M Gmail   Namrata Zalewski <namrata.zalewski@gmail.com>

Project Quantification (V1.2)
1 message

Google Forms <forms-receipts-noreply@google.com>   Fri, Jul 4, 2025 at 12:26 PM
To: namrata.zalewski@gmail.com

Thanks for filling out Project Quantification (V1.2)

Here's what was received.

Edit response

Project Quantification (V1.2)

This **Project Metrics** form collects Input Metrics related to each project i.e. details around the beneficiaries of a specific project, certain key impact metrics of a project to assess impact and evaluate project operations aspects and projects sustainability.

This form needs to be filled annually as a part of the checklist process to disburse funds for the new academic year and should be done once every year. The form is to be filled by the project steward or a chapter volunteer with sufficient interaction with the project partner. This form must not be filled by a non-Asha volunteer.

Going through the following ARC proposal will help prepare the answers before filling the form:
https://wiki.ashanet.org/display/COORD/Collecting+Input+Metrics+annually+from+all+Asha+Projects

INSTRUCTIONS:
1. Keep all the required information (based on the questions in the ARC) ready before trying to fill the form
2. Follow other question specific instructions and examples in the form.
3. If a project partner is involved in work along more than one project type (see categories in the ARC):
     (a) If the set of beneficiaries is the same, fill the form only once, selecting all the relevant project types.
     (b) If the sets of beneficiaries are different for different project types, fill separate forms for each set of beneficiaries.
4. *Overall, it is important to ensure that the number of beneficiaries and budget does not get double counted anywhere in the whole process of filling the Project Metrics forms.*
5. Create a pdf of the form once submitted (an email from projects@ashanet.org is sent automatically) and upload to your projects page with the right identifier as Project Metrics Form. This should be linked to the checklist with a dropdown menu for the latest submission.

[Please email projects@ashanet.org with subject line "Project Metrics Query" if you have any questions regarding the form.]

Email *

namrata.zalewski@gmail.com

How many forms do I need to fill for a project partner? See this example...
Let's say Asha is funding an NGO partner XYZQ for three projects:
A: Primarily Teacher Training

B: Support for the trained Para-Teachers in Govt. Schools
C: Residential Facility and After-school Learning for 100 children (& not related to Project A and B)

In this case, the steward/volunteer will fill two forms.

Form #1 will be for projects A and B combined as beneficiaries are the same for the two projects. The form must contain only details around Teacher Training and Para-teachers projects. Since this form is not intended to collect impact metrics, the number of children indirectly benefited through the para teachers should not be entered.

Form #2 will be for Project C as the set of beneficiaries is different from the others and will contain details for Residential Facility and After-school/Supplemental Learning.

Project URL *

What is the ashanet.org Project page URL for this project?

https://ashanet.org/project/?pid=267

Project Name *

What is the project name?

Muskaan

Checklist Number

What Checklist number(s) does this correspond to? Please submit this once every academic year.

4812

Year of funding *

For which funding year do the metrics correspond to? Enter "2019" if the funds corresponding to the metrics were sent in 2019. The information to be filled will be based on the 2019 project proposal and/or progress report by the project partner for year 2019-2020 when the funds sent in 2019 were utilized.

2025

Project Partner Email *

shivanit74@yahoo.co.in

Project Partner's Website

https://www.muskaan.org/

What are the Project's short-term (1-2 year) goals? *

Continue to support and build on the existing project. Muskaan is also working on some youth groups to be independent of Muskaan.

What are the Project's long-term (5+ years) goals? *

Long term goal is to make people empower and capable of marginalized community through education and collectives so that the community people and children can fight for their rights and raise their voices against discrimination and exploitation faced by them and they would have a better option of livelihood in future rather than today.

Number of years with Asha *

How many years has the Project partner been supported by Asha?
(includes your chapter and other chapters that have worked with the project partner and excludes gap in engagements)

26

Name of person filling in this form *

Namrata Zalewski

Chapter Affiliation *

Example: Write "Seattle" for Asha Seattle chapter. Write "Chennai" for Asha Chennai.

Seattke

Affiliation of person filling the form *

- (●) Project Steward
- (○) Chapter Coordinator
- (○) Other Chapter Volunteer

Date of submission of this form *

MM   DD   YYYY

07 / 04 / 2025

Some Common Questions

Project Type Description

FORMAL SCHOOLS - Projects that support the running of formal schools for children in rural and urban areas.

SUPPLEMENTAL TEACHERS/PARATEACHERS - Funding supplemental teachers, teacher's aides, classroom assistants who are generally responsible for specialized or concentrated assistance for students in elementary and secondary schools

TEACHER TRAINING - Designed to equip teachers with the knowledge, attitudes, behaviors, and skills they require to perform their jobs

VOCATIONAL TRAINING - Vocational training programs cover a broad range of subjects from Computer training, tailoring, bee-keeping, agriculture (growing of certain plants), screen printing, carpentry, making greeting cards etc

AFTER-SCHOOL/SUPPLEMENTAL LEARNING - After school support centers provide supplemental learning to compensate for poor quality education provided in the government school.

