

Asha for Education™

Site Visit Questionnaire

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Dear Volunteer

Thanks for conducting this site visit.

The following set of questions is only a suggested guideline. Some of the following questions may not be relevant or applicable to the particular project you are visiting, but please do try to answer as many of them as possible. Please note that Part 3B & C necessitate that the information be gathered through conversations with the children and their parents, and not simply the group's teachers and staff.

Please feel free to attach any documents/photos you feel are pertinent to the project.

Thanks.

Asha for Education

Date: 18.12.2017

Name of the Project: BTS

Name of the Organisation Running the Project (if different): BTS

Was your site visit announced? Yes, it was planned

No, it was a surprise visit

	Project Contact	You Name (Asha volunteer conducting the visit)
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PART A: Particulars about the organization and its environment

1. What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)

Community development 10% Education 85% Health 5%
Other ___% (please specify) _____

2. What is the administrative structure of the group (e.g. Board of Directors/Graassroots-based)?

9 members as executive committee
30 members as general body members

3. Are there any other organizations working in the area providing any one or all of the services provided by the visited organization? (Briefly mention their names and their objectives)

Organization	Objectives of the organization
TEDDY TRUST	CORPORATE SOCIAL RESPONSIBILITY. - Running a Tamil medium school

PART B: The organization and the community it serves

(Information to be gathered from parents and children)

1. Approximately how many families live in the area?

5000

2. What do the parents do for a living? (Agricultural worker, Daily wage laborer etc.)

Farming and labourers

3. At the time of enrolment, does the school ask for the names of both parents?

Yes

No, just the father's name

No, just the mother's name

4. How often do the teachers meet the parents?

2 times in a year - on demand anytime they can meet.

4. If Non-Formal Education, does the organization create its own study material (books, papers)?

N.A.

5. If C (Vocational), what do the children do after they finish training?

N.A.

6. How many staff or volunteers are recruited from the community?

How many of the staff are women? 10 out of 14, teaching staffs.

7. How many teachers have left the school in the past one year, and why?

3 teachers resigned

8. How many new teachers have joined in the past year?

3

9. Does the organization train the teachers?

Yes

No

If yes, how do they provide the training?

External expertise for teaching learning methodology
Child Psychology & language training.

10. How much is the staff paid?

Is it on par with the salary paid to the staff in the Government schools?

Yes

No

PART D: Financial resources of the organisation

(Feedback from the person conducting the site visit)

1. Do you think the proposed amounts in the budget are reasonable?

Yes

No

Maybe

2. Are all items covered in the budget?

Yes

No

Maybe

Comments

only 35 children in Residence are fully covered under current budget.

3. Is there anything you think should be added or removed from the budget?

Yes

No

If you recommend any changes to the budget, please explain your reasons for this.

① We should allocate additional budget for modernizing their computer lab with adequate infrastructure and knowledge for their teaching staffs.

② Audio system for the daily mass meeting assembly. This will help students to listen properly and stay focussed during this meeting.

③ Improving the science lab.

5. How do the parents participate in the organization's activities? (e.g. by contributing their time, money or labor in the school's activities etc.)

Annual Day Celebrations @ Sports Day Celebrations.
Parents participation

6. Are there any Government Schools in the area?

Yes

No

7. If yes, how far are the Government Schools from the community?

6 kms

8. Why did the parents choose this school over the Government School?

Better amenities than government schools.

9. When you visited, how many children were present in the class?
What is the regular class strength?

Comments: 290 as a whole school.

10. Do the children seem to enjoy coming to school?

Yes.

PART C: Project particulars

(Information to be gathered from students and staff)

1. What is the mode of teaching in the school? (Check the appropriate choices)

A. Formal (State Board, Central Board etc.)

till what class?

B. Non-Formal Education (NFE)

do the students also attend formal school?

C. Vocational

D. Other Please specify Matriculation

2. If A (Formal), up to what grade (LKG, 5th, 7th etc.) does the school conduct classes?

— L.K.G. to 6th grade

3. If B (Non-Formal Education) how many of the children also attend formal schools in the area?

If none do, does the project plan this for the future?

NA

4. Did you discuss the proposed changes with the project? If so, please describe their response.

They were glad to take up the proposal (modernizing the computer lab)

PART E: Comments

(Feel free to attach documents if necessary)

Proposal for C.S. Lab.

