Site Visit Guidelines and Questionnaire

Asha Purdue

Dear Volunteer,

Thank you for taking the time to conduct this site visit. Your visit will provide us valuable, first-hand information about the project, enabling us to better understand its circumstances and its needs. The following questionnaire is designed as a basic guide to assist you in conducting your visit.

The following set of questions is only a suggested guideline. Some of the following questions may not be relevant or applicable to the particular project you are visiting, but please do try to answer as many of them as possible. Please note that much of the information requested in this document has been collected from the project in their proposal. We would like this information validated by a visitor. It is best to talk to as many people as possible and infer the answers based on their responses, rather than treating this document as a questionnaire. Parts B & C necessitate that the information be gathered through conversations with the children and their parents, and not simply the group's teachers and staff.

Please feel free to attach any documents/photos you feel are pertinent to the project.

If you have any questions, please do not hesitate the project steward responsible for the project at Purdue. We look forward to hearing your thoughts and observations through this review, and thank you once again for your help. Together we can make a difference!

Thank you,
Asha for Education, Purdue Chapter
Preparing for your visit

1. You should be able to collect the following information about the project from the project steward (Asha volunteer responsible for the project at Purdue) prior to your visit:
   - Project proposal
   - Past correspondence with the project
   - Any specific information that the project steward is looking for, from the site visit.

2. You also need to have some understanding of Asha for Education and our mission. This will help you to tailor your site visit in a more fruitful manner for Asha. You can get detailed information about Asha for Education from our web site at http://www.ashanet.org. Our site visit volunteers often find it helpful to study this web site (and this document!) before-hand, and have a copy of the original or modified project proposal with them before starting their visit.

3. We encourage you to talk individually to a broad cross-section of people, including some students, teachers, as well as community members who are not directly associated with the NGO. Such informal interaction is often the best way to learn about the project.

4. We also strongly encourage you to fill out this document yourself, rather than showing it to the project coordinators in India and asking them to fill it out.

5. This document is only designed as a basic guide. Please include any additional information/insights that you consider relevant with your review.

6. We look forward to meeting with you in person and hearing about your experiences, if this is possible. The project steward at Purdue will discuss the possibility of scheduling a presentation at an Asha meeting with you after your visit.

7. We encourage you to take some photographs/videos during your site visit, as they will help us see and hear what is going on at the project. As the old saying goes, a picture is worth a thousand words!

8. If the organization is running many centers and it may not be possible for you to visit all of them, visits should be made to centers randomly selected by you rather than letting the organization show you centers of their choice. Organizations are known to run their sample centers which they would prefer to show to you.

   *(This report is typed version of handwritten report attached at the end.)*
Basic information

Date of the site visit:  July 21, 2018
Name of the Project:  Sri Aurobindo Integral School Basundhara
Name of the Organization Running the Project (if different):  Basundhara
Was your site visit announced?  (Yes, it was planned) or (No, it was a surprise visit)

<table>
<thead>
<tr>
<th></th>
<th>Project Contact’s Information</th>
<th>Site Visitor’s (Your) Information (Volunteer conducting the visit)</th>
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<tbody>
<tr>
<td>Name</td>
<td>Dr. Snigdha Biswal</td>
<td>Minakshi Dash</td>
</tr>
<tr>
<td>Address</td>
<td>Gatiroutpatna, Dist - Cuttack Odisha, India, 754100</td>
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<td>Phone(s)</td>
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<td>Fax</td>
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<td>E-mail</td>
<td><a href="mailto:snigdhabiswal1@gmail.com">snigdhabiswal1@gmail.com</a></td>
<td></td>
</tr>
<tr>
<td>Affiliation to project</td>
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</tr>
<tr>
<td>Affiliation to Asha</td>
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</tr>
</tbody>
</table>
PART A: Particulars about the organization and its environment (cross-validation of information presented in proposal)

1. What is the main ideology of the organization behind the project?
   To empower the orphans and deprived children through education, so that they can lead complete lives in future.

2. How old is the organization?
   8 years

3. How and why was it founded?
   It was founded in 2010 with the objective of providing basic education to over-aged and orphaned and H.I.V. positive children living in Basundhara.

