

SAIS Basundhara budget 2018-19

December 2018 - May 2019		
No.	Teacher's Name	Salary (INR)
1	Narmada Swain	5300
2	Bijaya Behera	4600
3	Chinmayee Sarangi	4600
4	Suraj Behera	4500
5	Dharitri Mohanty	4500
6	Sonali Behera	4500
7	Kaushalya Barik	4500
8	Banadana Mallick	2300
9	Supriya Nayak	1400
10	Coaching Centre (4 girls)	4000
11	Hostel (Matron and House Mother)	6000
12	Jitendra (Art)	2000
13	Kaushal (Yoga)	4000
14	Padmini (peon)	300
	Total	52500
	Total for 6 months	315000

June 2019 - Nov 2019 (increment of 200INR)		
No.	Teacher's Name	Salary (INR)
1	Narmada Swain	5500
2	Bijaya Behera	4800
3	Chinmayee Sarangi	4800
4	Suraj Behera	4700
5	Dharitri Mohanty	4700
6	Sonali Behera	4700
7	Kaushalya Barik	4700
8	Banadana Mallick	2500
9	Supriya Nayak	1600
10	Coaching Centre (6 girls)	6000
11	Hostel (Matron and House Mother)	6000
12	Jitendra (Art)	2200
13	Kaushal (Yoga)	4000
14	Padmini (peon)	500
	Total	56700
	Total for 6 months	340200

	(INR)
Total Salary	655200
Medicine	36000
Surplus	-73665
Grand Total	617535

Consolidated format

No	Line Item	Duration	INR per month	Total (INR)
1	Salary	Dec 2018 - May 2019	48500	291000
2	Salary	June 2019 - Nov 2019	50700	304200
3	Coaching Center (4 girls)	Dec 2018 - May 2019	4000	24000
4	Coaching Center (6 girls)	June 2019 - Nov 2019	6000	36000
5	Medicine		3000	36000
6	Surplus	From last year 2017-18		-73665

Grand Total 617535

Relevant email conversations are attached below.



Adarsh Barik <adarshbarik1@gmail.com>

Budget for 2018-19

2 messages

Snigdha Biswal <snigdhabiswal1@gmail.com>

Sun, Jul 29, 2018 at 11:05 AM

To: neha.84ch@gmail.com, suchi.nitr@gmail.com

Cc: adarshbarik1@gmail.com

Dear Neha,

Hope you are doing well. Sorry for the delay in replying you. I Think you are moving from Purdue , to pursue higher studies or to join some job. Whatever it is, our best wishes are always with you. Adarsh & Rachna ! we are happy to have you with us.

We very well realise your problem Neha. For you , there are so many projects to support and here , there is no limit to our needs. With your magnanimous help it became possible for us , not only to provide our children with better facilities for education but also to give them a better standard of living , which they never would have known or experienced in their own homes. We hope this experience of a good and comfortable life would make them realise the need for education in life and why it is so important to read mindfully. So a heart load of thanks to your team for all your support.

For us, teachers salary is the most important aspect of our fund requirements in the school. (Fooding is another major part of the expense which is managed by 'Basundhara'

along with Swadhar project here.) Regarding other requirements of the school and hostel, we will try to manage with the funds available and if not possible, we will cut down some areas , till things are all right.

As you know , we have been facing a lingering teacher problem since the opening of the school. It is because -

a) The distance from town and the conveyance is a problem.

b) We can not hire competent and experienced teachers (9 in the school and 3 in the hostel including a superintendent) for various reasons. Experienced and qualified teachers demand much , much higher salary than the new ones and a small school like ours can't afford it. Moreover we have to arrange for fooding, clothes, medicine etc and these areas are to be given priority while allocating our financial resources.

It has been 8 years now . Gradually things have started to falling in places. We can take risks and strong decisions now.

So before the summer vacation it was decided that , whatever the situation may be there must be one teacher for each class at all time of the year . The teachers have already been given the warning that negligence and incompetence would result in immediate termination. Then the vacancies will be filled up by better equipped teachers with higher salary.

There were three vacancies in May. No new recruit agreed to the old salary scale. So this session ,the starting amount was raised to Rs 4500.00 instead of Rs 3500.00. To retain the old ones we had to give them the yearly increment (Though in the last staff meeting it was decided to be given on performance basis only - not to all) of Rs 150.

