



San Francisco Chapter

Website: www.ashanet.org/sf

Email: sf@ashanet.org

New Project/Partner Form B

(For CY 2014 grants)

PROJECT DESCRIPTION

Quotes from Form A.

“Presently we are not running any school . **We are planning to open one preprimary school** . There is a community shed in Path village under Phakiradih Panchayat in Bhandariya,Block in Garhwa district of Jharkhand. **This school will be run in two shifts. In the morning time there will be a primary school and in the afternoon this will be used as a adult literacy center. We are asking funds specifically for that proposed school.**”

“We propose to start an educational center for basic literacy of 30 tribal children. The poor illiterate tribal parents in our project area cannot fulfill the basic needs of their children and do not want to send their children to the school. **We propose to establish one pre primary school for the kids within the age group of 3 to 6 years.** The children will be provided with basic education. We will run this program for providing those poor children a steppingstone of education by a compulsory schooling in the pre-primary level and **prepare them for admission in the primary level formal schools.** We have also planned to utilize the same school as an **adult literacy center preferably for the parents of those selected children.** Elementary education will be provided.”

“We will help our student to get admission to the formal primary school.”

- 1. If approved, when does the project need the funds in 2014? Please mention starting date and ending date of project.**

Please note that:

a) Our chapter’s evaluation/due diligence of your project/organization will begin in Quarter 1 of Calendar Year (CY) 2014, and final decision on funding will be communicated to you latest by March 31, 2013. Hence, if project is approved, we encourage you to expect earliest credit of funds in April 2014

b) As a policy, Asha San Francisco sends annual funds in two equal installments, at an interval of 6 months. If the project demonstrates need for higher or lower funds in any particular 6-month cycle, we may be able to make an exception to the above rule on a case by case basis. We reserve the right to verify such need at any time through means such as Asha site visit, and/or documentations/other proof to be submitted by the project/NGO

Ans:- We expect earliest credit of funds in April 2014.

- 2. If project is approved for certain cost items and not others, will the project/NGO still be interested in receiving such funds?**

Please note that:

- *Answering “yes” implies that the project (or components of it) will be able to start/operate with the funds you receive from us, even if such funds are less than the total budget. For the remaining amounts, you reserve the right to raise them from other sources and/or not implement the components not funded us Asha SF. You will inform us (via email) as soon as you have information about this, or in the 6-month progress report, whichever comes earlier.*
- *Answering “yes” implies that the project (or components of it) will start on the starting date mentioned by you in Q1 or on the date you receive funds from us, whichever is later*
- *If the project cannot be started without the entire budget supported by us, please answer “no” to this question*
- *If you answer “yes”, then while submitting the budget (below) mention every line item’s priority ranking in column E. A ranking of 1 means the most important cost item, 2 means second most important and so forth. If funding is approved only for a certain amount of the budget, it will apply to cost items in order of their ranking*

Ans :- Yes.

Priority ranking of budget line items in column E has been given in Q-6 below

- 3. Has the project/NGO applied to any other nonprofit, organization, corporation, individual etc or any other Asha chapter, for funding of this particular proposal and budget (raised to Asha SF)? If yes, please provide more details.**

Please note that if any other source makes a decision to fund this same proposal/project/NGO (or any part of this proposal) while it is being reviewed by Asha San Francisco, you will inform us immediately.

Ans:- No, this project/NGO hasn’t applied to any other nonprofit, organization, corporation, individual etc or to any other Asha chapter, for funding of this particular proposal and budget.

- 4. Is this project a new initiative by your NGO/organization (Yes/No)?**

Ans:- Yes, this project is a new initiative by our NGO/organization.

- 5. If answer to Q4 is “No”, then who is currently, and has previously funded this project (entire or parts of)? Please provide reasons why they are not continuing with the funding?**

Ans: Since our previous answer has been yes, this question is not applicable to us

- 6. Please replicate your annual budget from “Form A_ProposalApplication_StandardForm(Question 33)” onto the table below and also provide additional information in columns A, E and F**

Note:

Column E -Mention every line item’s priority ranking. A ranking of 1 means the most important cost item, 2 means second most important and so forth. If funding is approved only for a certain amount of the budget, it will apply to cost items in order of their ranking

*Column F -As a policy, Asha San Francisco sends annual funds in two equal installments, at an interval of 6 months. If the project demonstrates need for higher or lower funds in any particular 6-month cycle, we may be able to make an exception to the above rule on a case by case basis. Use column F **ONLY** if the line item’s funding is needed in any particular half-year cycle (state “Installment 1” or “Installment 2”)*

Ans:- Annual budget from “Form A_ProposalApplication_StandardForm(Question 33)” has been replicated onto the table below and necessary additional information in columns A, E and F have been provide also .

