following them, Action songs, Picture identification, Beads weaving,
- Parents Meetings Safety precautions at construction sites, RTE Act rules & Importance of education & parents' involvement how to communicate with children, Homework), Health related awareness during Summer, monsoon and winters. Financial planning, Women's Health and family Planning



# SOME GLIMPSSES





# SITE VISIT – SOLITAIRE BUISNESSSS HUB 3

## (July 31, 2023)



# **EAC Expenses and budgets**

## **ASHA SEATTLE FUNDING : 2024-25**

- Financial Period – April 2024 to March 2025
- Total budget requested by DSSF – INR 6,75,000.00
- Total Amount funded by Asha – INR 6,66,000 .00
- Last year balance - FY 2023-24- Nil
- Actual expenses Apr 2024 to Mar 2025 INR 6,66,000 .00
- Available funds with DSSF as of 31 Mar 24 – Nil
- Number of Education Activity Centers supported – 3 till Sep 24  
2 continued till Mar 2025
- Total number of children supported – 227(as of 31 Mar 25)

## ASHA SEATTLE FUNDED EACs (FY 2024-25)

| EAC Site            | Builder               | Pune Locality  | Opened   | Closed   |
|---------------------|-----------------------|----------------|----------|----------|
| Manjri Green Annexe | K & B Associates      | Hadapsar, Pune | Sep 22   | -        |
| Pristine Allure     | Pristine Properties   | Kharadi, Pune  | Mar 2023 | Sep 2024 |
| Venkatesh Skydale   | Venkatesh Builder     | Hingane Pune   | Oct 2024 |          |
| Windsor County      | Shree Sairaj Buildcon | Ambegaon, Pune | Jul 2023 | Sep 2024 |

Three sites operational from Apr to Sep 24; Two sites continued till Mar 2025

# DATA FOR ASHA SEATTLE FUNDED EACs

| Site name           | Crèche    | Balwadi   | Literacy class | Study class | Reference class | Grand total |
|---------------------|-----------|-----------|----------------|-------------|-----------------|-------------|
| MANJRI GREEN ANNEXE | 5         | 9         | -              | 6           | 7               | 27          |
| PRISTINE ALLURE     | 46        | 27        | -              | 28          | 5               | 106         |
| WINDSOR COUNTY      | 19        | 15        | 1              | 13          | 4               | 52          |
| VENKATESH SKYDALE   | 14        | 12        | 7              | 6           | -               | 39          |
| <b>TOTAL</b>        | <b>84</b> | <b>63</b> | <b>8</b>       | <b>53</b>   | <b>16</b>       | <b>224</b>  |

| Type of class   | Boys       | Girls      | Grand Total |
|-----------------|------------|------------|-------------|
| CRÈCHE          | 45         | 39         | 84          |
| BALWADI         | 36         | 27         | 63          |
| LITERACY CLASS  | 3          | 5          | 8           |
| STUDY CLASS     | 30         | 23         | 53          |
| REFERENCE CLASS | 6          | 10         | 16          |
| <b>TOTAL</b>    | <b>120</b> | <b>104</b> | <b>224</b>  |