RESIDENTIAL FACILITIES - Asha supports projects which are residential schools for children.

NUTRITIONAL ASSISTANCE - Providing nutritional programs

INFRASTRUCTURE DEVELOPMENT - This type of project is a one time expense, usually used towards infrastructure costs.

TEACHING AND LEARNING MATERIALS - Asha supports educational resource centers which aim to improve the quality of schooling provided by different schools (government and non-government).

AWARENESS CAMPAIGNS - These programs provide education that is aimed at raising awareness on various issues and creating an informed society.

SPECIAL NEEDS CHILDREN / DISABILITIES - Asha works with many schools that specifically reach out to children with various disabilities and special needs.

CAPACITY BUILDING - Capacity building programs for teachers and educators

COMMUNITY SERVICES - Projects that have worked on different initiatives that can have better overall impact on the community.

FELLOWSHIPS - Support is given to those whose work in time will have a large positive impact by creating an institution or a methodology.

HIGHER EDUCATION - For projects that support or provide support for needy/deserving undergrad or grad education programs or students in India (after class XII)

NON FORMAL EDUCATION - NFE centers are typically created for children who are unable to attend an entire day of school. Often these centers serve as a stepping stone to more formal education.

OTHER: If and ONLY if your project does not fit into the above mentioned categories, fill out the metrics described in the this section.

Please submit a SEPARATE form for each aspect of the overall project support. For eg, if the project funds Formal School and Vocational Training, submit a form for the Formal School section and a form for the Vocational Training section.

Percentage of budget supported by Asha *

What percentage of the project budget is supported by Asha?
(If the particular project supported by Asha (all chapters included) has an operating expense of INR 50 lacs, and Asha support (all chapters included) for the year is INR 50 lacs, the answer is 100%)

15

Percentage of project partner operating expense supported by Asha *

What percentage of the project partner's entire operating expense is supported by Asha?
(If project partner operating expense (both the program supported by Asha and other non-supported programs) for the year is INR 1 crore, and Asha support (all chapters) for the year is 50 lacs, the answer is 50%)

7.9

Does the project partner charge fees for their services? If so, what is the average monthly charge per beneficiary, in INR.
(Please enter 0 if no charges being levied)
*

0

Working Capital Ratio of Project Partner *

What is the WCR of the project partner?
(Defined as liquid cash equivalents/ operating expense)
Cash equivalents include reserve funds (both local and foreign contributions), fixed deposits, etc.
Asha-wide WCR max is 1.5
Example A: INR 1 crore reserves with INR 20 lacs operating expense is WCR of 5.0 - low impact
        -- high on cash, lower operating expenses and needs to scale
Example B: INR 20 lac reserves with INR 1 crore operating expense is WCR of 0.2 - high risk
        -- low on cash, higher operating expenses and will scale back operations

.25

Which of the following sources of funding are applicable to the project partner (choose all that apply) ? *

- ☑ Institutional funding (foundations)
- ☐ CSR funding
- ☐ Income from beneficiaries
- ☑ Crowdfunding from individual donors
- ☑ Government support with grant-in-aid programs
- ☑ Any other organization in the US outside of Asha (e.g. Vibha, AID)
- ☐ Corpus Funds (only interest income towards operating expenses)
- ☐ Other: ....

Cashless transactions *

Does the project partner do cashless transactions for all of their salaried deposits and other operating expenses needs.

- ○ Yes
- ● No
- ○ Other: ....

Distributed Team Effort *

Does the project partner have a projects team, fundraising team and PR team ? Is there separation of powers between the project, financial and organizational aspects.

Example: If the project partner is primarily operating as a founder/ one-person leading and controlling all aspects of the operations, please answer "No".

- ● Yes
- ○ No

Board of Directors *

Does the project partner have an active and neutral Board of Directors working on furthering the project partner's mission and vision ?

Example: If the project partner is primarily operating as a founder/ one-person leading and controlling all aspects of the operations with the Board of Directors not independent, please answer "No".

- ○ Yes
- ● No

Total number of salaried staff supported *

Includes number of teachers, administrators, support staff, cooks, etc.

Example: If AfE is supporting 10 staff salaries, to include 1 project coordinator, 6 teachers, 2 cooks, 1 driver, the answer here will be 10.

27

Minimum salary (monthly) of a teacher or any other salaried staff directly involved with education with the project in INR *

Salary of a teacher with the project

Example: If AfE is supporting teacher salaries or salaries of therapists in a special needs school, and the range is from 3000 INR to 20000 INR, the answer here will be 3000 INR.