This session we are sending 4 girls (IX & X) for coaching and next year the number will be 9 as there are 7 girls in class VIII this year. This session a lot of small children have joined us , who can not take care of themselves. So we had to recruit a matron and house mothers for them. All these have increased the budget in the salary of the staff this year. If the funds will not permit , in the next session we will not appoint any teacher

for yoga and ask the children to practice on their own in the allotted periods. The older children will take the help of yoga videos and can guide the younger ones in yoga . Such self-help classes will continue for dance and music. (70% of last annual function was organised by the children themselves.) Reading materials- we will collect locally.

Medical expenses -we will try to manage with three thousand . If more needed we will collect it locally.

Mr and Mrs Sarangi had visited our school. In course of discussion they asked for the annual budget of the school. Till now there had been no need to prepare a separate budget for the school , because expenses in some major areas of children's maintenance are managed with Swadhar home project by Basundhara's main office . The school sends its financial statements and bank statement at the end of each month to be audited there. I have requested the accountant of Basundhara to prepare a budget of the school. The moment it is ready I shall send that to you. I am attaching the budget of 2018-19 here in order of priority. Thanks.

Best wishes.

Snigdha aunty.

STAFF SALARY FROM
DECE. 2018 TO MAY 2019
December 2018.

-
- 1-Narmada Swain-Rs 5300.00
 - 2-Bijaya Behera- Rs 4600.00
 - 3-Chinmayee Sarangi- 4600.00
 - 4-Suraj Behera Rs4500.00
 - 5- Dharitri Mohanty Rs 4500.00
 - 6- Sonali Behera. Rs 4500.00

7-Kaushalya Barik- Rs 4500.00
 8-Bandana Mallick- Rs 2300.0
 9-Supriya Nayak. - Rs 1400.00
 10- Coaching Centre-Rs 4000.0
 11- Hostel- (matron & house mother's)- Rs 6000.00
 12-Jitendra(art) -Rs2000.00
 13- Kaushal- Yoga-Rs 4000.0
 14- Padmini (peon)Rs 300.00
 Total- Rs 52,500.00
 The amount will be same till May.
 For 6 months —Rs 3,15,000.00

Increment of Rs 200.00 will be given in June. So the salary from June to November would be as follows.

1-Narmada Swain- Rs 5500.00
 2- Bijaya Behera- Rs 4800.00
 3-Chinmayee - Rs 4800.00
 4- Suraj - Rs 4700.00
 5- Dharitri- Rs 4700.00
 6- Sonali- Rs 4700.00
 7-Kaushalya- Rs 4700.00
 8- Bandana- Rs 2300.00
 9- Supriya/ Rs 1600.00
 10-Coaching Centre(9 girls from IX&X)- Rs 8000.00
 11- Hostel (matron, house mother) - Rs 6000.00
 12-Drawing- Rs 2100.00
 13- Yoga- Rs 4000.00
 14-peon- Rs 400.00

Rs 58500.00
 From June 2018 to Nov.2019
 6 months- Rs 3,51,000.00
 Total staff payment for 2018-19
 Rs 6,66,000.00
 Medicine Rs 36,000.00

Rs 7,02,000.00

Sent from my iPhone

Adarsh Barik <adarshbarik1@gmail.com>

Sat, Aug 11, 2018 at 1:18 PM

To: snigdhabiswal1@gmail.com

Cc: Neha Choudhary <neha.84ch@gmail.com>, suchi.nitr@gmail.com, Rachana Agrawal <rachna.agrawal.04@gmail.com>

Hi Snigdha aunty,

Thank you for a detailed response. We, as new volunteers, are very excited to work with you.

The budget that you have sent will be very useful for us in deciding fund disbursement for this year. We noticed that the monthly salaries in the second part (June-November 2019) add up to Rs 58300.00. This subsequently affects the total budget. I believe this happens because salary for Bandana Mallick does not have an increment in the second part. I wanted to confirm with you if this is correct. We will make the appropriate adjustment based on your response.

9/14/2018

Gmail - Budget for 2018-19

We also wanted to understand the current funding situation of Basundhara. You have mentioned that the food for the children is managed by Basundhara along with Swadhar project. Similarly, is there any other existing/potential source of funding which helps/could help you with staff's salary and medicine expenses?

Please feel free to contact us if you have questions.

