

September 3, 2018



## Memorandum of Understanding ("MoU")

This document represents an agreement between

<p><b><u>Asha Zurich</u></b></p> <p><b>Vineet Mohan</b> <b>Project Coordinator</b> <b>ASHA ZURICH</b></p> <p>Vrenikerstrasse 12, 8152 Opfikon-Zurich, Switzerland</p> <p><a href="mailto:treasurer@asha-zurich.ch">treasurer@asha-zurich.ch</a></p>	<p><b><u>Sabuj Sangha / Naba Diganta Project</u></b></p> <p><b>Ansuman Das (Secretary &amp; Director)</b> <b>Arunabha Das (Head of External Relation &amp; Resource Mobilisation)</b></p> <p>at Nandakumarpur, Mathurapur II, South 24 Parganas, Sundarban, West Bengal, India</p> <p><a href="mailto:director@sabuisangha.org">director@sabuisangha.org</a> <a href="mailto:arunabha@sabuisangha.org">arunabha@sabuisangha.org</a></p>
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### 1) Objectives

To continue supporting two bridging / coaching centres for 180 children in Kumargram, Alipurduar District, under the Naba Diganta Project.

### 2) Commitments of Asha Zurich

In Asha Zurich's June-2018 monthly meeting it was resolved to continue supporting the Naba Diganta Project and increase the total capacity from 130 children to 180 children. Asha Zurich will fund the running costs of INR 13,62,600 for the year 2018-19 and one-time infrastructure costs of INR 97,400 as per the budget in Appendix I.

The Asha Zurich committee further resolved to transfer the above amount in the year 2018-10 in either in one or two installments.

### 3) Commitments of Sabuj Sangha

- To inculcate the habit of going to school regularly in children
- To prepare children for government school
- To provide back-up classes for children who have joined government school
- To recruit enough teachers to bring down the teacher/student ratio to 1/25
- To monitor the quality of the teachers
- To provide school books and school bags to the children
- To provide a morning tiffin to the children
- To carry out monthly health checks
- To provide school uniforms
- To maintain the centre and if possible install sanitation facilities



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- To identify students with potential and recommend them to Asha Zurich for scholarships in respect of their secondary education
- To allow members of Asha Zurich or third parties delegated by Asha Zurich to conduct project site visits
- To provide the following reports to Asha Zurich one month before the instalments are due.
  - o Report 1: Education Component (student's grades/performance, goals achieved, targets planned, number of drop-out students, number of teachers changed/resigned, students who are recommended for scholarships, details of students who joined government school)
  - o Report 2: Expenditure statement (expenses incurred and foreseen with details, receipts, etc. attested by the accountant)


**4) General Terms**

- This MoU shall be suspended if either of the signing parties fails to honour any of their above mentioned commitments.
- This MoU is valid only for the above-mentioned project.
- Any further collaboration between Asha Zurich and Sabuj Sangha will require a new MoU to be signed separately.

Asha Zurich greatly appreciates the noble work being done by Sabuj Sangha and wishes to stay updated on their progress and work in future.

Date: 03 September 2018

  
Vineet Mohan  
Project Coordinator, Asha Zurich

  
Ansuman Das  
Director, Sabuj Sangha  
Secretary & Director.  
Sabuj Sangha





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### Appendix I – Budget

Period	Recurring costs		Fixed costs	
2018-19	Tiffin for 180 children @ ₹12/child per day for 260 days	₹5,61,600/-	20 Benches @ ₹2500/bench	₹50,000/-
	Salary for six teachers @ ₹4500/month per teacher for 12 months	₹3,24,000/-	Sports materials LS	₹37,400/-
	Salary for 1 coordinator @ ₹15000/month to ensure monitoring and timely reporting for 12 months	₹1,80,000/-	Two cabinets @ ₹5000/cabinet	₹10,000/-
	Education materials for 180 children @ ₹50/month per child for 12 months	₹1,08,000/-		
	Medical support for 180 children @ ₹50/month per child for 12 months	₹1,08,000/-		
	Dresses for 180 children @ ₹250/child	₹45,000/-		
	School bags for 180 children @ ₹200/child	₹36,000/-		
Total		₹13,62,600/-		₹97,400/-

Secretary & Director,  
Sahuj Sangha

