

## Project Quantification (V1.2)

This **Project Metrics** form collects Input Metrics related to each project i.e. details around the beneficiaries of a specific project, certain key impact metrics of a project to assess impact and evaluate project operations aspects and projects sustainability.

**This form needs to be filled annually as a part of the checklist process to disburse funds for the new academic year and should be done once every year.** The form is to be filled by the project steward or a chapter volunteer with sufficient interaction with the project partner. This form must not be filled by a non-Asha volunteer.

Going through the following ARC proposal will help prepare the answers before filling the form:

<https://wiki.ashanet.org/display/COORD/Collecting+Input+Metrics+annually+from+all+Asha+Projects>

### INSTRUCTIONS:

1. Keep all the required information (based on the questions in the ARC) ready before trying to fill the form
2. Follow other question specific instructions and examples in the form.
3. If a project partner is involved in work along more than one project type (see categories in the ARC):
  - (a) If the set of beneficiaries is the same, fill the form only once, selecting all the relevant project types.
  - (b) If the sets of beneficiaries are different for different project types, fill separate forms for each set of beneficiaries.
4. *Overall, it is important to ensure that the number of beneficiaries and budget does not get double counted anywhere in the whole process of filling the Project Metrics forms.*
5. Create a pdf of the form once submitted (an email from projects@ashanet.org is sent automatically) and upload to your projects page with the right identifier as Project Metrics Form. This should be linked to the checklist with a dropdown menu for the latest submission.

[Please email [projects@ashanet.org](mailto:projects@ashanet.org) with subject line "Project Metrics Query" if you have any questions regarding the form.]

arajkhowa@gmail.com [Switch account](#)

\* Indicates required question

Email [arajkhowa@yahoo.com](mailto:arajkhowa@yahoo.com)

How many forms do I need to fill for a project partner? See this example...

Let's say Asha is funding an NGO partner XYZQ for three projects:

A: Primarily Teacher Training

B: Support for the trained Para-Teachers in Govt. Schools

C: Residential Facility and After-school Learning for 100 children (& not related to Project A and B)

In this case, the steward/volunteer will fill two forms.

Form #1 will be for projects A and B combined as beneficiaries are the same for the two projects. The form must contain only details around Teacher Training and Para-teachers projects. Since this form is not intended to collect impact metrics, the number of children indirectly benefited through the para teachers should not be entered.

Form #2 will be for Project C as the set of beneficiaries is different from the others and will contain details for Residential Facility and After-school/Supplemental Learning.

Project URL What is the [ashanet.org](http://ashanet.org) Project page URL for this project? <https://ashanet.org/project/?pid=1352>

Project Name - What is the project name? **North East Educational Trust – Anubhav**

Checklist Number - What Checklist number(s) does this correspond to? Please submit this once every academic year.

Year of funding - For which funding year do the metrics correspond to? Enter "2019" if the funds corresponding to the metrics were sent in 2019. The information to be filled will be based on the 2019 project proposal and/or progress report by the project partner for year 2019-2020 when the funds sent in 2019 were utilized.  
2026

Project Partner Email [northeasteducationaltrust@gmail.com](mailto:northeasteducationaltrust@gmail.com)

Project Partner's Website <https://northeasteducationaltrust.com/>

What are the Project's short-term (1-2 year) goals?

Increase student count at Anubhav Center after-school program. Add 2 additional schools to the Language Learning Program

What are the Project's long-term (5+ years) goals?

Expand the Community Library program to two new districts in Assam (starting with Karbi Anglong) and scale the Language Learning program to those two districts.

Number of years with Asha – 3 years

How many years has the Project partner been supported by Asha? (includes your chapter and other chapters that have worked with the project partner and excludes gap in engagements)

3 years

Name of person filling in this form Amit Rajkhowa

Chapter Affiliation Example: Write "Seattle" for Asha Seattle chapter. Write "Chennai" for Asha Chennai.

Seattle

Affiliation of person filling the form \*

Project Steward

Chapter Coordinator

Other Chapter Volunteer

Date of submission of this form \*

Date May 5, 2026

Percentage of budget supported by Asha – 62%

Percentage of project partner operating expense supported by Asha 62%

Does the project partner charge fees for their services? If so, what is the average monthly charge per beneficiary.