Sincerely,
Adarsh

[Quoted text hidden]



Adarsh Barik <adarshbarik1@gmail.com>

Budget 2018-19

3 messages

Snigdha Biswal <snigdhabiswal1@gmail.com>

Mon, Aug 13, 2018 at 10:00 PM

To: adarshbarik1@gmail.com

Cc: suchi.nitr@gmail.com

Dear Adarsh,

There was some mistake in the budget which I have sent to you. I forgot to add the amount of Rs 200.00 to Bandana's salary. In Supriya Padmini & drawing teacher's salary also, I have added Rs 100.00 instead of Rs 200.00. I am sorry for this mistake of mine.

Our school gets some donation from Sweden and Australia. (some adoptive parents association) The donation, that we received from them is not enough for staff salary and the amount and time to receive this is also not fixed. So we cannot depend on that.

Except the food, toiletries electric and water bill, every other expense of the school and hostel is managed by us. It includes uniforms, slippers, books, note books, office materials, reading materials, recreation & celebrations medicine, bedding materials, school furniture, etc. These things we try to collect locally both in cash and kind.

Ours is a new school and there are many things left to be done in various areas. Every year a certain amount is needed to be spent on maintenance, repair work and on new construction, which can't be avoided and we do it on priority basis and the availability of funds. Now the grading work on (the estimated cost for the 2 buildings is Six lakh and twenty five thousand-Rs 6,25,000.00) the roofs of the hostel and school building is under progress which were licking for the last two years, endangering the safety of the buildings. Very recently we had to do the termite treatment which has cost us Rs 36,000.00. The donations from Sweden, Australia and from some friends in India are kept aside to meet this type of requirements.

For us staff salary is a big amount and that has to be paid regularly and timely. For this we require a steady, timely and definite source of funding. To retain the teachers in the school we will have to give the yearly increment. We will try to cut down expenses in other areas if we don't get enough funds to meet the requirements. So for staff salary we don't have any other source except Asha Purdue.

Till now it was not required of us to prepare the annual budget of the school, as the expenses were born by both the main office and the school. But on the request of Mr. & Mrs. Sarangi we have prepared an approximate budget for 80 children for the year 2018-19. I am sending that with the audit report of Basundhara for 2017-18.

Hope you are doing well.

HAPPY INDEPENDENCE DAY.

Thanks and best wishes,

Snigdha aunty.

Sent from my iPhone

Adarsh Barik <adarshbarik1@gmail.com>

Tue, Aug 14, 2018 at 11:36 AM

To: Neha Choudhary <neha.84ch@gmail.com>, Rachana Agrawal <rachna.agrawal.04@gmail.com>

[Quoted text hidden]

Adarsh Barik <adarshbarik1@gmail.com>

Tue, Aug 14, 2018 at 12:24 PM

To: Snigdha Biswal <snigdhabiswal1@gmail.com>

Cc: Suchismita Sarangi <suchi.nitr@gmail.com>, Rachana Agrawal <rachna.agrawal.04@gmail.com>, Neha Choudhary <neha.84ch@gmail.com>

Thank you for your response, Snigdha aunty. A happy Independence day to you too.

We acknowledge the receipt of the following documents:

1. Annual Budget of Sri Aurobinda Integral School, Basundhara
2. Audit reports of Basundhara for 2017-18 and 2016-17
3. Photos of grading and termite treatment

We will also make the following amendments to the budget that you have sent previously:

9/14/2018

Gmail - Budget 2018-19

1. Bandana's salary for June 2019-November 2019 will be changed to Rs. 2500 per month.
2. Padmini's salary for June 2019-November 2019 will be changed to Rs. 500 per month.
3. Drawing teacher's (Jitendra) salary for June 2019-November 2019 will be changed to Rs. 2200 per month.
4. Due to above changes, monthly total of the staff's salary for June 2019-November 2019 will become Rs. 58700. The total of the staff's salary for June 2019-November 2019 will become Rs. 352200. The total of the staff's salary for next year (December 2018-November 2019) will become Rs. 667200. The grand total after including expenses for medicine will become Rs. 703200.

Sincerely,
Adarsh

[Quoted text hidden]

--

Adarsh Barik
IIT Madras



Adarsh Barik <adarshbarik1@gmail.com>

(no subject)

1 message

Snigdha Biswal <snigdhabiswal1@gmail.com>

Sat, Sep 22, 2018 at 2:00 AM

To: Adarsh Barik <adarshbarik1@gmail.com>

Cc: rachna.agrawal.04@gmail.com

Adarsh- Next year for coaching we shall have 6 girls - 4 from class IX and 2 from class X.