NGO/partner name: SAUGAHT FOUNDATION

Project Name (if any): Basic Education for Tribal Children and their illiterate Parents

Total no. of people (children/youth/other) served: 37 Children + 37 Parents (either of them)

Age/Age Group of people served: Children: 3 -5 Years and Parents: 20- 35 Years

Girl/Boy ratio: Out of 37 children we propose 22M+ 15 F (List attached)

| Column | | | | | |
|--------|--|-------------|------------------|---------|----------------|
| A | B | C | D | E | F |
| S. No. | Item | Amount (Rs) | One Time/ Annual | Ranking | Other comments |
| 1. | One time cost for one black board, some teaching materials like pictures of various items, toys, chalk, duster, roll call register | 5000 | One Time | 1 | Installment 1 |

| | | | | | |
|-----|--|-------|----------|----|-------------------------------|
| | etc. for 2 units of the school etc. for the school. @ Rs. 2500 x2 | | | | |
| 2. | One time cost for mats for seating children , one water filter for safe drinking water and 2 glasses and some other essential items for the school @ Rs. 3000 | 3000 | One Time | 2 | Installment 1 |
| 3. | One Time cost for educational kit including bag, pencil, writing slate, exercise book, etc. for all the 37 students @ Rs 300/- per student on an average (300 x 37) | 11100 | One Time | 5 | Installment 1 |
| 4. | One Time cost for two sets of school dress (200x2) with one pair of shoes & socks(150) (to be given one time in each year) for all the37 students @ Rs. 550- per head (550 x 37) | 20350 | One Time | 7 | Installment 1 |
| 5. | Monthly cost to supply daily use items like toothpest,toothbrush, soap, hair-oil, comb,detergent powder etc. to maintain hygienic way of living for all the37 students @ Rs. 100 per month per student (100X12X37) | 44400 | Annual | 6 | Installment 1 & Installment 2 |
| 6. | Annual cost for nutritional support (dry food packets will be given to each student twice daily – before the school starts and after the school is over) for 37 student for 300 school–days per year.@ Rs. 4/- per food pkt (Rs4 x 2 times X 300 days x 37 heads) | 88800 | Annual | 4 | Installment 1 & Installment 2 |
| 7. | One Time cost 37 Food serving bowl for all the students @ Rs 25 per bowl (25X37) | 925 | One Time | 15 | Installment 1 |
| 8. | Cost of conducting elementary education for 37 adult members /parents of this clan for one year (1st year only)@ Rs 500 per head on average covering all relevant exp. for their basic education (500X37) | 18500 | One Time | 9 | Installment 1 & Installment 2 |
| 9. | Annual cost for monthly salary for 2 teachers cum social animetor of the project @ Rs. 2500/- per head per month (2500 x 12 x 2) | 60000 | Annual | 3 | Installment 1 & Installment 2 |
| 10. | Annual cost for monthly salary of the doctor for weekly health check up of all the students under this project (excluding medicine cost)@ Rs. 2500/- per month including conveyance(2500 x 12) | 30000 | Annual | 10 | Installment 1 & Installment 2 |

| | | | | | |
|--|--|--------|--------|-------|-------------------------------|
| 11. | Annual cost for medicine for all the students as an when required @ Rs.500/- per month on an average (500 x 12) | 6000 | Annual | 11 | Installment 1 & Installment 2 |
| 12. | Annual cost for salary of one part time accountant @ Rs. 500/- per month (500 x 12) | 6000 | Annual | 12 | Installment 1 & Installment 2 |
| 13. | Travelling cost for two project staff @ Rs 500 / per head per month (500x2x12) | 12000 | Annual | 8 | Installment 1 & Installment 2 |
| 14. | Reporting , printing , office stationaries, photographs, telephone , meeting cost etc @Rs1500 per month x12 | 18000 | Annual | 13 | Installment 1 & Installment 2 |
| 15 | Miscellaneous cost for any other minor unforeseen expenditure @75X12 | 18000 | Annual | 14 | Installment 1 & Installment 2 |
| Total (Rupees Three Lakhs Forty two Thousands Seventy-five) | | 342075 | ----- | ----- | ----- |

New Project/Partner Round 1 questionnaire
(For CY 2014 grants)

Q1. Basic Information

a) NGO/Organization name and website (if any)-

SAUGAHT FOUNDATION

b) When was the NGO/Organization established?