4. What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)
   ● Community development ____10___ %
   ● Education _____70_______ %
   ● Health ___20______ %
   ● Other __________ % (please specify) _______________________________________

5. What is the administrative structure of the group (e.g. Board of Directors/Grassroots-based/Volunteer based)?
   Board of Directors
   Grassroot based volunteers

6. Are there any other organizations working in the area providing any one or all of the services provided by the visited organization? (Briefly mention their names and their objectives)

<table>
<thead>
<tr>
<th>Organization(s)</th>
<th>Objectives of the organization(s)</th>
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7. Is the organization/founder involved with any other social issues/causes/projects other than running the project proposed?
   Yes. Projects - Swadhar Home - Open Shelter, Children’s Home - Specialised adoption agency - Legal Aid and Counselling - Family Counselling.
8. When was the project of interest started?
   April 18, 2010

9. What is their vision about the future of the project?
   To open class IX and X in the school when situation permits.

10. What were the initial challenges faced by the organization and by the founder when starting the project? How did he/she overcome them? Who helped them through the initial stages?
   a) Children came from completely deprived and illiterate background. Thus they had no motivation to study. Constant counselling and sustained effort have motivated the children. Volunteers from Basundhara worked to motivate the girls.
   b) Competent teachers were not available due to various reasons. Efforts were taken to train the teachers.
   c) Finance was the major problem to start the project. Donation from well wishers enabled the project for its take off. Then Asha Purdue came to shoulder a big financial responsibility.

11. Has the organization ever approached the government for funding? If so, what was the outcome? If not, why not?
   Government was approached for aid under “Sarva Siksha Abhiyana” (Education for all) but they declined the request as it is neither a government nor government aided school.

12. Currently, what are the main problems the organization faces for running this project?
   Shortage of sufficient finance to appoint administrative personnel such as clerk, a caretaker cum watchman and competent well trained teachers.

13. How many centers/schools does the project run? How many of those were you able to visit?

14. Were you able to choose the project centers to visit? Or were all centers visited suggested by the project partner?
PART B: The beneficiaries and the community

*(Information to be gathered from parents and children)*

1. Approximately how many families live in the area?

2. What do the parents do for a living? (Agricultural worker, Daily wage laborer etc.)

3. What is the religious/economic/educational background of the parents/community? (Are the parents able to pay any fees? Are the parents literate? etc.)

4. Does the project/school target specific families (e.g. agricultural workers, families with specific backgrounds, illiterate parents, first generation learners, orphans, sex workers, etc.)

5. How often do the teachers meet the parents?

6. How do the parents/the community view the efforts taken by the organization that runs the project?

7. What is the motivation for the parents to send their children to school?

8. How do the parents participate in the organization's activities? (e.g. by contributing their time, money or labor in the school's activities etc.)

9. Has the community supported the project (e.g. financially, donating land, volunteering, etc.)?
   
   No.
10. Are there any Government Schools in the area? (Circle one)
   Yes.

11. If yes, how far are the Government Schools from the community?
   2 kms.

12. Why did the parents choose this school over the Government School?
   Most of the children are orphans, given shelter by Basundhara. Others, who came from extremely deprived backgrounds have chosen the school because the parents cannot take proper care and educationally guide their children in their homes.

13. When you visited, how many children were present in the class?
   72 out of 74 were present (including class IX and X girls). 2 were absent due to fever.

14. What is the average age group of the children per class? How are they handling older children that need basic education?
   Approximately -
   Nursery - 5 yrs
   Std 1 - 6 yrs
   Std 2 - 8 yrs
   Std 3 - 9 yrs
   Std 4 - 10 yrs
   Std 5 - 11 yrs
   Std 6 - 11 yrs
   Std 7 - 13 yrs
   Std 8 - 15 yrs

15. What is the regular class strength? What is the boy-girl ratio in the school?
   Nursery - 21
   Std 1 - 6
   Std 2 - 5
   Std 3 - 9
   Std 4 - 6
   Std 5 - 8
   Std 6 - 4
   Std 7 - 4
   Std 8 - 7
   **TOTAL** - 70 in SAIS Basundhara, 5 boys and 65 girls
   Class 9 - 2
   Class 10 - 2
   **TOTAL** - 4 in Ratnakar Vidyamandir
   6 Girls in college
10 Boys in ODM public school. They come and stay in the hostel during holidays.