# EXPENSE REPORT : APR 2024 TO MAR 2025

| Final A/c Head for Budget 2024-2025                                       | Total Budget    | Apr-24        | May-24        | Jun-24        | Jul-24        | Aug-24        | Sep-24        | Oct-24        | Nov-24        | Dec-24        | Jan-25        | Feb-25        | Total Expenses  |
|---|-----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-----------------|
| <b>Program Personnel Cost(Salary+conveyance+Staff welfare+Mediclaime)</b> |                 |               |               |               |               |               |               |               |               |               |               |               |                 |
| Operation head  | 8,517           |               |               |               |               |               |               | 1,420         | 1,020         | 1,100         | 1,250         | 1,250         | 6,040           |
| Project Director  | 20,548          |               | 925           | 925           | 925           | 925           | 2,550         | 1,275         |               | 1,275         | 2,550         | 1,275         | 12,625          |
| Field staff - M&E   | 87,968          | 7,325         | 7,725         | 7,915         | 7,325         | 8,000         | 8,000         | 8,000         | 4,700         | 5,252         | 4,850         | 5,190         | 74,282          |
| Field staff- Teacher  | 4,06,692        | 30,614        | 35,584        | 35,057        | 25,512        | 41,428        | 38,175        | 28,387        | 28,892        | 42,968        | 43,656        | 43,721        | 3,93,994        |
| Project Support Staff   | 31,687          | 2,635         | 2,635         | 2,975         | 2,635         | 2,635         | 2,635         | 2,635         | 2,000         | 2,140         | 2,000         | 2,000         | 26,925          |
| Staff welfare   | 10,672          |               |               |               |               |               |               |               |               | 1,850         |               |               | 1,850           |
|   |                 |               |               |               |               |               |               |               |               |               |               |               | -               |
|   |                 |               |               |               |               |               |               |               |               |               |               |               | -               |
| <b>Total 1</b>  | <b>5,66,084</b> | <b>40,574</b> | <b>46,869</b> | <b>46,872</b> | <b>36,397</b> | <b>52,988</b> | <b>51,360</b> | <b>41,717</b> | <b>36,612</b> | <b>54,585</b> | <b>54,306</b> | <b>53,436</b> | <b>5,15,716</b> |
| <b>Implementation/Project cost</b>  |                 |               |               |               |               |               |               |               |               |               |               |               |                 |
| Teaching & Educational Material   | 26,093          |               |               | 16,122        |               |               | 1,200         | 800           |               |               |               | 14,818        | 32,940          |
| Children events and support activities                                    | 12,003          |               |               |               |               | 397           |               | 3,108         | 320           |               | 485           | 398           | 4,708           |
| Programme office Rent & Maint   | 9,237           |               | 1,050         | 1,050         | 1,050         | 1,050         | 1,050         | 1,050         | 1,050         | 1,050         | 900           | 900           | 10,200          |
| Capacity Building of staff  | 12,806          |               |               | 1,717         | 609           | 657           | 753           | 582           | 582           |               |               | 2,572         | 7,472           |
|   |                 |               |               |               |               |               |               |               |               |               |               |               | -               |
| <b>Total 2</b>  | <b>60,138</b>   | <b>-</b>      | <b>1,050</b>  | <b>18,889</b> | <b>1,659</b>  | <b>2,104</b>  | <b>3,003</b>  | <b>5,540</b>  | <b>1,952</b>  | <b>1,050</b>  | <b>1,385</b>  | <b>18,688</b> | <b>55,320</b>   |
| <b>Total Program Cost (1+2)</b>   | <b>6,26,222</b> | <b>40,574</b> | <b>47,919</b> | <b>65,761</b> | <b>38,056</b> | <b>55,092</b> | <b>54,363</b> | <b>47,257</b> | <b>38,564</b> | <b>55,635</b> | <b>55,691</b> | <b>72,124</b> | <b>5,71,036</b> |
| Fixed Assets  | 2,922           |               |               |               |               |               |               |               |               |               |               |               | -               |
| Admin Expenses  | 37,573          |               |               | 694           |               |               | 2,537         | 1,649         | 231           | 3,338         | 1,671         | 1,442         | 11,562          |
| <b>Grand Total</b>  | <b>6,66,717</b> | <b>40,574</b> | <b>47,919</b> | <b>66,455</b> | <b>38,056</b> | <b>55,092</b> | <b>56,900</b> | <b>48,906</b> | <b>38,795</b> | <b>58,973</b> | <b>57,362</b> | <b>73,566</b> | <b>5,82,598</b> |
|   | <b>6,67,000</b> |               |               |               |               |               |               |               |               |               |               |               |                 |

84,402.00

- Sanctioned amount 2024-25 - INR 6,66,000.00
- Total Expenses - INR 5,82,598.00 (As of 28 Feb 2025)
- Available funds with DSSF as of 01 Mar 25 – INR 84,402.00 (Will be utilized)
- Funds availability on 31 Mar 25 - Nil

# Door Step School Foundation

## BUDGET : APR 2025–MAR 2026

| Budget Code                 | Particulars /Budget Head                             | No. of Persons for One centers | Unit Cost/ Per Center | No. of Unit/ Center | Total Budget |
|-----------------------------|--|--------------------------------|-----------------------|---------------------|--------------|
| <b>1</b>                    | <b>Personnel</b>                                     |                                |                       |                     |              |
| 1.1                         | Reporting and Communication                          | 0.04                           | 28,587                | 3                   | 85,760       |
| 1.2                         | Quality Assurance staff                              | 0.04                           | 32,627                | 3                   | 97,880       |
| 1.3                         | Supervisor   | 0.18                           | 56,700                | 3                   | 1,70,100     |
| 1.4                         | Teacher  | 2.20                           | 4,21,582              | 3                   | 12,64,745    |
| 1.5                         | Support staff  | 0.07                           | 31,512                | 3                   | 94,537       |
| <b>2</b>                    | <b>Welfare</b>                                       |                                |                       |                     |              |
| 2.1                         | Picnic, Events and Mediclaim                         |                                | 3,386                 | 3                   | 10,159       |
| 2.1                         | Training   |                                | 12,294                | 3                   | 36,882       |
| <b>3.0</b>                  | <b>Project Running Expenses</b>                      |                                |                       |                     |              |
| 3.1                         | Teaching & Educational Material                      |                                | 35,000                | 3                   | 1,05,000     |
| 3.2                         | Miscellaneous Expenses                               |                                | 1,000                 | 3                   | 3,000        |
| 3.3                         | Transport  |                                | 7,000                 | 3                   | 21,000       |
| 3.4                         | Programme Rent and Maintainance                      |                                | 8,490                 | 3                   | 25,470       |
| 3.5                         | Picnic and Events                                    |                                | 5,100                 | 3                   | 15,300       |
|                             |  |                                |                       |                     | -            |
|                             | <b>TOTAL PROGRAMME EXPENSES -Sub-total - 1</b>       |                                | 6,43,278              | 3                   | 19,29,833    |
| <b>4</b>                    | <b>ADMINISTRATIVE EXPENSES</b>                       |                                |                       |                     | -            |
| 4.1                         | Back office 6%                                       |                                | 38,597                | 3                   | 1,15,790     |
|                             | <b>Sub-total - 2</b>                                 |                                | 38,597                | 3                   | 1,15,790     |
| <b>5</b>                    | <b>CAPITAL / ASSETS</b>                              |                                |                       |                     | -            |
| 5.1                         | Capital Expenses (Furniture, Computers, Camera etc.) |                                | 3,000                 | 3                   | 9,000        |
|                             |  |                                |                       |                     | -            |
|                             | <b>Sub-total - 3</b>                                 |                                | 3000                  |                     | 9,000        |
| <b>Total Budget (1+2+3)</b> |  |                                | 684874.439            | 3                   | 20,54,623    |
| <b>Rounded off</b>          |  |                                | 685000                |                     | 2055000      |

