



# Asha for Education™

## Site Visit Questionnaire

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Dear Volunteer

Thanks for conducting this site visit.

The following set of questions is only a suggested guideline. Some of the following questions may not be relevant or applicable to the particular project you are visiting, but please do try to answer as many of them as possible. Please note that Part sB & C necessitate that the information be gathered through conversations with the children and their parents, and not simply the group's teachers and staff.

Please feel free to attach any documents/photos you feel are pertinent to the project.

Thanks.

- Asha for Education

**Date:** September 6, 2021

**Name of the Project:** Uddami India Foundation-UCTC

**Name of the Organisation Running the Project (if different):**

Was your site visit announced? Yes, it was planned  No, it was a surprise visit

	<b>Project Contact</b>	<b>You Name (Asha volunteer conducting the visit)</b>
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**PART A: Particulars about the organization and its environment**

**1. What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)**

Community development \_\_\_%      Education 50%      Health 50%  
 Other \_\_\_% (please specify) \_\_\_\_\_

**2. What is the administrative structure of the group (e.g. Board of Directors/Grassroots-based)?**

Trustees with Executive Director.

**3. Are there any other organizations working in the area providing any one or all of the services provided by the visited organization? (Briefly mention their names and their objectives)**

There are centers that teach computer and communicative English courses but charge tuition fees. There are no organizations that provide job oriented computer computer training along with communicative english and life skill classes without charging any tuition in the immediate vicinity.

Organization	Objectives of the organization

**PART B: The organization and the community it serves**

*(Information to be gathered from parents and children)*

**1. Approximately how many families live in the area?**

This is a project that is located in an urban area in South Kolkata with millions of impoverished families without any stable income.

**2. What do the parents do for a living? (Agricultural worker, Daily wage laborer etc.)**

Many of the parents have not gone to school. Most are household helpers, bus conductors, and labor workers. Many do not have a stable income.

**3. At the time of enrolment, does the school ask for the names of both parents?**

Yes  No, just the father's name  No, just the mother's name

**4. How often do the teachers meet the parents?**

This is a computer vocational training center that also teaches communicative English and life skills to its students for this 6-month job-oriented course training. Most of the students admitted have completed grade 10 or grade 12 schooling. Teachers conduct home visits of students before they get admitted to this course.

**5. How do the parents participate in the organization's activities? (e.g. by contributing their time, money or labor in the school's activities etc.)**

N/A. This job-oriented training course is free.

**6. Are there any Government Schools in the area? Yes  No** **7. If yes, how far are the Government Schools from the community?**

N/A. Students that are taking this job-oriented training course may also be enrolled in a government school or college though it is not necessary.

**8. Why did the parents choose this school over the Government School?**

N/A. Students enrol solely to enhance their potential to find employment.

**9. When you visited, how many children were present in the class?**

This was a virtual site visit. 10 students. As Uddami India Foundation-UCTC has 10 computers only 10 students can be in a class at the same time.

**What is the regular class strength?**

10 students/class. 40 students/batch, 80 students/year (2 batches/year).

**Comments:****10. Do the children seem to enjoy coming to school?**

All students that we talked with said that they found the teachers very supportive and helpful.

**PART C: Project particulars***(Information to be gathered from students and staff)***1. What is the mode of teaching in the school? (Check the appropriate choices)**A. Formal (State Board, Central Board etc.)  **till what class?**B. Non-Formal Education (NFE)  do the students also attend formal school?

C. Vocational X

D. Other . Please specify \_\_\_\_\_**2. If A (Formal), up to what grade(LKG, 5<sup>th</sup>, 7<sup>th</sup> etc.) does the school conduct classes?**N/A**3. If B (Non-Formal Education) how many of the children also attend formal schools in the area?**N/A*If none do, does the project plan this for the future?***4. If Non-Formal Education, does the organization create its own study material (books, games)?**

Yes.

**5. If C (Vocational), what do the children do after they finish training?**

They seek and find employment.

**6. How many staff or volunteers are recruited from the community?**

All teachers and staff that were recruited are from the city of Kolkata, the community city.

**How many of the staff are women?**

100%, 5/5.

**7. How many teachers have left the school in the past one year, and why?**

None

**8. How many new teachers have joined in the past year?**

One.

9. Does the organization train the teachers? Yes X No

*If yes, how do they provide the training?*

All 3 teachers that provide job oriented computer training to the students were past students of UIF-UCTC.

10. How much is the staff paid?

The communicative english teacher and life skills teacher get paid INR 195000/- annually as they have post graduate degrees from universities and extensive experience in the corporate and NGO world. The computer training teachers are paid less.

*Is it on par with the salary paid to the staff in the Government schools?* Yes  No

UIF-UCTC is a specialized vocational school, comparisons cannot be readily made with staff in formal government schools.

#### **PART D: Financial resources of the organization**

*(Feedback from the person conducting the site visit)*

1. Do you think the proposed amounts in the budget are reasonable? Yes X No  Maybe

2. Are all items covered in the budget? Yes X No  Maybe

Comments:

3. Is there anything you think should be added or removed from the budget?

Yes  No X

*If you recommend any changes to the budget, please explain your reasons for this.*

4. Did you discuss the proposed changes with the project? If so, please describe their response.

#### **PART E: Comments**

*(Feel free to attach documents if necessary)*