16. Do the children seem to enjoy coming to school? (Site visit volunteers observation)
   Yes, the students appeared to be full of zeal.

17. What portion of children from the local community (approx.) attends this school? What portion of children does not go to ANY school? Where do other children in the community go to school?
   None.

18. What activities do the children do after school hours?
   Each day after the regular classes, children are engaged in library activities, map reading, computer work, yoga, group discussion, Pathachakra story telling (for one hour 3:30 PM - 4:30 PM). Art class is held on Sundays in two groups for 3 hours. One and half hour for each group. After taking their meal after school, they play for some time till the evening prayer.

19. What is the main motivation for the students to attend school?
   The children enjoy coming to the school as they like the fun, the school ambience and their time with the teachers.

20. What is the drop-out rate among students? Why do they leave the school? (If high, what is the organization doing regarding this?)
   Negligible. The few kids who have dropped out from mainstream education because of their mental background have been put in vocational centre like tailoring and beauty parlour training, for which facilities exist in Basundhara C.D.A.

21. What do the children feel about the school? Do they feel happy to come to school every day? (Question posed to the children to gauge their replies)
   Std 1. Q. Do you like coming to school?
   A. Yes.
   Q. Why?
   A. All my friends come.

   Std 2. Q. Do you like your teachers?
   A. Yes.
   Q. Why?
   A. She loves us and gossips with us.
PART C: Details about the project and its staff

(Information to be gathered from students and staff)

1. How far is the project site from the main town/village? How do the children commute? (foot, bus, etc.)
   The children stay in the hostel, which is just five minutes walk to the school, inside the same campus

2. Are the children charged fees for attending school? (Either school or bus, etc.)
   Nothing

3. What infrastructure and facilities are available at the project site you visited? (eg. Furniture, buildings, toilets, library, sports, hostels, mid-day meals etc)
   All

4. Is the building permanent or temporary construction? Is it owned or rented? What is its physical condition? How are they being maintained at the condition?
   Permanent, own, Building needs to be completed. Periodical maintenance and repair work are been undertaken

5. How big are the classrooms? How many children per room? How many classes (1st to 3rd etc) per room?
   A big hall for Nursery classes and student assemblies. Class rooms (one for each class) are adequately sized (in proportion to the number of children in the class) to provide sufficient space for teaching and interaction

6. What is the medium of instruction? Is this the student’s mother tongue?
   Odia. Yes.

7. What is the mode of teaching in the school? (Check the appropriate choices)
   - Formal (State Board, Central Board etc) upto _10th grade grade (LKG, 5th etc)
   - Non-Formal Education (NFE), do the students also attend formal school?____
   - Vocational
   - Other. Please specify ___________________________
8. **If Non-Formal Education**, how many of the children also attend formal schools in the area? If none, does the project plan this for the future- either by setting up formal schools or by setting up a process to send children to mainstream schools?

   N/A

9. **If Non-Formal Education**, does the organization create its own study material (books, games)? Or does it use NCERT/NIOS books?

   N/A

10. **If Vocational**, what do the children do after they finish training?

    N/A

11. What are the daily school hours? How many days of the week/month/year is the school open?

    9:45 A.M. to 4:30 P.M.
    Six days a week

12. How many staff or volunteers are involved in the project?
    (Full-time/Part-time/Volunteers) What are their roles? Give breakdown by roll (eg. 2 full-time teachers, 1 full-time volunteer teacher, 1 cook, 1 administrator, etc.)

    a. Teaching Staff (teachers) - 9
       - Full time volunteers (Head mistress) 1
       - Full time volunteers (Managing Trustee) 1
       - Full time volunteers (Academic advisor) 1
       - Coaching centre (IX and X grade girls (4) are sent for coaching)
    b. Non-teaching - 3
       - Yoga - 1
       - Drawing - 1
       - Peon - 1
    c. Part time regular volunteers - 4
       - Dr. Shanti Nayak Rtd reader (Pol. science)
       - Dr. Basanti Singh Rtd reader (Odia)
       - Mrs Sagarika Pattnaik - Administrative staff in a local college
       - Ms Bharat Laxmi Patra - central govt employee (Rtd)
       - They visit the school twice/thrice in a month. Interact with the teachers and children. Provide advice on educational and administrative matters. Other volunteers come occasionally to school.
    d. Hostel - Full time employee (newly recruited)
       - Matron cum House Mother - 1
       - House Mothers - 2 (To take care of the small children)
    e. Full time volunteers
       - They are the staff of the Swadhar Home Project. Both the projects are running in
the same campus. They are housed in adjacent buildings. As the school hostel
has no separate kitchen arrangement and separate staff for hostel management,
the school take help from the administrative staff (superintendent - counsellor -
data entry operator - vocational (tailoring) trainer - Part time - doctor - Nurse -
cook) and working personnels of Swadhar Home Project.

