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**Sent:** Tuesday, April 23, 2013 2:00 PM  
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**Subject:** Field visit to Wings School

Hello,

Finally today we, me and my friend Tonmoy, have completed the field visit to Wings School. This school is located 25kms from the city in a village called Thumkunta. I happen to meet Grace Rajkumari and Rupa Mary. They had briefed us and helped us with all the information needed. Below is the observations from the visit.

* This school has 150 girl students. All these students are from the same village and villages near by.
* This whole project is currently under KAP - Kiran Anjali Project support.
* Strictly against beating and child abuse.
* The place is basically given by a donor at reasonable rent. Its a very old building which is modified and even re-modified again when ever required.

Admission Process:

* Admission happens only in lower section of the school i.e class 1 and 2. This is since 3 years from now. The kids in elder classes are only promoted.
* PR for the school was initially by moving around the villages but presently its only word of mouth
* As told earlier there are 150 students in the school, which would vary very now and then. As it is in a village there are few dropouts now and then. Which they are trying to reduce by the above process of intake.
* School is affiliated with Board of Secondary Education SSC.
* For primary class they go with CBSC syllabus. Mostly holyfaith books are followed.
* Children are not provided with any residentinal opportunity.
* Few important documents are need to be submitted during the time of admission. In case of not providing them, admission would be rejected.
* Parents are required to go thru initial rounds of interview on Why they want to join there children? Why here? and on.
* Children are interviewed for basic IQ and understanding.
* Important documents taken during admission process are as follows
  + Birth certificate - Must and should (No admission without this)
  + Electricity Bill
  + Elector card
  + Residence proof.
* Parents need not pay any money during this whole process.

Post Admission:

* 2 Pairs of dress are given to the kids
* Text Books, for the younger kids mostly holyfaith and elder kids state syllabus are given.
* 12 ITC classmate note books are given. And more on request.
* Pens, pensiles, book covers and other stationary.
* Shoes and socks are given.
* Every month a cobbler visit the school to repair if any and polish the shoes.
* Tri-monthly hamper with vaseline, hair oil, tooth brush, tooth paste and other seasonal accessories are given.
* Orientation and counselling to children when ever required.
* The children are not provided by any sort of transportation to school. Children come by themselves using public transportation.

Staff and Attendance:

* Principal of the school is only male staff.
* There are 9 teaching staff and 2 visiting staff for music and martial arts.
* A Clerk, who would take care of basic administration work and monitoring the surveillance camera in the premises.
* 8 maids, who take care of kitchen and related work.
* 2 watchman's work all thru out the night at school.
* They were basically planning for a General Manager for a fully functional corporate fund raising. As per the discussion, it is being said initially they had no general manager with the organisation. Then clarified by Grace Rajkumari, Rupa Mary is the general manager and she is not being paid any for that particular role.
* CA would visit every saturday and sunday.
* Most of the teaching staff are B.Ed grads. And few of them are M.Sc.
* Even have visiting faculty for few subjects.
* Sub staff is mostly under privileged woman from the near by village.

School timing:

* School generally start at 8:00 AM.
* The sub staff be at work by 7:30 AM
* Children would be provided with breakfast followed by classwork
* They have lunch by 1:00 PM. They have it in two groups primary and elder. Since the dinning area is small and couldn't accommodate all of them at same time.
* School is done by 3:30 PM
* The homework session takes place as per requirement.

Taught for:

* Math, science, social, english, telugu and hindi
* Singing
* Musical Instruments like keyboard, guitar and drums
* Dance
* Taekwondo

Food:

* Kids get Glass of milk, sugar and broken wheat for breakfast.
* Rice is given everyday in the lunch. With which a vegetable curry and pulse is provided.
* Seasonal fruits are even given to children thrice a week.
* They are given egg twice a week. Sweet once in 15 days.
* Non-veg  twice a month is even given to children.
* On special festival time, different varieties are provided.
* Groceries from a regular supplier.
* Drinking water is supplied in water cans from the near by village.

Salary and Expenditures:  [As told my grace and rupa]

* Average salary paid to a teacher is around 6,000 - 8,000 per month.
* CA get paid 3,600 per month.
* 1,200 rupees for the whole set of books given to children.
* Place is rented and they pay good amount to it.
* An empty place in front of the school is taken at a goodwill rent from the donor to use as Play ground.
* ITC classmate notebook provided cost 30rupees per book. And almost 10-12 books are given per student.
* On an average including all the above it cost 60,000 - 70,000 per child per year. It would be 30,000 - 40,000 without staff pay.

More Info:

* Other sources of funding are from the top corporates likes Dell, Amazon, Deloitte, VLS Systems and so on.
* Doctors do visit from hospitals like KIMS, Kamineni and Yashoda. Mostly every 6 months.
* Members from rotar club even support the cause. Celebrity contacts even.
* Their is definite source for fund raising down the line of 2 months.
* There are Surveillance camera attached in the premises at different places to monitor activities by students and staff.
* Food being cooked for the children is hygienic. They do have a good kitchen.
* Grace rajkumari stays on campus.
* Rupa Mary is by profession a practicing lawyer. She would occasionally visit the school to help in managing stuff and helping administration.

Personal NOTE:

They are working for the very good cause. And the work is so evident at the place to 70-75%. But coming to the expenditure, it is inn't in a effective way. Which could have been streamlined properly. I would suggest a financial planner, to plan yearly budget is a cost effective way. When enquired about the salary given to the general manager for the academic year 2011-12 or 2012-13 which is given in the excel sheet submitted to Asha, it was told that was an estimation made but not spent. Which is a little un-clear. And need to be discussed.

Tonmoy: Please add your comments and information if missed.

Any additional information required would be provided upon enquiry.

Thanks,

Sandeep Athreyas