No

Working Capital Ratio of Project Partner 0.3

Which of the following sources of funding are applicable to the project partner (choose all that apply) ? \*

Institutional funding (foundations)

CSR funding

Income from beneficiaries

Crowdfunding from individual donors

Government support with grant-in-aid programs

Any other organization in the US outside of Asha (e.g. Vibha, AID)

Corpus Funds (only interest income towards operating expenses)

Other:

cashless transactions \*

Does the project partner do cashless transactions for all of their salaried deposits and other operating expenses needs.

Yes

Board of Directors \*

Does the project partner have an active and neutral Board of Directors working on furthering the project partner's mission and vision ?

Example: If the project partner is primarily operating as a founder/ one-person leading and controlling all aspects of the operations with the Board of Directors not independent, please answer "No".

Yes

Total number of salaried staff supported \*

Includes number of teachers, administrators, support staff, cooks, etc.

Example: If AfE is supporting 10 staff salaries, to include 1 project coordinator, 6 teachers, 2 cooks, 1 driver, the answer here will be 10.

8

Minimum salary (monthly) of a teacher or any other salaried staff directly involved with education with the project in INR \*

Salary of a teacher with the project

Example: If AfE is supporting teacher salaries or salaries of therapists in a special needs school, and the range is from 3000 INR to 20000 INR, the answer here will be 3000 INR.

INR 4000

Maximum salary (monthly) of a teacher or a salaried staff directly involved with education with the project in INR \*

Salary of a teacher or a salaried staff directly involved with education with the project

Example: If AfE is supporting teacher salaries or salaries of therapists in a special needs school, and the monthly salary range is from 3000 INR to 20000 INR, the answer here will be 20000 INR.

INR 28,000

Total number of salaried staff of the project partner \*

Includes all number of teachers, administrators, support staff, cooks, etc.

Example: If AfE is supporting 10 staff salaries while the project partner has 40 staff members on their payroll, the answer here is 40.

8

Number of students supported \*

How many total children are DIRECTLY supported by AfE funds?

Example: If AfE is supporting 70% of tuition for 40 students out of 100 students being supported by the NGO, the answer here will be 40.

Write "0" if the question is not relevant to the specific project type such as Fellowships, Capacity building, etc.

427

Number of students impacted \*

How many total children are impacted (Directly or Indirectly supported) by AfE funds?

Example: If 5 teachers supported by Asha are teaching 200 children. Then the answer here will be 200.

427

Number of girls supported \*

Total number of girls DIRECTLY supported BY AfE funds.

Example: If AfE is supporting 70% of tuition for 25 girls and 15 boys out of 100 students being supported by the NGO, the answer here will be 25.

Write "0" if the question is not relevant to the specific project type such as Fellowships, Capacity building, etc.

278

Number of boys supported \*

Total number of boys DIRECTLY supported BY AfE funds.

Example: If AfE is supporting 70% of tuition for 25 girls and 15 boys out of 100 students being supported by the NGO, the answer here will be 15.

Write "0" if the question is not relevant to the specific project type such as Fellowships, Capacity building, etc.

149

Number of special needs students supported \*

How many of the total children DIRECTLY supported BY AfE funds are special needs children?

Example: If AfE is supporting 70% of tuition for 5 special needs students out of 100 students being supported by the NGO, the answer here will be 5.

Write "0" if the question is not relevant to the specific project type such as Fellowships, Capacity building, etc.

0

Average monthly household income of students supported by AfE (in INR) \*

INR 12500

RTE Compliance \*

Is the project partner's institution recognized under the RTE Act <https://dse.education.gov.in/rte>

Example: If the institution is not RTE compliant, please answer "No" and go to the next question.

No

What are the issues being faced by the project partner to get towards RTE Compliance ?

What is the project type? \*

For a project with multiple aspects, choose one and click 'Next'. At the end of it, you can come back here to select other aspects.

After-school/Supplemental learning

After-school/Supplemental learning

Use this section if any part of the project budget supported by Asha relates to after-school or supplemental learning.

Number of hours per student per year

1650

Average student/teacher ratio in the program

20

After-school cost per student per month in INR

INR 1618

What supplemental facilities are provided by AfE funds?

Language skills - Reading/Writing/Speaking

Science

Do you have any feedback on this form for the Central Projects Team ?  
We thank you for your time and effort in completing this form.

[No](#)

Are you done filling details for all relevant project types?  
(If no, please click on no, and this will take you to the relevant section)

[Yes, I want to submit the form now](#)