14500

Maximum salary (monthly) of a teacher or a salaried staff directly involved with education with the project in INR *

Salary of a teacher or a salaried staff directly involved with education with the project

Example: If AfE is supporting teacher salaries or salaries of therapists in a special needs school, and the monthly salary range is from 3000 INR to 20000 INR, the answer here will be 20000 INR.

50000

Total number of salaried staff of the project partner *

Includes all number of teachers, administrators, support staff, cooks, etc.

Example: If AfE is supporting 10 staff salaries while the project partner has 40 staff members on their payroll, the answer here is 40.

65

Number of students supported *

How many total children are DIRECTLY supported by AfE funds?

Example: If AfE is supporting 70% of tuition for 40 students out of 100 students being supported by the NGO, the answer here will be 40.

Write "0" if the question is not relevant to the specific project type such as Fellowships, Capacity building, etc.

0

Number of students impacted *

How many total children are impacted (Directly or Indirectly supported) by AfE funds?

Example: If 5 teachers supported by Asha are teaching 200 children. Then the answer here will be 200.

250

Number of girls supported *

Total number of girls DIRECTLY supported BY AfE funds.

Example: If AfE is supporting 70% of tuition for 25 girls and 15 boys out of 100 students being supported by the NGO, the answer here will be 25.

Write "0" if the question is not relevant to the specific project type such as Fellowships, Capacity building, etc.

140

Number of boys supported *

Total number of boys DIRECTLY supported BY AfE funds.

Example: If AfE is supporting 70% of tuition for 25 girls and 15 boys out of 100 students being supported by the NGO, the answer here will be 15.

Write "0" if the question is not relevant to the specific project type such as Fellowships, Capacity building, etc.

110

Number of special needs students supported *

How many of the total children DIRECTLY supported BY AfE funds are special needs children?

Example: If AfE is supporting 70% of tuition for 5 special needs students out of 100 students being supported by the NGO, the answer here will be 5.

Write "0" if the question is not relevant to the specific project type such as Fellowships, Capacity building, etc.

250

Average monthly household income of students supported by AfE (in INR) *

6000

RTE Compliance *

Is the project partner's institution recognized under the RTE Act ? https://dsel.education.gov.in/rte

Example: If the institution is not RTE compliant, please answer "No" and go to the next question.

⦿ Yes

◯ No

What are the issues being faced by the project partner to get towards RTE Compliance ?

N/A

Project Type Selection

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What is the project type? *

For a project with multiple aspects, choose one and click 'Next'. At the end of it, you can come back here to select other aspects.

○ Formal School

○ Supplemental Teachers/Parateachers

○ Teacher Training

○ Vocational Training

○ After-school/Supplemental learning

○ Residential Facilities

○ Nutritional assistance

○ Infrastructure Development

○ Teaching and Learning Materials

○ Awareness Campaigns

○ Special Needs Children / Disabilities

○ Capacity Building

◉ Community Services

○ Fellowships

○ Higher Education

○ Non Formal Education

○ Other

Formal School

These are quantifiers/metrics for Formal schools. Use this section only if the support is for a full formal school - not just a supplemental teacher or additional facilities added to a school.

Total number of students in the school.
Include both students supported by Asha and others.

175

Average number of years the above set of students were supported by AfE.

Highest level of education provided in the school

8

Drop out rate amongst students.
Include the drop out rate for boys and girls due to access, lack of support from families or communities, inability to pay tuition, etc.

Continued access to education.
How many of the students from the graduating class (the highest level in the school) continue for further studies ? (Example, high school from middle school, middle/high school from primary school, undergraduate education from high school, etc).

80

Total number of teachers in the school

34

Highest level of educational attainment of the teachers.
If one teacher is Class X and another is a B.Ed, please select both 'Below Class XII' and 'Bachelors'

☐ Below Class XII

☐ Class XII

☐ D. Ed

☑ Bachelors

☐ Masters

☐ Other: _____

Submit Form?

Do you have any feedback on this form for the Central Projects Team ?
We thank you for your time and effort in completing this form.
*

I think it is hard to track some of this information such as how many students Asha is continuing
to support when the education budget we support is partial. May be some more tips on how to
do track this information.

Are you done filling details for all relevant project types?
(If no, please click on no, and this will take you to the relevant section)
*

○ No, I need to fill details for more project types

◉ Yes, I want to submit the form now

Residential Facilities

Use this section if any part of the project budget supported by Asha relates to providing residential facilities.

Number of days per year the residential facility was provided

365

Number of students per room

Average size of room (in sq. ft)

Student to toilet ratio

Student to staff ratio

Number of meals per student per day

Describe meals provided to students

Average monthly cost per student in INR

Community Services

Describe the community service being provided

e.g. Health camp

Outreach Education Program

Number of unique beneficiaries targeted per year

597

Number of days program is conducted per year

365

Average monthly cost per beneficiary in INR

Average monthly cost of staff providing the service in INR

6000

Percentage of community services budget supported by AfE

16

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