Our organization was established in the year 2005

c) Is organization registered as an NGO in India (Yes/No) –

Yes.

d) When was the organization registered as an NGO (if applicable)?

Our NGO was registered as a 'Legal Trust' in the year 2005.

e) Project name (if any) (project that you intend to apply for funding for) –

Basic Education for Tribal Children and their illiterate Parents

f) Contact person details (Name, Email address, Phone no., Fax no)

Contact person's name : Jitendra Kumar Pandey

Email address : saugaht.palamu@gmail.com

Phone no : 918877067911.

**g) Does your NGO/Organization have FCRA approval (Foreign Contribution Regulation Act)?
(Yes/No)**

Please note that since we are an international funding organization, we are legally allowed to fund only Indian organizations with FCRA clearance

Yes, our organization has FCRA (FCRA No. - 337790040 Dated: 15/02/ 2013)

h) Has your NGO/Organization in the past or present been funded by any chapter of Asha (Yes/No)? If yes, please provide more details.

No. our organization was never been funded by any chapter of Asha. In fact this is the first time we are applying for funding support to Asha SF.

Q2. Does your group/organization/NGO have any religious or political affiliations? (Yes/No; if yes, provide more details)

No, our NGO doesn't have any religious or political affiliation.

Q3. Briefly describe the work of your organization? What education-related activities do you undertake?

Saugaht Foundation has been working for empowerment of local population to ensure that the local community can become self-dependent and achieves physical, mental and social well-being. Since inception the organization is engaged in social development for the poor and marginalized tribal communities particularly for the women, children and youth, working in the field of education, health, care, livelihood, environment and so on by touching all the vital aspects of human life. Presently it is working in various fields of health, family welfare, water sanitation, agriculture, SHG formation and women empowerment, Tribal-welfare, various community development programme, environmental protection, socioeconomic development, awareness generation on various burning issues.

Presently we are in the planning stage to promote basic education for tribal children and their illiterate parents.

Q4. With regard to the specific project (Q1.e. above) that you would like funding for, please highlight:

a) Approximately how much annual funding are you looking for (for Calendar Year 2014)?

We are looking for Rs.342075 for Calendar Year 2014.

b) What education-related activities do you propose to undertake?

There is no school within 3 kms from our proposed center. Covering a distance of 3 kms to join school regularly for a kid is difficult. The target group people suffer from social exclusion and are not encouraged to join any social institution of the mainstream people. All the parents are illiterate and they are not aware about the importance of their children's education. Parents don't feel comfortable to come outside their own area for any social interaction. In view of the above situation we are in the planning stage to establish a new school and propose to undertake a project for basic education for tribal children and their illiterate parents.

c) How much do education-related activities comprise your overall project?

- **In terms of project time (e.g. 40% of total time, 80% of total time etc)**

Since we are in the planning stage to undertake an educational project, it is not proper to make any answer on this question at this stage. However, if approved, we will spend around 20% of our project time on educational activity.

- **In terms of project budget (e.g. 40% of total budget, 80% of total budget etc)**

Our proposed education-related activities will comprise around 22% of our overall project budget

Reported by

Jitendra Kumar Pandey
President
Saught Foundation

Project Name: Basic Education for Tribal Children and their illiterate Parents

Date: Nov.2013

| | Project Contact | Asha Contact |
|----------|--|--------------|
| Name | Jitendra Kumar Pandey | |
| Address | At+ P.O. Sudna , Medininagar(Daltonganj) Dist- Palamu , Jharkhand-822101, India | |
| Phone(s) | 918877067911. | |
| Fax | | |
| E-mail | saugaht.palamu@gmail.com | |

Part I: Information about your group/organization

Please feel free to attach any additional sheets and/or information such as brochures, press reports etc.