13. How many of them are from the local community?
None

14. How many of the staff are women? What are their roles?
Male teacher - 4 (2 teaching 2 non-teaching)
Female teachers - 8 (7 teachers 1 Peon)

15. What is the education level/teaching experience of the teachers? What is their
background?

<table>
<thead>
<tr>
<th>Name</th>
<th>Education</th>
<th>Date of Joining</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarmistha Mohapatra</td>
<td>B.A. B.Ed</td>
<td>40 years experience</td>
</tr>
<tr>
<td>Narmada Swain</td>
<td>M.A. (Pol. Science)</td>
<td>16.6.10</td>
</tr>
<tr>
<td>Bijaya Behera</td>
<td>M.A. (History) P.G.D.C.A. (BEd appeared)</td>
<td>17.6.14</td>
</tr>
<tr>
<td>Chinmayee Sarangi</td>
<td>B.A. (BEd appeared)</td>
<td>14.9.14</td>
</tr>
<tr>
<td>Kaushalya Barik</td>
<td>Appeared M.A. in psychology. Appeared BEd</td>
<td>Joined 14.9.14, Resigned on 8.2.17, Rejoined 18.7.18</td>
</tr>
<tr>
<td>Suraj Behera</td>
<td>BSc (P.C.M) P.G.D.C.A Tally</td>
<td>18.11.10</td>
</tr>
<tr>
<td>Dharitri Mohanty</td>
<td>BSc (CBZ) P.G.D.C.A (appeared) D.El.Ed</td>
<td>18.4.18</td>
</tr>
<tr>
<td>Sonali Behera</td>
<td>B.A. (Eco) BEd appeared</td>
<td>18.7.18</td>
</tr>
<tr>
<td>Bandana Mallick</td>
<td>HSc Pass</td>
<td>9.8.11</td>
</tr>
<tr>
<td>Supriya Nayak</td>
<td>H.Sc not appeared</td>
<td>9.8.11</td>
</tr>
</tbody>
</table>

Bandana and Supriya are primarily the beneficiaries of the Swadhar Home Project. When the girls hostel started functioning in 2010, under the rehabilitation scheme they were given the duty of care takers in the hostel. Initially they were asked to teach the girls the basics like Eng, Odia alphabets and numbers. Noticing their interest in teaching
they were then asked to teach the girls regularly in the hostel. When the school authority couldn’t get sufficient number of teachers, they appoint them as regular teachers in the school in 2011. Even though they lack the requisite qualification they are doing their job nicely and the main advantage is that they stay 24 hours with the children and can teach them twice a day in the morning and evening including the holidays.

16. What is the motivation for the teachers to work in this project (eg. pay, service, etc.)? What are the other employment opportunities that they have in the town/village?

Pay. They have employment opportunity in other schools.

17. How long have they been with this project/organization?

From one month to 8 years

18. How many teachers have left the school in the past one year, and why?

2 - one to get married and the other for incompetence and disobedience

19. How many new teachers have joined in the past year?

3 - In the month of April and June

20. Does the organization train the teachers? (Circle one)

- Yes
- No

21. If yes, how do they provide the training?

On job training by the Academic Advisor

22. Where do they live, and how much they travel to work here?

Cuttack and Kandarpur - They come by bus, auto and bike which are about 12 kms from the school

23. How much is the staff paid? Are they happy with their salaries?

Initially the starting amount was Rs 3500.00.
This June it has been raised to Rs 4500.00
The highest salary given is - Rs 5300.00
The lowest salary given is - Rs 1400.00
No - They are not at all happy with the salary

24. How often do the main founders/organizers/volunteers visit the center? Do they do only administrative duties or spend time at the grassroots as well?
Organisers and volunteers always visit the school and spend time with the children. Some volunteers only help in the administration work, while other are engaged in a regular basis in the academic activities such as teaching, training and guiding the teachers and boosting up co-curricular activities.

