

Asha for Education™

Site Visit Questionnaire

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Dear Volunteer

Thanks for conducting this site visit.

The following set of questions is only a suggested guideline. Some of the following questions may not be relevant or applicable to the particular project you are visiting, but please do try to answer as many of them as possible. Please note that Part sB & C necessitate that the information be gathered through conversations with the children and their parents, and not simply the group's teachers and staff.

Please feel free to attach any documents/photos you feel are pertinent to the project.

Thanks.

- Asha for Education

Date: Jun. 26, 18

Name of the Project: 'Basic Education for Children'

Name of the Organisation Running the Project (if different): Saugaht Foundation.

Was your site visit announced? Yes, it was planned

No, it was a surprise visit

	Project Contact	You Name (Asha volunteer conducting the visit)
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PART A: Particulars about the organization and its environment

1. What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)

Community development 68% Education 25% Health 5%
Other 2% (please specify) Charity- dole for the destitutes

2. What is the administrative structure of the group (e.g. Board of Directors/Grassroots-based)?

Saugaht Foundation is run by an Executive Committee (EC) elected for 3 years by their General Body (GB). There are 21 members in their GB, who elect 5 members in their EC. The President of the organization (Mr. Jitendra Kumar Pandey) is the chief functionary, who is assisted by the Secretary (Mr. Uday Pratap Singh) of this NGO. At the grass root level there are 32 workers functioning as project staff in various levels for various projects. In addition to that a good number of local community volunteers extend their support for this organization.

3. Are there any other organizations working in the area providing any one or all of the services provided by the visited organization? (Briefly mention their names and their objectives)

Organization	Objectives of the organization
There was no other organization functioning in the project site (Patt village).	NA
NA	NA
NA	NA

PART B: The organization and the community it serves

(Information to be gathered from parents and children)

1. Approximately how many families live in the area? Approximately there are 200 families, residing in the area (in and around Patt village)

2. What do the parents do for a living? (Agricultural worker, Daily wage laborer etc.)

Most of the parents are daily wage labourers, working under labour contractors for various construction projects within the block area. Some male members seasonally go outside the area, in nearby city to earn livelihood. Apart from these, some parents are also engaged in agriculture and animal husbandry in very small scale. Most of them go to forest regularly to collect various types of forest products and many of them have expertise in identifying medicinal plants. They collect those herbs from forest to sell those items in nearby markets and earn some money. However most of them don't have any steady source of income. The overall pattern of livelihood is very feeble and unstable.

3. At the time of enrolment, does the school ask for the names of both parents?

Yes No, just the father's name No, just the mother's name

4. How often do the teachers meet the parents?

Teachers meet the parents monthly in group. Apart from that sometimes parents come to meet the teachers individually.

5. How do the parents participate in the organization's activities? (e.g. by contributing their time, money or labor in the school's activities etc.)

As such the parents don't participate in the organization's regular activities in the school; however during special events on special days, for example, in the national flag hoisting ceremony on Independence Day/ Republic Day cultural events of the school etc, some of the enthusiastic parents also participate.

6. Are there any Government Schools in the area?

Yes No

7. If yes, how far are the Government Schools from the community?

There are 2 Government Schools in Phakiradih Panchayat. One primary school (Std 1 - 5) is located at a distance of about 2 kms from the project school and one Middle - High school is located more than 4 kms away. But there is no government pre-primary school (Anganwadi School) in this area in and around Patt village.

8. Why did the parents choose this school over the Government School?

Since there is no preschool (government anganwadi) in the area , the parents didn't have any other option but to admit their children in this project school.

9. When you visited, how many children were present in the class?

During my visit 43 children were present in two sections of the school

What is the regular class strength?

The regular roll strength is 50 children

Comments: During the day of my visit it was raining in the morning. Some students might not have come due to bad weather condition. However the roll call register shows good number of daily present children.

10. Do the children seem to enjoy coming to school?

Yes, response from the children was really appreciable during my interaction with the children . It seems that the teachers follow joyful learning method and children enjoy that teaching technique and they are keen to come to school regularly.

PART C: Project particulars

(Information to be gathered from students and staff)

1. What is the mode of teaching in the school? (Check the appropriate choices)

- A. Formal (State Board, Central Board etc.) **till what class?**
 B. Non-Formal Education (NFE) **do the students also attend formal school?**
 C. Vocational
 D. Other . Please specify It is a preparatory formal school for preschool children

2. If A (Formal), up to what grade (LKG, 5th, 7th etc.) does the school conduct classes?

Preparatory / preprimary school. Yes the school conduct classes

3. If B (Non-Formal Education) how many of the children also attend formal schools in the area?

NA

If none do, does the project plan this for the future? NA

4. If Non-Formal Education, does the organization create its own study material (books, games)?

NA

5. If C (Vocational), what do the children do after they finish training?

NA

6. How many staff or volunteers are recruited from the community?

The project has recruited 4 staff from the community

How many of the staff are women?

There are 3 women staff in the project.

7. How many teachers have left the school in the past one year, and why?

None of teachers has left since the beginning

8. How many new teachers have joined in the past year?

No new teacher has joined in the past years

9. Does the organization train the teachers?

Yes

No

If yes, how do they provide the training?

In the beginning of the project (about 4 years ago) the organization conducted an orientation program for the project teachers where one experienced teacher (trainer) was invited from a city (Daltonganj) based KG School. The teachers were given training on the methodology of non conventional joyful learning. The project holder mentioned that the teachers and the supervisor are also sent for exposure visits to other Nursery Schools /KG schools in Daltonganj town.

10. How much is the staff paid?

Monthly salary of the teacher and the project supervisor is @ Rs.3500/-

Monthly salary of the project doctor is Rs.3000/-

Monthly salary of the cook is Rs.2250/-

Monthly salary of the accountant (part time) is Rs.750/-

Is it on par with the salary paid to the staff in the Government schools? Yes No

PART D: Financial resources of the organization

(Feedback from the person conducting the site visit)

1. Do you think the proposed amounts in the budget are reasonable? Yes No Maybe

2. Are all items covered in the budget? Yes No Maybe

Comments: According to Mr. Pandey (the project holder), due to price hike the cost of midday meal for children has been increasing day by day and the budget, which was approved in the last year has become insufficient in the current year.

3. Is there anything you think should be added or removed from the budget?

Yes No

If you recommend any changes to the budget, please explain your reasons for this.

It is felt that the project is giving insufficient amount of salary to all the project staff. The teachers expressed their dissatisfaction about the salary amount. They mentioned that in comparison to government schools of same levels they are getting less than half of amount, the govt. Anganwadi teachers get in Jharkhand. It is felt that increment of salaries of all staff should be made, which is being recommended for consideration. This salary enhancement will be helpful to improve the motivation level of the project staff to do better work.

Regarding the cost of children's midday meal, in view of the market price hike, slight budget enhancement is also recommended, which will enable the project holder to continue with providing proper nutritional support for the children.

It is recommended that some budget provisions should be made separately for cultural and sport activities for the children. This will help for all-round development of the children from their early childhood.

4. Did you discuss the proposed changes with the project? If so, please describe their response.

Yes, I discussed the proposed changes with Mr. Pandey, the project holder. In fact the project holder raised these issues during the site visit and requested me to recommend the proposed changes.

PART E: Comments

(Feel free to attach documents if necessary)

Some photographs taken during the site visit are attached.