1. Name of the group/organization requesting funds.

SAUGAHT FOUNDATION

2. When was the group established?

Our organization was established in the year 2005

3. Briefly describe the motivation for starting this group.

Behind the genesis of every community based social institution, there must be a history and a social need. So, it is with Saugaht Foundation, which actually emerged in the beginning of this century when few like-minded enthusiastic youths and social activists of Palamu district of Jharkhand started putting their heads together regularly to undertake small initiatives to cater to some specific social needs of the area. The preliminary work of the group was to initiate development activities in rural areas of Husainabad Block of Palamu district.. They kept on doing various social development activities by organizing the lower cast and tribal villagers. Gradually this group-work had germinated into a new NGO, named 'Saugaht Foundation', registered as a 'Legal Trust'in the year 2005.

4. Briefly describe the aims of your group.

The aims of Saugaht Foundation are to work sincerely for empowerment of local population to ensure that the local community can become self-dependent and achieves physical, mental and social well-being. Since inception the organization is engaged in social development for the poor and marginalized tribal communities particularly for the women, children and youth, working in the field of education, health, care, livelihood, environment and so on by touching all the vital aspects of human life. Presently it is working in various fields of health, family welfare, water sanitation, agriculture, SHG formation and women empowerment, Tribal-welfare, various community development programme, environmental protection, socioeconomic development, awareness generation on various burning issues.

5. Does your group have any religious or political affiliation? If yes, please describe the type of affiliation and the reason for it.

We don't have any kind of religious or political affiliation.

6. What non education-related community development activities is your group involved in?

- Health and Family Welfare
- Water Sanitation Awareness Programme
- Agriculture Development Programme
- Vocational Training Programme
- SHG Formation Training
- Women Empowerment Programme
- Awareness on Organic Farming
- SC-ST Welfare
- Environmental Awareness
- Rain Water Harvesting
- NHM Programme
- SGSY Training Programme

Part II: Details about your educational project/s**7. List the school/s run by your group, and their locations. If you are requesting funds for only a few of several schools, please specify which one/s.**

Presently we are not running any school . We are planning to open one preprimary school . There is a community shed in Path village under Phakiradih Panchayat in Bhandariya,Block in Garhwa district of Jharkhand. This school will be run in two shifts. In the morning time there will be a primary school and in the afternoon this will be used as a adult literacy center. We are asking funds specifically for that proposed school.

8. Location of school/s Urban Rural Other _____**9. Specify the type of education provided (e.g. basic literacy, vocational training etc.).**

We propose to start an educational center for basic literacy of 30 tribal children. The poor illiterate tribal parents in our project area cannot fulfill the basic needs of their children and do not want to send their children to the school. We propose to establish one pre primary school for the kids within the age group of 3 to 6 years. The children will be provided with basic education. We will run this program for providing those poor children a steppingstone of education by a compulsory schooling in the pre-primary level and prepare them for admission in the primary level formal schools. We have also planned to utilize the same school as an adult literacy center preferably for the parents of those selected children. Elementary education will be provided.

10. Please tell us about your teaching techniques (conventional vs. alternative).

We intend to introduce in our proposed school a modern method of teaching the kids so that they enjoy during their learning and this method also becomes popular in our community. Our teachers will provide them elementary education in a motherly loving and caring environment which will help the little kids to be accustomed with the school environment. The children will learn language and basic numerical lessons by playing with the teacher. Toys and pictures will be used to make the system interesting to them. We will also inculcate among the students the sense of manners and antiques. We like to give special thrust upon their character building. Apart from education the students get scope to participate in various cultural activities, competition, sports and games etc.

11. What is the literacy rate in the local community?

Literacy rate of Garhwa district is 47.58 percent.(2011 census report). But our target group is mostly illiterate lower cast , backward class and tribal people .

12. Describe the socio-economic background of the children and their parents (e.g. education, occupational). If any of your students are employed, please tell us about that as well.

Our targetgroup people do not have any regular and steady source of income. They are involved in seasonal migration for their livelihood. They live upon collecting and selling fire-woods, other non-timber forest products from jungles. Many of them have their traditional skill to collect medicinal plants from the forest. The local 'Baidyas' or Ayrvedic doctors generally procures these herbal plants from these tribal people. Sometimes moderately they do agriculture also in a small scale.Sometimes some of them work as daily wage labourers in the nearby communities through laborer contractors. Being socially excluded on the basis of their ethnicity, they are facing social and cultural marginalization and are being rejected in getting the minimum required opportunity and resources. This tribal community people do not have any access to land and common property resources, to political institutions and social institutions. In recent years, with the spread of the Naxalite rebellion in the area, the police often restrict their access to the forest. They are being discriminated in access to resources for diversification of livelihood options as well.