25. What does the organization say about education of the child after they leave its school?

Support them in all possible ways to pursue higher studies

26. Were you able to look at actual work of the students? Homework/classwork/tests, etc? Comment.

Yes. Interacted with the students about their course and about their time in school.

**PART D: Financial resources of the organization**

(Feedback from the person conducting the site visit)

1. What are the different sources of funding for this project? (different agencies/Govt)
   a. Asha Purdue
   b. The organisers, friends and well wishers
   c. Some friends from Sweden and Australia
   d. I learnt that an American agency for the first time, has sanctioned certain sum for the welfare of the school, which is about to be received

2. What is the annual budget?

The expenses of the school is managed both by Basundhara (main office) in some areas and by the school in some others, as the school has not yet reached a position where it can manage everything on its own - due to paucity of funds and also of man power.

Areas managed by school:
   a. Salary of the staff
   b. Reading materials
   c. Medicine
   d. New construction (2016-14-18) boundary wall
   e. Maintenance and repair work
   f. Day to day expenses according to need. Such as bed sheets, clothing, mattresses, fans, bulbs etc

Main office Basundhara bears the total cost of fooding, monthly requirements like toiletries, electric and water bill etc, sanitation material, along with the expenses of “Swadhar Home” Project. At the end of each month the school sends the financial statement (payments made in cheque) to the main office to be audited there.

3. Are detailed records of past funding and spending available? If possible, please request a copy (of annual financial statements, for example).
So they have sent the financial statement of the school for the year 2016-17 and 2017-18 along with the audit report of Basundhara for 2016-17 and 2017-18. Annual budget to be sent latter.

4. What is the largest portion of their expenses (salaries/infrastructure/etc.)?
   a. Fueling
   b. Staff Salary

5. Do the salaries listed on their account books match the salaries that the teachers communicated to you?
   Yes

6. Do the expenses in the proposal reflect the quality/quantity of material found at the site? (ex. Do the students have uniforms if they have been itemized? Do they have the number of computers they claim to have? Does the food seem nutritious? Are there enough books? etc.)
   Have proper uniform.
   Computer - 1 in the hostel, 1 in the school
   Laptop - 1 in the school
   Enough course books
   Library needs further replenishment

PART E: Comments

Please use this portion of the document to attach pictures and make additional comments. Remember, we need you to be our eyes and ears on the ground. Please assess the situation carefully. If it seems weird, do let us know. Some examples of red flags- The school claims to be providing students with uniforms and school has been in session for 6 months, but the uniforms look brand new, The school claims high test results for the children, but when you talk to them they are unable to answer basic questions, etc. If you sense something is wrong or the project partner is being less than honest with us, do let us know.

(Feel free to attach documents if necessary)
Basic Information

a. Date of the site visit: 21.9.18
b. N.O.T. Project - Sri Aurobindo Integral School, Basundhara
c. Basundhara

Project Contact:
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Gatiroutapatna
Dist. Cuttack
Pin - 754100 -
Odisha - India
Phone - 9437452092
E-mail - Snigdhabiswal1@gmail.com

Part A

1. To empower the orphan and deprived children through education, so that they can lead complete lives in future.

2. 8 years.

3. It was founded in 2010 with the objective of providing basic education to orphaned and HIV positive children living in Basundhara.

4. a - 10%
b - 70%
c - 20%
d - 
5. Board of directors
   Grassroot based volunteers.

6. The organization Basundhara
   Projects - Swadhan Home - Open shelter,
   children's Home - Specialised adoption
   agency - legal aid & counselling
   family counselling.

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8. D 18.4.2010

9. To open class IX and 8 in the school
   when situation will permit.

10. Children came from completely deprived
    and illiterate background. Thus they had
    no motivation to study. Constant counselling
    and sustained effort have motivated the
    children. Volunteers from Basundhara worked to motivate the
    children. Volunteers from Basundhara worked to motivate the
    children.

11. Competent teachers were not available due to
    various reasons. Efforts were taken to train
    the existing teachers.