Thanks.

Snigdha aunty

Sent from my iPhone

On 22-Sep-2018, at 10:33 AM, Adarsh Barik <adarshbarik1@gmail.com> wrote:

Thank you for sharing this with us, Snigdha Aunty.

Sincerely,

Adarsh

On Sat, Sep 22, 2018 at 12:01 AM, Snigdha Biswal <snigdhabiswal1@gmail.com> wrote:

Sunita Munda- Sonali Sahoo

Sent from my iPhone



Adarsh Barik <adarshbarik1@gmail.com>

Utilization of donation money.

2 messages

Snigdha Biswal <snigdhabiswal1@gmail.com>

Fri, Sep 14, 2018 at 6:18 AM

To: adarshbarik1@gmail.com

Cc: suchi.nitr@gmail.com, neha.84ch@gmail.com, rachna.agrawal.04@gmail.com, adarshbarik1@gmail.com

Dear Adarsh,

Thanks for your quick response. I am sending you the expenditure list for 2017–18 with the necessary documents. Also sending you some recent photos of the children celebrating different functions at school.

Utilisation of the Donation money:-

For 2017-18 we have received

Rs 5, 70,000.00 towards staff salary . Due to various factors we couldn't utilize the whole amount meant for the said purpose. The hostel superintendent had taken Rs 2000.00 in advance from school for December 2017. So instead of Rs 38,200.00 (in the register it is Rs 38.200) it is Rs 40,200.00.

Dece.2017— Rs 40,200.00

2018 Jan - Rs 32,128.00

February- Rs 43,574.00

March. - Rs 45,458.00

April. - Rs 37,812.00

May. - Rs 31,700.00

June. - Rs 28,500.00

July. - Rs 38,100.00

August- Rs 46,500.00

 Total. Rs 3,43,972.00

From September to November the amount to be spent on staff salary would be within

Rs. 1,50,000.00

Rs 3,43,972+Rs 1,50,000=

Rs 4,93,972.00.

Tution fee - May to November for 4 girls of class IX and X

Rs 4000 per month-

May to November— Rs 28,000.00

Rs 4,93,972.00+Rs 28,000.00=

Rs 5,21,972.00

Rs 5,70,000 —Rs 5,21,972.00=

Rs 48, 028.00(surplus)

We received Rs 60,000.00 towards medical expenses. The amount spent on medicine —

2017 Dec. - Rs 550.00

2018 Jan. - Rs 2993.00

February- Rs 5493.00

March. - Rs 1653.00

April. - Rs 2335.00

May. - Rs 1197.00

June. - Rs 1848.00

July - Rs 2181.00

August- Rs 1173.00

 Rs. 19,423.00

September , October, November approximate amount

Rs 3000.00 per month-

Rs 9000.00+ Ra 19,423.0=

Rs 28,423.0

Other medical expenses - (average Rs 1000.00 per month-) Rs 12,000.00+Rs 28,423.00

11/12/2018

Gmail - Utilization of donation money.

Total- Rs 40,423.00
Rs 60,000.00–Rs 40,423.00=
Rs 25,637.00 (surplus)
Rs 48,028.00+ Rs 25,637.00=
Rs 73,665.00 (surplus)

From the total amount of
Rs 6,30,000.00 we have with us now Rs 73, 665.00. You can adjust this amount in the donation for 2018 -2019.

The salary particulars and the medicine receipts are attached here. But for other medical expenses there are so many vouchers, it is not possible to get and send all. Hope you are all doing fine. Thanks and best wishes.

Snigdha aunty.

Sent from my iPhone

Adarsh Barik <adarshbarik1@gmail.com>

Mon, Sep 17, 2018 at 12:14 PM

To: Snigdha Biswal <snigdhabiswal1@gmail.com>

Cc: Suchismita Sarangi <suchi.nitr@gmail.com>, Neha Choudhary <neha.84ch@gmail.com>, Rachana Agrawal <rachna.agrawal.04@gmail.com>

Hi Snigdha Aunty,

Thank you for sharing details of utilization of donation money with us. We also acknowledge the receipt of the photographs of Raksha bandhan, Independence Day, Ganesh Puja and Teachers' Day celebration.

Sincerely,

Adarsh

[Quoted text hidden]