Dear Volunteer

Thanks for conducting this site visit.

The following set of questions is only a suggested guideline. Some of the following questions may not be relevant or applicable to the particular project you are visiting, but please do try to answer as many of them as possible. Please note that Part sB & C necessitate that the information be gathered through conversations with the children and their parents, and not simply the group's teachers and staff.

Please feel free to attach any documents/photos you feel are pertinent to the project.

Thanks.

- Asha for Education

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| **Date:** **Nov. 19, 10** |
| **Name of the Project: Sankalp** |
| **Name of the Organisation Running the Project (if different): Sanklap** |

Was your site visit announced? Yes, it was planned  No, it was a surprise visit

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|  | **Project Contact** | **You Name**  **(Asha volunteer conducting the visit)** |
| Name | Commander KK Chaudhry | Rajnish Chauhan |
| Address |  |  |
| Phone(s) |  |  |
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# PART A: Particulars about the organization and its environment

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| ***1. What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)***  Community development    % Education 90% Health 10%  Other    % (please specify) |
| ***2. What is the administrative structure of the group (e.g. Board of Directors/Grassroots-based)?***  Volunteers/Board/Paid Teachers |

***3. Are there any other organizations working in the area providing any one or all of the services provided by the visited organization? (Briefly mention their names and their objectives)***

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| **Organization** | **Objectives of the organization** |
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**PART B: The organization and the community it serves**

*(Information to be gathered from parents and children)*

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| ***1. Approximately how many families live in the area?*** Thousands. Sankalp perhaps reaches to more than 500 via word of mouth primarily. |
| ***2. What do the parents do for a living? (Agricultural worker, Daily wage laborer etc.)***  Migrant Labourers, Rickshaw pullers, car drivers, maids |
| ***3. At the time of enrolment, does the school ask for the names of both parents?***  Yes  No, just the father’s name  No, just the mother’s name |
| ***4. How often do the teachers meet the parents?***  A few time per year. Usually at functions, when kids are dressed up and then during finals time. Care is taken to minimally disturb parents during their wage earning times. Attendng such functions brings pride to parents as they can watch all kids dressed nicely and performing. |
| ***5. How do the parents participate in the organization's activities? (e.g. by contributing their time, money or labor in the school’s activities etc.)***  Besides meeting with teachers and getting a good sense that their kids are getting good education, it is not a possibility for parents to contribute to Sankalp's activities. This is due to the daily wage earning nature of their jobs. |
| ***6. Are there any Government Schools in the area?*** Yes  No |
| ***7. If yes, how far are the Government Schools from the community?*** One Sankalp school is adjacent to a Government school. |
| ***8. Why did the parents choose this school over the Government School?***  Quality Education and attention from teachers. |
| ***9. When you visited, how many children were present in the class?*** Visited several classes. All were very well attended  ***What is the regular class strength?***  ***Comments***: Most classes had attendance marked at the blackboard for both boys and girls. In many classes girls to boys ratio was 1:1. |
| ***10. Do the children seem to enjoy coming to school?***  Children seemed to be happy overall. Think having lunch is a big deal and is quite important. As Cmdr Chaudhry explained that since for many children both parent are working, when kids go back home, they may not have anything decent to eat. Having lunch at 1:30 right after classes and before kids leave for home seems to be a very beneficial arrangement for kids and for the school to get good attendance.  All classes had kids in proper uniforms and were neatly dressed. Also they showed enthusiasm in greeting visitors and interacted actively with me and other volunteers. |

**PART C: Project particulars**

*(Information to be gathered from students and staff)*

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| ***1. What is the mode of teaching in the school? (Check the appropriate choices)***  A. Formal (State Board, Central Board etc.)  ***till what class?*** 5th standard  B. Non-Formal Education (NFE)  do the students also attend formal school?  C. Vocational  D. Other . Please specify |
| ***2. If A (Formal), up to what grade(LKG, 5th, 7th etc.) does the school conduct classes?***  5th |
| ***3. If B (Non-Formal Education) how many of the children also attend formal schools in the area?***  A few students were being given special classes with personal attention. These students were deemed not fit to be educated in a regular class because of their learning capabilities (not disabilities). I met with a volunteer lady who was taking special classes and was holding hands for such students to get them upto a level where they can then attend regular classes.  ***If none do, does the project plan this for the future?*** |
| ***4. If Non-Formal Education, does the organization create its own study material (books, games)?***  There was no special material, just more personal attention and time with kids who perhaps need a different way to learn. |
| ***5. If C (Vocational), what do the children do after they finish training?*** |
| ***6. How many staff or volunteers are recruited from the community?*** Most are from the community. Three recent graduates (12th std) have been hired back to teach at Sankalp. It is an achievement that Sankalp is very proud of and so the teachers (all girls) who are back at the school where they were educated.  ***How many of the staff are women?*** All teachers were women. In admin there are a couple of men. |
| ***7. How many teachers have left the school in the past one year, and why?***  Do not have a figure, however attrition of teachers is an issue with a very valid reason. Sankalp can not compete with Govt school Salaries and definitely not with private school salaries. Cmdr Chaudhry, while recruiting teachers, drives the point of more self motivated teaching to do good for these underpriviledged kids. School admin realizes the low salary issue. Having recent graduates come back to Sankalp to teach seems like a win-win situation for both Sankalp and recent graduates, who can then go for higher graduation and even pursue a teaching career. |
| ***8. How many new teachers have joined in the past year?*** Did not ask |
| ***9. Does the organization train the teachers?*** Yes  No  ***If yes, how do they provide the training?*** |
| ***10. How much is the staff paid?***  ***Is it on par with the salary paid to the staff in the Government schools?***  Yes  No |

**PART D: Financial resources of the organization**

*(Feedback from the person conducting the site visit)*

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| ***1. Do you think the proposed amounts in the budget are reasonable?*** Yes  No  Maybe |
| ***2. Are all items covered in the budget?*** Yes  No  Maybe  Comments: |
| ***3. Is there anything you think should be added or removed from the budget?***  Yes  No  ***If you recommend any changes to the budget, please explain your reasons for this.***  Can increase per teacher salary. Sankalp is hoping to stress on quality education, which is the right direction to go, however low teacher salaries could become an issue to achieve this goal. |
| ***4. Did you discuss the proposed changes with the project? If so, please describe their response.*** |

**PART E: Comments**

*(Feel free to attach documents if necessary)*