12. Finance was the major problem to start the
    project. Donations from well wishers enable
    the project for its take off. Then Asha Purdue
    came to shoulder a big financial responsibility.

11. Gort was approached for aid under
    "Sarva Siksha Abhiyana" (Education for all)
but gort declined the prayer as it is neither a gort or gort aided school.

12. Shortage of sufficient finance to appoint administrative personnel such as a clerk, a caretaker cum watchman and competent well trained teachers.

13.

Part B Page 5 of 11

10. No. 1 to 9 - does not arise
11. Yes
12. 2 Kms

112. Host of the children are orphans, given shelter by Basundhara, others who come from extremely deprived backgrounds have chosen this school because the parents cannot take proper care and educate their children in their homes.

13. Out of 479 - 72 were present (including class IX, VIII, VII, VI, V, IV, III, II, I, Nursery)
2 were absent due to fever.

14. Approximately
Nursery - 5
Std 1 - 6
2 - 8
3 - 9
4 - 10
5 - 11
6 - 13
7 - 15
8 - 15
9 - 20
10 - 15
11 - 10
12 - 0
13 - 5
14 - 5
15 - 5
16 - 5
17 - 5
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89 - 5
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94 - 5
95 - 5
96 - 5
97 - 5
98 - 5
99 - 5
100 - 5

15. Nursery - 21
    1st yr - 2
    2nd yr - 2
    ODM - 10

16. 70 in SAIS Balkundhra.
    65% in SAIS Balkundhra.
    5 boys and 6 girls.
    Ratnakar Vidya Samiti

17. 4 girls in college.

18. 10 boys in ODM public school. They come and stay in the hostel during holidays.

19. Yes, the students appeared to be full of zeal.

20. None.

21. Each day after the regular classes children are engaged in library activities, map reading, computer work, yoga, group discussion, Ratnakar for one hour 3:30 PM - 4:30 PM. Story telling, Art class is held on Sundays. Homework in two groups for 3 hours. One and a half hour for each group. After taking their meal after school, they play for some time till the evening prayer.

22. The children enjoy coming to the school as they like the fun, the school ambience and their time with the teachers.

23. Negligible. The few kids who have dropped out from mainstream education because of their mental backwardness have been put
in vocational centre like tailoring and beauty parlour training, for which faculties exist in 'Basundhara' C.D.A.

21. Std 1 & Do you like coming to school?
   a. yea.
   a. why?
   a. All my friends come.

21. Std 2 & Do you like your teachers?
   a. why yea.
   a. why?
   She loves us and gossips with us.

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Part C. Details about the project & its staff.

1. The children stay in the hostel, which is just five minutes walk to the school, inside the same campus.

2. Nothing

3. All.

4. Permanent, own; building needs to be completed. Periodical work maintenance and repair work are being undertaken.

5. A big hall for Nursery classes and student assembly.
6. Odia - yes.
7. Formal: State board upto 10th grade.
8. x
9. x
10. x
11. 9.45 A.M to 4.30 P.M
   Six days a week.
12. School:
    a. Teaching Staff (Teachers) - 9
       Full time volunteer (Head mistress) - 1
       Full time volunteer (Managing Trustee) - 1
       Full time Volunteer (Academic Advisor) - 1
    b. Non-Teaching - 3
       Yoga - 1
       Drawing - 1
       Peon - 1
    c. Part-time regular volunteers - 4
       Dr. Shanti Nayak, Rtd. reader (Pol. Science)
       Dr. Baban Singh, Rtd. reader (Orishia)
       Mrs. Sagarika Pattnaik - Administrative staff in a local college
       Ms. Bharad Laxmi Patra, central govt. employee (Rt.)
       They visit the school twice/thrice in a month and interact
       with the teachers and children. Provide advice on educational
       and administrative matters. Other volunteers come occasionally to
       school.
       Hostel - Full time employee (Nearly recruited)
       1. Matron cum house mother - 1
       2. House mothers - 2 (To take care of the small
          children)
       3. Superintendnt - Post left vacant.
       Full time volunteers - They are the staff of the
       Swadhar Home Project. Both the projects are
Running in the same campus, they are housed in adjacent buildings. As the school hostel has no separate kitchen arrangement and separate staff for hostel management, the school takes help from the administrative staff and (Superintendent, Counsellor, Data Entry Operator, Vocational (Tailoring) Trainer, Part-time Doctor, Nurse, cook) and working personnel of 'Swadhar Home' Project.

