

Asha for Education TM

Site visit Questionnaire

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Dear Volunteer

Thanks for conducting this site visit.

The following set of questions is only a suggested guideline. Some of the following questions may not be relevant or applicable to the particular project you are visiting, but please do try to answer as many of them as possible. Please note that Part sB & C necessitate that the information be gathered through conversations with the children and their parents, and not simply the group's teachers and staff.

Please feel free to attach any documents/photos you feel are pertinent to the project.

Thanks.

- Asha for Education

Date: 12.09.2017

Name of the Project: Pre primary education for Infants of Socially Excluded Community

Name of the Organisation Running the Project (if different): DIGAMBARPUR ANGIKAR

Was your site visit announced? Yes, it was planned No, it was a surprise visit

	Project Contact	You Name (Asha volunteer conducting the visit)
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PART A: Particulars about the organization and its environment

1. What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)

Community development -70%

Education- 15 %

Health - 8 %

Other -7% (please specify)___

2. What is the administrative structure of the group (e.g. Board of Directors/Grassroots-based)?

General Body:

It is the platform for adapting major policies, electing executive body and decision making on larger sectors of development action, represented by active members from down to top involved with the organization. The governing body members generally meet once a year in the annual general meeting and elect the governing body members, approve the appointment of auditor, approve the financial reports and budget for the next financial year etc.

Governing Body (Executive Committee):

The elected governing body members and office bearers are responsible for the decision making on planning, implementation, fund raising initiatives etc. The members of the governing body meet together at least once a quarter for taking decision and assessing progress achievements etc. The office bearers are President, Secretary and Treasurer operate the bank accounts of the organization.

Secretariat:

The secretary is entrusted to manage and run the day to day activities of the organization including fund raising and keep regular contact with the advisory committee members, project personnel and other staffs, grass roots level community based organizations and review various activities in consultation with the governing body members from time to time. The secretary is responsible for reporting, communicating with various development partners.

Advisory Committee:

The advisory committee is formed by incorporating a team of experienced persons of different walks of life especially in the development sector. Their guidance is sought as and when required for the advancement of development initiatives.

Grassroots level CBOs:

Women SHG Federation & Clusters, Fishermen groups, Adolescent Children’s groups, Youth groups, Farmer’s groups, Mother’s Committees promoted by the organization are the key players for conducting surveys, undertaking need based planning, implementation and monitoring of activities at grassroots.

3. Are there any other organizations working in the area providing any one or all of the services provided by the visited organization? (Briefly mention their names and their objectives)

Organization	Objectives of the organization
Not known	

PART B: The organization and the community it serves*(Information to be gathered from parents and children)***1. Approximately how many families live in the area?**

Average 250 to 300 families live in the area

2. What do the parents do for a living? (Agricultural worker, Daily wage laborer etc.)

Daily wage labour work, sex work, fish vending,

3. At the time of enrolment, does the school ask for the names of both parents?Yes No No, just the father's name No No, just the mother's name Yes **4. How often do the teachers meet the parents?**

At least once a month

5. How do the parents participate in the organization's activities? (e.g. by contributing their time, money or labor in the school's activities etc.)

Participate in the cultural programmes, parents meetings

6. Are there any Government Schools in the area?Yes Yes No **7. If yes, how far are the Government Schools from the community? 2km****8. Why did the parents choose this school over the Government School?**

The school provides education facilities for children of socially excluded community with maximum care and innovative education system.

9. When you visited, how many children were present in the class? On an average 58 student were present in per centres.**What is the regular class strength?** 60**Comments:**

The supervisor conducted visit alternative day in each school.

10. Do the children seem to enjoy coming to school? Yes**PART C: Project particulars***(Information to be gathered from students and staff)***1. What is the condition of the premises in which the classes are currently run?****a. How big are the class rooms:** Per class room size is 250 Sq. ft**b. Do they have toilets in the facility? YES****c. How hygienic is the facility? Wash FACILITY, safe drinking water from aquaguard.****d. Is there a separate cooking area for preparing the children's meals? Is it clean? YES****e. Is there open space/ playground for the children to play in? YES there are available open place**

2. The organization is planning to buy land and construct buildings for the existing schools (which are currently run out of rented properties).

a. Were you able to visit the proposed land that the NGO intends to buy? (Yes/No)

The organizations have already buy land and constructed building.

b. How big is the land?

Land measuring 5 cottas at Canning, 4 cottas at Ghutiarysharif, 16 cottas at Kakdwip

c. Where is the land located? In your assessment is it a suitable location for the schools?

The land is located at Canning town, Ghutiary sharif and Kakdwipin suitable locations.

d. Were you able to see any formal/ informal commitment from the seller, to sell the

land to Digambarpur Angikar? If yes, for what amount?

Digambarpur Angikar purchased land through Registration Deed.

3. What is the mode of teaching in the school? (Check the appropriate choices)

A. Formal (State Board, Central Board etc.) No *till what class?*

B. Non-Formal Education (NFE) Preprimary do the students also attend formal school? No

C. Vocational No

D. Other . Please specify Nil_____

4. If A (Formal), up to what grade (LKG, 5 th , 7 th etc.) does the school conduct classes?

NA

5. If B (Non-Formal Education) how many of the children also attend formal schools in the area?

Students of Preprimary education centre do not attend the formal school.

If none do, does the project plan this for the future? After preprimary education Students will be mainstreamed by enrolling formal school.

6. If Non-Formal Education, does the organization create its own study material (books, games)?

Yes

7. If C (Vocational), what do the children do after they finish training? NA

8. How many staff or volunteers are recruited from the community?

6 teachers, 3 aya and one supervisor for three preprimary education centre

How many of the staff are women? All of them are women

9. How many teachers have left the school in the past one year, and why?

No teacher has left the school in the past one year.

10. How many new teachers have joined in the past year? No new teachers joined in the past year.

11. Does the organization train the teachers? Yes Yes No

If yes, how do they provide the training? In service preprimary training

12. How much is the staff paid? 3000 teacher -----Staff

Is it on par with the salary paid to the staff in the Government schools? Yes No

]No

PART D: Financial resources of the organization

(Feedback from the person conducting the site visit)

1. Do you think the proposed amounts in the budget are reasonable? Yes Yes No
 Maybe

- Do you think they may have under-estimated the cost of land or construction? NA

- If yes, do they have alternative sources of funding to bridge the gap? NA

2. Are all items covered in the budget? Yes YES No Maybe

(Price of land, construction, furniture)

Comments: Building, school furniture like benches, table chair almira, aquaguarg, gasoven; utensils are available in tree schools.

3. Is there anything you think should be added or removed from the budget?

Yes No NO

If you recommend any changes to the budget, please explain your reasons for this.

NA

4. Did you discuss the proposed changes with the project? If so, please describe their response.

NA

PART E: Comments

(Feel free to attach documents if necessary)

Digambarpur Angikar runs three preprimary schools at Canning, Ghutiary sheriff and Kakdwip very well. More support should be continued for mainstreaming of children of socially excluded community. It is strongly recommended for extending support to Digambarpur Angikar.