13. In addition to education, does your group provide any other services to the children in your schools (e.g. food, health care, clothing, etc.)?

We are in the planning stage to establish a new school. Hence this is not applicable.

14. Does your school have:

Its own building(s): Yes No Number _____
Number and type of classrooms (e.g. Pukka): _____

Yes No

Yes No

Yes No

15. How many children are currently enrolled in your school(s)?

Male 22 Female 15

Age Range 2½ - 4½ Yrs.

16. How many staff are employed at your schools?

Teachers 2 Minimum Qualifications Std X
Other staff 2

17. Average distance the children travel to attend your school Less than one km

18. How many children have gone through your program in the past five years and what are they doing currently? Please tell us about their future education and employment possibilities.

We are in the planning stage to establish a new school. Hence this is not applicable.

19. Do you help your students with their future education efforts after they have passed out of your school?

We will help our student to get admission to the formal primary school.

20. Are there any other schools (Kindergarten/Balwadi, Elementary school, High school) in the area? If so, please list the schools and the range of classes each of them offers.

List of Schools within the radius of 5 Kms.

Range of classes – High School I-X, Middle School V-VIII, Primary School I-IV Balwadi – Preprimary

1. High School and Middle School -Phakiradih.(4kms away)
2. Middle School -Bijaka. .(3kms away)
- 3 Middle School -Mangarahi.(4kms away)
4. Primary School -Chapalshi. .(4kms away)
5. Primary School- Path (4kms away)
6. Balwadi School – Path (3 kms away)

21. Is your program different from that provided at these schools? Please explain.

We are in the planning stage to establish a new school. Hence this is not applicable.

22. Why are the children in your school/s not attending government/other schools in the local area?

We are in the planning stage to establish a new school. The children of our project area do not attend the Government or other school because :-

- i) There is no school within 3 kms from our proposed center. Covering a distance of 3 kms to join school regularly for a kid is difficult,
- ii) The target group people suffer from social exclusion and are not encouraged to join any social institution of the mainstream people,
- iii) Parents don't feel comfortable to come outside their own area for any social interaction ,
- iv) All the parents are illiterate and they are not aware about the importance of their children's education ,

23. Do you try to involve the parents of the children in the running of the school (e.g. in setting the syllabus etc.)? Please specify.

We are in the planning stage to establish a new school. Parents of our targeted children are illiterate . We are planning to involve at least one of the parents of each child in our project for their basic education. We think that literacy programme for the adult members of that community will create an environment of education of the children in that community.

24. What are your expansion plans for the future (e.g. adding more classes or schools)?

Our organization has a plan of increasing the number of pre-primary schools in our operational area especially in those villages where pre-primary education is not accessible to the little tribal kids. However our expansion plan depends upon getting funding approval from any funding organization.

25. Do you have any suggestions on how Asha can be a positive influence in changing the education scenario in India?

We believe that education is the precondition of poverty alleviation, while educating children is essential to break the vicious cycle of poverty in generations. Poor rural children in our country mostly do not have access to education, nutrition, and proper recreational facilities. Even among those children, who get opportunity to get admission to schools, the cases of school drop outs are very high. Asha for Education with its esteemed potentiality can help these neglected children to go to schools and get education. By providing nutritional and health care support, school dropout can be reduced. By this methodology Asha can be a positive influence in changing the education scenario in India

26. If possible, please provide us with the contact information of two individuals from your community who can describe the impact of your program.

| | | |
|----------|---------|---|
| 1 | Name | Bikarmaditaya Pandey, |
| | Address | Baralota , Daltonganj, Palamu, Jharkhand |
| | Phone | 09304862723 |

| | | |
|----------|---------|---|
| 2 | Name | Hemant Kumar Das |
| | Address | Survinagar , Daltonganj, Palamu, Jharkhand |
| | Phone | 07870606439 |

27. Asha for Education requires reports from its projects every six months to continue funding. Please provide the contact information for the person from your group who will be responsible for these reports.

| | |
|---------|--|
| Name | Jitendra Kumar Pandey |
| Address | At+ P.O. Sudna , Medininagar(Daltonganj) Dist- Palamu , Jharkhand-822101, India |
| Phone | 918877067911. |

Part III: Financial Details

Please feel free to attach any information such as annual reports, budgets etc.