Total budget for 2025-26

- INR 20,55,000/-

Funding Requested from Asha (50%)

- INR 10,27,50.00

Staff compensation and benefits total (Item #1 & 2)

- INR 17,60,063.00
- 50% : INR 8,79,511.00

|   |           |
|---|-----------|
| Total Cost of Project                                 | 20,55,000 |
| Funds sourced through Builder and other own resources | 10,27,500 |
| Funds requested from Funder (50%)                     | 10,27,500 |

# **Appendix A - DOOR STEP SCHOOL FOUNDATION (DSSF)**

# DOOR STEP SCHOOL FOUNDATION (DSSF)

- Door Step School Foundation, launched in 2018 as a Section 8 non-profit
- Founder & Director – Prof Rajani Paranjpe
- Board of Directors – Ms Neela Dabir, Ms Jayashree Joglekar, Mr Ameya Kunte, **Ms Sharmila Paranjpe**
- Focus area – Foundational literacy & numeracy and vocational counselling & guidance of children & youth (3 to 25 years) from low income and underserved communities
- Continuing the legacy of Door Step School, Pune
- For more details, please visit: [www.dssf.org.in](http://www.dssf.org.in)



# OUR MISSION AND IMPACT

Door Step School Foundation (erstwhile Society for Door Step Schools, Pune) has been working with children of migrant communities, urban slums and government schools for 36 years.



## **Our Mission**

Our mission is to bring quality education to children through innovative programs and help them make transition to literacy and a brighter future.



## **Our Goal**

Provide quality education for children up to age of 14



## **Children reached**

45,000+ children from 135+ communities and 120+ schools



## **Parents worked with**

Empowered 14,000+ parents towards continued education of their children



## **Training & Publication**

250+ trainings conducted for 700+ teachers and management staff  
  
Published 167 titles and 60+ teaching tools

Note: All figures are from Apr 23 to Mar 24



# PROJECT FOUNDATION- METHODOLOGY

## Survey

Conduct survey identify construction sites, available with a minimum of 15 children and basic amenities

Identify key stakeholders, parents, builders/ contractors and nearby schools

Gather data on learning levels of children

## Resource Mobilization

Recruit teachers

Conduct training

Purchase of class set up and educational material

Set up classroom

## Activities

Balwadi (kindergarten) for 3 to 6 years

Collaborate with local government schools to enrol and integrate children.

Conduct literacy and numeracy classes for 6 to 14 years

Empowerment of parents

Tracking of migrated children to ensure continued education

Support activities for overall development of children

## Monitoring & Evaluation

Regular tracking of children's attendance and learning levels to map progress against expected learning outcomes

Half yearly and annual project evaluations

## Reporting

Quarterly

Six monthly

Annual /Project closure

# **CLASS TYPES**

## **1. Creche Ages 0-3**

- Necessary: both parents work in construction in most cases
- Also allows older children with siblings ages 0-3 to attend

## **2. Balwadi: Ages 3-6**

- Focus on getting children ready to enroll in formal schools later
- Innovative teaching aids used

## **3. Study Classes: Ages 6-14**

- Once LC students are enrolled in formal schools
- Focus on teaching Marathi in 120 instructional days
- Also to help close gap in science, maths, English etc. at age-appropriate level (RTE)

## **4. Reference Classes: Ages 9-14**

- Quiet place for homework/study and with access to reference books
- Volunteer engagements to include tuitions for school subjects

Thank You