

December 4, 2014



Memorandum of Understanding

This document represents an agreement between

<p><u>Asha Zurich</u></p> <p>Dr. Pratyush Das Kannungo President Weidmannstrasse 14, 8046 Zürich, Switzerland</p> <p>admin@asha-zurich.ch</p>	<p><u>BOYS TOWN SOCIETY</u></p> <p>Dr.P.N.Narayana Raja General Secretary Tirumangalam Madurai , India</p> <p>btsindia@yahoo.com</p>
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1. Objectives

To support the Education services happening in the School "Francois Meyer Nursery & Primary School (Regn: No.10251/2014)".

2. Commitments of Asha Zurich

- Asha Zurich has agreed to fund the below purposes for the school.
 1. Staff salary
 2. Books, Note books, educational materials etc.
 3. Repair & Maintenance
- The full budget for the year 2015 is highlighted in Appendix 1 which is the agreed expenditure break up for the project for the school year 2015.
- The requested amount INR 7,17,000 for the year 2015 will be sent in two instalments. Details highlighted in Appendix 1.
 - o First Instalment - INR 3,58,500
 - o Second Instalment - INR 3,58,500

3. Commitments of Boys Town

- To provide quality education to children from various levels.
- To provide shelter (children who hail from our Boys town society), nutritious food, School Uniforms, sports, computer education, medical check-up, cultural & sports activities, student parliament system to develop leadership qualities, Indoor & Out door club activities to bring out their inner skills.
- To provide a report every five-months to Asha Zurich containing the details of the educational goals achieved, planned educational goals for the near future and expenditure incurred (along with receipts) and the foreseen expenditure for the next six months.
- Keeping Asha Zurich informed about the immediate next destination of children after their studies at Boys Town.
- To make sure that the school is running well and the kids get quality education.
- Monitor and maintain the quality of teachers
- Co-ordinate with the school committee, villagers and parents of the kids in the Villages



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4. Tentative timelines

- Start of the academic year – January 2015 (After finalization of MoU)
- 5th month (May, 2015): Submission of first 5-month report by Boys Town
 - o Report 1: Education Component (Goals achieved, targets planned, number of dropout students, number of teachers changed/resigned, students who are entitled to scholarship for the year 2015)
 - o Report 2: Expenditure statement (Expenditure incurred and foreseen along with details, receipts, etc.)
 - o Report 3: Details of students who passed out of Boys Town and are continuing studies in schools
- 6th Month (June, 2015): Review of Boys Town reports by Asha Zurich followed by release of second instalment.
- 10th Month (October, 2015): Submission of second 5-month report by Boys Town
 - o Report 1: Education Component (Goals achieved, targets planned, number of dropout students, number of teachers changed/resigned)
 - o Report 2: Expenditure statement (Expenditure incurred and foreseen along with details, receipts, etc. besides the Chartered Accountant's attested copy of the expenditure incurred)
- 10th Month (October, 2015): Submission of proposal for the year 2016 by Boys Town
- 10th Month (October 2015): Submission of site visit report (if any)
- 12th Month (December, 2015): Decision on continuing funding by Asha Zurich.

5. Project Site Visits

- Boys Town shall agree to allow members of Asha for education or other people delegated by Asha Zurich to conduct site visits to visit the project site.

6. Other

- This MoU will be suspended if either of the parties fails to honour any of their above mentioned commitments.
- Any further collaboration between Asha Zurich and Boys Town Society will need a new MoU to be signed separately.

We appreciate the noble work being done by Boys Town Society and wish to stay updated on their progress and work in future.

Date: 02.12.2014

Dr. Pratyush Das Kannungo
President, Asha Zurich

Dr. P.N. Narayana Raja
Gen. Secretary, Boys Town

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Appendix 1

Budget details for Boys Town Society – 2015
Support the Education services happening in the School "Francois Meyer
Nursery & Primary School (Regn No.10251/2014)".
Break-up of expenditure for the academic year 2015.

Teachers salary	INR 4250*6*12	3,06,000
Driver salary	INR 5600*1*12	67,200
Helper ladies salary	INR 3000*2*12	72,000
Books, Note books, educational materials etc.		2,46,800
Repair & Maintenance		25,000
	Total	INR 7,17,000