13. None

14. Male teacher-2 (1 teaching, 2 own teaching)
   Female teacher-8 (7 teachers, 1 pemo)

15. Sarainish Mohapatra- B.A., B.Ed., 40 years experience
   Date of joining 16.6.10


18. Chinmayee Sarangi - B.A. (B.Ed. appeared)


20. Suraj Behera - B.Sc. (P.C.M.) P.G. D.C.A. Tally 18.11.10


22. Sonali Behera - B.A. (Eco) B.Ed. appeared 18.7.18


Bandana and Supriya are primarily beneficiary of the Swadhar Home project. When the girls' hostel started functioning in 2010, under the girls' hostel started functioning in 2010, under the rehabilitation scheme they were given the duty of caretakers in the hostel. Initially they were asked to teach the girls the basics like English, to teach Odiya alphabets and numbers. Noticing their
to teach the girls regularly in the hostel. When the school authority couldn't get a sufficient number of teachers, they appoint them as regular teachers in the school in 2017. They make advantage to keep even though they lack the requisite qualification. They are doing their job nicely and the main advantage is that they stay 24 hours with the children and can teach them twice a day in the morning and evening including the holidays.

16. Pay. They have employment opportunity in other schools.
17. From one month to 8 years.
18. 2 - one to get married and the other for incompletion and disobedience.
19. 3. In the months of April and June.
20. Yes.

21. On job training by the Academic Advisor.
22. Cuttack & Kandarpur - They come by bus, auto rickshaw which are about 12 kmts from the school.
23. Initially, the starting amount was Rs 3500. This June it has been raised to Rs 4500. The highest salary given is - Rs 5300. The lowest salary given is - Rs 1400.
24. No - They are not at all happy with the salary.
25. Organisers and volunteers always visit the school and spend time with the children. Some volunteers only help in the administrative work, while others are engaged in a regular basis in academic activities such as teaching, training and guiding the teachers and boosting up co-curricular activities.
Support them in all possible ways to pursue higher studies.

26. Yes. Interacted with the students about their course and about their time in school.

(a) Asha Purdue
(b) The organizers, friends and well wishers
(c) Some friends from Sweden and Australia
(d) I learnt that an American agency for the first time has sanctioned certain sum for the welfare of the school, which is about to be received.

The expenses of the school is managed by both
by Basundhara (main office) in some areas and by the school in some others; as the school has not yet reached a position where it can manage everything on its own, due to paucity of funds and also of man power.

Areas managed by School:

a. Salary of the Staff.
b. Reading materials
c. Medicine
e. Maintenance and Repair work (in the hostel building)
f. Day to day expenses according to need, such as bed sheets, clothing, mattresses, fans, bulbs etc.

At the end of each month, the HoM office Basundhara assesses the total cost of fooding, monthly requirement like to toiletries - electric, water bill etc. Sanitation material, along with the expenses of "Swadhar
home project. At the end of each month the school sends the financial statement (payments made in cash) along with the bank statement of that month (payments made in cheque) to the main office to be audited then. Sent a short list so they have produced the monthly expenditure list of the school for the year 2016-17 & 2017-18, along with the audit report of Bakundhara for 2016-17 & 2017-18. Annual budget to be sent latter.

4. Fooding
   (a) Staff salary.

5. Yes.

6. Have proper uniform.

7. Computer - 1 in the hostel.
   1 in the school.
   Laptop - 1 in the school.

   Enough course books.
   Library needs further replenishment.
1. Staff Strength

   Teaching - 9
   Non-Teaching - 2 (Yogurt Act)

   No Office Staff.
   Attendant - one

   Hostel: A house mother
   Coachub Centre: Attached

   9th-10th - X

2. Consider:
   Strength - other infrastructure

3. Total Strength: 75 (Seventy-five) +
   Last year sanction: 2017-18 Rs 6,30,500
   Tentable

4. Problem:
   - Building for Hostel & necessary furniture
   - College Students: BA/BCom.
   - Office Staff: Clerk, Computer team, Accountant

5. Annual:
   - Sports day
   - Picnic
   - Annual day

6. Drawing, Jogging

7. Repair the building