28. What sources fund your group's activities at present? List the sources and the current and future funding from each of them. If these funds are meant for a specific part of your group's activities, please describe those restrictions.

Sources of current and future funding are very limited for our organisation.

During last few years we have raised local donations and contributions, We received Grant in aid from the Govt. of India through NHM (National Horticulture Mission) , from the Govt. Jharkhand through DHO Palamu and DRDA Palamu. Otherwise we have got loan from the project holder.

29. Please provide us with details of your projected budget for the next 3 years:

| Year(s) | Recurring costs | Fixed costs |
|---------|-----------------|-------------|
| 2014 | 342075 | nil |
| 2015 | 400000 | nil |
| 2016 | 450000 | nil |
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30. Salary expenditure details:

| | Number | Salary Range |
|-----------------|--------|--------------|
| Teachers | 2 | 2500 |
| Paid Staff | 2 | 500-2500 |
| Volunteer Staff | -- | -- |

31. Please provide details of the fixed costs of your school/s for the next three years.

Nil

32. How many of your students pay school fees? Please provide details.

None of the students will pay school fees.

33. What amount are you requesting from Asha, and for what specific purpose?

| Items | Amount | One time / Annual |
|--|--------|-------------------|
| One time cost for one black board, some teaching materials like pictures of various items, toys, chalk, duster, roll call register etc. for 2 units of the school etc. for the school. @ Rs. 2500 x2 | 5000 | Onetime |
| One time cost for mats for seating children , one water filter for safe drinking water and 2 glasses and some | 3000 | Onetime |

| | | |
|--|-------|---------|
| other essential items for the school @ Rs. 3000 | | |
| One Time cost for educational kit including bag, pencil, writing slate, exercise book, etc. for all the 37 students @ Rs 300/- per student on an average (300 x 37) | 11100 | Onetime |
| One Time cost for two sets of school dress (200x2) with one pair of shoes & socks(150) (to be given one time in each year) for all the37 students @ Rs. 550- per head (550 x 37) | 20350 | Annual |
| Monthly cost to supply daily use items like toothpest,toothbrush, soap, hair-oil, comb,detergent powder etc. to maintain hygienic way of living for all the37 students @ Rs. 100 per month per student (100X12X37) | 44400 | Annual |
| Annual cost for nutritional support (dry food packets will be given to each student twice daily – before the school starts and after the school is over) for 37 student for 300 school–days per year.@ Rs. 4/- per food pkt (Rs4 x 2 times X 300 days x 37 heads) | 88800 | Annual |
| One Time cost 37 Food serving bowl for all the students @ Rs 25 per bowl (25X37) | 925 | Onetime |
| Cost of conducting elementary education for 37 adult members /parents of this clan for one year (1st year only)@ Rs 500 per head on average covering all relevant exp. for their basic education (500X37) | 18500 | Onetime |
| Annual cost for monthly salary for 2 teachers cum social animetor of the project @ Rs. 2500/- per head per month (2500 x 12 x 2) | 60000 | Annual |
| Annual cost for monthly salary of the doctor for weekly health check up of all the students under this project (excluding medicine cost)@ Rs. 2500/- per month including conveyance(2500 x 12) | 30000 | Annual |
| Annual cost for medicine for all the students as an when required @ Rs.500/- per month on an average (500 x 12) | 6000 | Annual |

| | | |
|---|--------|----------|
| Annual cost for salary of one part time accountant @ Rs. 500/- per month (500 x 12) | 6000 | Annual |
| Travelling cost for two project staff @ Rs 500 / per head per month (500x2x12) | 12000 | Annual |
| Reporting , printing , office stationaries, photographs, telephone , meeting cost etc @Rs1500 per month x12 | 18000 | Annual |
| Miscellaneous cost for any other minor unforeseen expenditure @75X12 | 18000 | Annual |
| Total (Rupees Three Lakhs Forty two Thousands Seventy-five) | 342075 | One year |