



Asha for Education™

Site Visit Questionnaire

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Dear Volunteer

Thanks for conducting this site visit.

The following set of questions is only a suggested guideline. Some of the following questions may not be relevant or applicable to the particular project you are visiting, but please do try to answer as many of them as possible. Please note that Part sB & C necessitate that the information be gathered through conversations with the children and their parents, and not simply the group's teachers and staff.

Please feel free to attach any documents/photos you feel are pertinent to the project.

Thanks.

- Asha for Education

Date: Oct. 10, 17

Name of the Project: Child Welfare, Higher Education, Girl Child Education

**Name of the Organisation Running the Project (if different): Sarada Kalyan Bhandar
education, environment and medical coverage**

Was your site visit announced? Yes, it was planned

No, it was a surprise visit

	Project Contact	You Name (Asha volunteer conducting the visit)
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PART A: Particulars about the organization and its environment

1. What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)

Community development ___% Education 88% Health 8%
Other 4% (please specify) Maintenance

2. What is the administrative structure of the group (e.g. Board of Directors/Grassroots-based)?

Sarada Kalyan Bhandar is a all women voluntary organisation registered as a Trust at Midnapore Sub- Registrar's Office. There is Board of Trustees comprising of seven members. Miss Rekha Sarkar is the General Secretary and the Chief functionary, who looks after the day to day activities of the organisation with the help from Miss Tapati Sinha, Treasurer of SKB and others.

SKB's primary objective is holistic development of the children through imparting education, improving social environment and extending medical coverage.

3. Are there any other organizations working in the area providing any one or all of the services provided by the visited organization? (Briefly mention their names and their objectives)

Organization	Objectives of the organization
Organisation is run by Mr Rajani Doloi (Could not tell the name)	Running of Old Age Home Providing education to under privileged children

PART B: The organization and the community it serves

(Information to be gathered from parents and children)

1. Approximately how many families live in the area? SKB is serving children from 12 villages in the vicinity

2. What do the parents do for a living? (Agricultural worker, Daily wage laborer etc.)

Parents of the children who are studying under Child Welfare Scheme work primarily in brick fields, motor garage, cycle repairing shop or in nearby Mill. Some parents are Rickshaw Pullers or work as daily wagers. Mothers of those children primarily work as housemaids.

3. At the time of enrolment, does the school ask for the names of both parents?

Yes No, just the father's name No, just the mother's name

4. How often do the teachers meet the parents?

Four times in a year. School organises Parents-Teachers meeting (PTM) for the children of both the shifts.

5. How do the parents participate in the organization's activities? (e.g. by contributing their time, money or labor in the school's activities etc.)

There is no system of voluntary participation by the parents by contributing their time, money or labour.

6. Are there any Government Schools in the area?Yes No

7. If yes, how far are the Government Schools from the community? There are nearby Government schools both Primary and High Schools. There are Sishu Shiksha Kendra too. However, SKB is a remedial Coaching Centre and not a formal school.

8. Why did the parents choose this school over the Government School?

According to the school authority, during PTM parents observes the following reasons for sending their children to SKB :

Children are safe in SKB

Teachers of SKB are qualified

Mothers report that the children learn discipline and their behaviour in turn change behaviour of their father. They stop using filthy words.

Children get regular tiffin, winter cloths and medical coverage which their parents may not be able to provide .

9. When you visited, how many children were present in the class? 466

What is the regular class strength? 668

Comments: As children of both the shifts were advised to be present in the morning shift in a short notice, many small children from the afternoon shift could not attend the school. Moreover, that particular day weather was very inclement.

10. Do the children seem to enjoy coming to school?

It seems that the children are enjoying various activities in schools for six days in a week..

PART C: Project particulars

(Information to be gathered from students and staff)

1. What is the mode of teaching in the school? (Check the appropriate choices)

A. Formal (State Board, Central Board etc.) **till what class?** In morning shift: class V to X
In afternoon
shift: class
lower nursery
to IV

B. Non-Formal Education (NFE) do the students also attend formal school?

C. Vocational

D. Other . Please specify SKB provides primarily back up services.

2. If A (Formal), up to what grade(LKG, 5th, 7th etc.) does the school conduct classes?

N.A.

3. If B (Non-Formal Education) how many of the children also attend formal schools in the area?

Except a few lower nursery students, it is mandatory to attend formal school for all students to get admission in SKB.

If none do, does the project plan this for the future?

4. If Non-Formal Education, does the organization create its own study material (books, games)?

School follows West Bengal Government School's syllabus. Moreover, 10% of the Lower Nursery students study in ICSE Board schools. Teachers organise separate class for them.

5. If C (Vocational), what do the children do after they finish training?

N.A.

6. How many staff or volunteers are recruited from the community? 14 staff (1 Supervisor, 5 Coordinators, 4 Administrative and support staff, driver, two helpers and an ayah) are recruited from the community. And majority of the students under Higher Education project are from local colleges, University.. And it is mandatory for them to render three days voluntary service to SKB.

How many of the staff are women? 36 (38%)

7. How many teachers have left the school in the past one year, and why?

6(six) .. either the lady teachers got married or left for higher studies (For Nursing course or for B Ed course)

8. How many new teachers have joined in the past year? 11 (Eleven)

9. Does the organization train the teachers? Yes No

If yes, how do they provide the training? Teachers at first get an orientation on organisation culture and values. Special trainings are organised especially on Science and Maths. Initially, teachers were also got orientation on Lesson Plan preparation.

10. How much is the staff paid? For six days a week class, teachers get Rs 2000 pm as stipend and for three days a week class they get Rs 900 pm. Coordinators get Rs 5000 pm and Supervisors get Rs 6000 pm.

Is it on par with the salary paid to the staff in the Government schools? Yes No

PART D: Financial resources of the organization

(Feedback from the person conducting the site visit)

1. Do you think the proposed amounts in the budget are reasonable? Yes No Maybe

2. Are all items covered in the budget? Yes No Maybe

Comments:

3. Is there anything you think should be added or removed from the budget?

Yes No

If you recommend any changes to the budget, please explain your reasons for this.

- 1) With such a meagre amount of stipend retention of teacher is being difficult.
- 2) SKB immediately needs at least two extra class rooms. With growing number of students it is being very difficult to manage with existing classrooms. They have a plan to create two sheds and temporarily use those as additional classrooms
- 3) There are needs for a few more desktop computers and a xerox machine dedicated for Child Development programme.

4. Did you discuss the proposed changes with the project? If so, please describe their response.

Yes. Proposed changes are discussed with them. SKB authorities also feel that budget should include the above mentioned items.

They have a further request to ASHA for timely disbursement of fund. Delay in receiving fund create problems in continuation of regular activities smoothly.

PART E: Comments

(Feel free to attach documents if necessary)

Pictures



