



# Asha for Education™

## Site Visit Questionnaire

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[www.ashanet.org](http://www.ashanet.org)

Dear Volunteer

Thanks for conducting this site visit.

The following set of questions is only a suggested guideline. Some of the following questions may not be relevant or applicable to the particular project you are visiting, but please do try to answer as many of them as possible. Please note that Part sB & C necessitate that the information be gathered through conversations with the children and their parents, and not simply the group's teachers and staff.

Please feel free to attach any documents/photos you feel are pertinent to the project.

Thanks.

- Asha for Education

**Date: May. 26, 2016**

**Name of the Project: Basic Education for Tribal Children and their illiterate parents**

**Name of the Organisation Running the Project (if different): Saught Foundation**

Was your site visit announced? Yes, it was planned

No, it was a surprise visit

	<b>Project Contact</b>	<b>You Name (Asha volunteer conducting the visit)</b>
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**PART A: Particulars about the organization and its environment**

**1. What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)**

Community development 5% Education 30% Health 15%

Other 35% (please specify) Migration , Food Security, Water and Sanitation, Childlabour etc

**2. What is the administrative structure of the group (e.g. Board of Directors/Grassroots-based)?**

Organisation has a board of Trustees which has 5 trustees including one Chief Trustee. Board of Trustees act like a governing board . Below governing board they have Project heads / Coordinators for every project / programme of the organization. Project / Programme coordinator coordinates with various grass roots staff to execute the respective projects/ programmes

**3. Are there any other organizations working in the area providing any one or all of the services provided by the visited organization? (Briefly mention their names and their objectives)**

Organization	Objectives of the organization
No	No

**PART B: The organization and the community it serves**

*(Information to be gathered from parents and children)*

**1. Approximately how many families live in the area?** 225 (Two hundred twenty Five)

**2. What do the parents do for a living? (Agricultural worker, Daily wage laborer etc.)**

Daily wage laborer, agricultre worker as well as collection of minor forest products

**3. At the time of enrolment, does the school ask for the names of both parents?**

Yes                      No, just the father's name                      No, just the mother's name

**4. How often do the teachers meet the parents?**

Teacher are expected to meet parents every 15 months , however on the basis of interaction of parents and teachers , it seem that meeting is done hardly once a month. Parents'-teachers' register is not being maintained properly .

**5. How do the parents participate in the organization's activities? (e.g. by contributing their time, money or labor in the school's activities etc.)**

Parents' participation seem negligible in this programme

**6. Are there any Government Schools in the area?** Yes No

**7. If yes, how far are the Government Schools from the community?** 3 kms

**8. Why did the parents choose this school over the Government School?**

Parents chose this school because quality of education , basically discipline in this school and quality of food served to children is better than the government pre-primary centre .Also the pre-primary centre run by government is far (about 3 kms) , hence it is very difficult for small children to travel that far.

**9. When you visited, how many children were present in the class?** 38

**What is the regular class strength?** 50

**Comments:** Due to heavy summer the attendance of students have been reported low . Also due to holidays, many students went to their relatives' place with their families for attending marriage and other family ceremonies. Also to be noted that all schools remain closed during the period May 15 to June 15 and is observed as summer vacation in Jharkhad . This pre-primary school should also have proper summer and winter vacation and school should not be opened for more than 250 days.

**10. Do the children seem to enjoy coming to school?**

Yes (to an extent)

### **PART C: Project particulars**

*(Information to be gathered from students and staff)*

**1. What is the mode of teaching in the school? (Check the appropriate choices)**

- A. Formal (State Board, Central Board etc.) **till what class?**  
 B. Non-Formal Education (NFE) do the students also attend formal school?  
 C. Vocational  
 D. Other . Please specify \_\_\_\_\_

**2. If A (Formal), up to what grade(LKG, 5<sup>th</sup>, 7<sup>th</sup> etc.) does the school conduct classes?**

\_\_\_\_\_

**3. If B (Non-Formal Education) how many of the children also attend formal schools in the area?**

This is a pre-primary school. Students from age 3 and a half to 5 years of age attend the school. After a period of an year or two depending on their age, they are admitted to the near by government primary school

*If none do, does the project plan this for the future?*

**4. If Non-Formal Education, does the organization create its own study material (books, games)?**

No. Moreover , they do not have even a fixed curricullum for the classes. Eventhough , children are very small , a fixed curriculum and proper syllabus is a must.

**5. If C (Vocational), what do the children do after they finish training?**

**6. How many staff or volunteers are recruited from the community? 3**

**How many of the staff are women? 3**

**7. How many teachers have left the school in the past one year, and why?**

None

**8. How many new teachers have joined in the past year? None**

**9. Does the organization train the teachers?**

Yes

No

**If yes, how do they provide the training?**

**10. How much is the staff paid?** Teacher - 3,000 , Cook -1750, Doctor (Non MBBS) for 4 weekly visit-3,000, Coordinator - 3,500

**Is it on par with the salary paid to the staff in the Government schools?** Yes No

#### **PART D: Financial resources of the organization**

*(Feedback from the person conducting the site visit)*

**1. Do you think the proposed amounts in the budget are reasonable?** Yes No Maybe

**2. Are all items covered in the budget?** Yes No Maybe

Comments: All items are more or less covered in the budget , however the salary of teacher and cook needs to be revised if possible.

**3. Is there anything you think should be added or removed from the budget?**

Yes No

***If you recommend any changes to the budget, please explain your reasons for this.***

I recommend for revision in the salary of teachers and cook . School also should not be opened for more than 250 days. Hence the budget for food meant for 300 days can be slashed down as well. Some budgetary provision should also be done for training of the teachers and teaching aids.

**4. Did you discuss the proposed changes with the project? If so, please describe their response.**

Yes, for revision in salary of the cook as well as reduction in the budget of food (if no. of working days in the school gets reduced) I had discussion with Mr Jitendra and he is ready for the same. However regarding revision of teacher's salary and budget for training of teachers , I could not discuss in detail with him.

**PART E: Comments**

*(Feel free to attach documents if necessary)*

- a) Urgent need of curriculum for the classes.
- b) Parents involvement is negligible and effort should be made to improve it
- c) Teachers need training on urgent basis
- d) Mid term visit by another evaluator , atleast 2-3 days visit and preferably not a very planned one, would help understand the functioning and impact of the school as well as the entire project as a whole more realistically.