

SHAARON SPECIAL SCHOOL

(FOR THE MENTALLY RETARDED CHILDREN)

SHAARON GARDEN, 78-C KALANGAPERI ROAD, RAJAPALAYAM - 626 108.

email : premashaaran@yahoo.com

Mrs. **T. PREMA** D.M.R., MSc., B.Ed.,
FOUNDER AND CORRESPONDENT

Ph : 04563 - 235758

Cell : 98426 20759

PROPOSAL 2019 - 2020

Date : 15/03/2019

TO;

ASHA FOR EDUCATION,
340,9 ,LEMON Ave, Ste,2742,
WALNUT CA 91789,
USA,


Respected Sir / Madam,

Greetings from Shaaron Special School for the Mentally Retarded Children at Rajapalayam.

VISION:

Our vision is to develop the society and Rehabilitate the mentally Retarded Children in best way.

Our School has started on 1998, January 26th with 3 mentally retarded children in a rented house at Rajapalayam. Till now more than 250 children are trained by our school. Now we have 54 children in our school. We have to give the admission for our children at the age of 3 onwards. We have to classify the children with their age & ability and IQ level also; through out of the year we are give admission for our children. We are focusing the main


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area in Rajapalayam in and around Rajapalayam and Srivilliputhur and all villages .

Now most of the children are coming from villages from 15 to 30 kms to Rajapalayam. So we have to provide the transportation facilities.

Most of our children are coming from very rural & poor back around. So we must provide free transportation and provide free lunch also. Some time we have to arrange the free uniform for them.

We are giving admission to the mentally retarded children not only for the mild mental retardation, Also we have admitted mild, moderate severe & profoundly retarded children . So we need must appoint more staff for them.

Usually we are appointing 1:6 for the Teacher student ratio and physiotherapist also.

PROGRAMME:

Initially we have to assessed the children in beginning of the academic year with the adaptive behavior assessment tool and set the goal also for every three months ones and trained them properly and evaluate their level in every quarter then we have to set the goal for another 3 months. This is the structure of the programme.

In their programme we are focusing mainly self help language & communication skills, Social interaction, Domestic activities, community Orientation, Leisure time activities & Functional academics also all the programme should be based on the Childs needs, age, and ability.

Some children are needs physiotherapy, some bodies needs Speech & Occupational therapy we are providing particular therapy for the children according to their needs.

VOCATIONAL TRAINING:

We are giving Pre-Vocational training for our adult children(they are above 14 years) like Courier cover making, Doll making, Packing grocery materials for preparing get a job in Departmental stores. 2017-2018 onwards we are giving training to phenoil making and packing .

Art & Craft:

We are giving training for our children for craft work and art also.

Especially our children are trained in painting work they are making hand kerchief, pillow cover and Greeting card.

TEACHING MATERIALS:

We are using some kind of teaching materials for teaching our children. It's like funskool product, some time we must use the wooden material for that. So our teaching materials & equipments are so costly.

CELEBRATION:

Every year we have so many celebrations in our school.

I.SMALL BUDJECT CELEBRATIONS:

- ❖ Colours Day Celebration
- ❖ Children's Day Celebration
- ❖ Talents Day Celebration
- ❖ Teachers Day Celebration
- ❖ World Mental Health Day Celebration
- ❖ World Disabled Day Celebration
- ❖ Independence Day Celebration
- ❖ Republic Day Celebration

II. BIG BUDGET CELEBRATIONS:

- ❖ Christmas Celebration
- ❖ Sports Day Celebration
- ❖ Annual Day Celebration

MEETINGS:

Every 3 months ones we are conducting Parents Teacher meeting in our school.

Every month we are conducting Staff Meeting.

CAMPS:

We must conducting awareness programme in our school, but we have not money so we couldn't conduct it.

It will be conducting at least ones in a year.

REGULAR NEEDS:

Running cost for the institution

- Salary
- Transportation
- Lunch
- Electricity Bill
- Telephone
- Stationeries
- Maintenance
- Function Expenses
- Miscellaneous

Like that.

FINANCIAL POSITION:

We have no regular funds from anywhere.

We are searching a sponsor for regular needs and one time needs.

EXPECTATION:

We are expecting a sponsor for supporting our whole Programme and also expecting a sponsor for a bit of our programme.

GOVERNMENT PERMISSION:

- We have FCRA Registration from 2008, onwards.
- We have an income tax exemption 80G.
- We have (12 A) Registration.
- We have Government Recognition for our School from 2006 onwards.

INFORMATION :

Our special educator R. veeralakshmi got married on oct 2018. Now she is carrying (pregnancy). So she couldn't come to the school regularly. She has taking leave often, so she is going to be resign her job on april 2019 onwards.

Actually we need much staff to our school. Bt ASHA always giving hope for only one year. So we have decided to we all three take care of our children and with the support of untrained staff. If we get enough financial support will appoint more staff.

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EMERGENCY NEED;


Date : 15/03/2019

We are giving lunch for our children, now we have a shed for the kitchen. Now the shed is very condition, it was built in 2005 so we must demolish the kitchen and construct new kitchen immediately. We have a small portion of land only in the campus for that, in this land we have to construct physiotherapy unit and kitchen as early as possible.

Really we always greatfull to asha to support to dinning area in the last year. It is so help full us. In this year also we are expecting from asha to help us to the construction project. I will send the separate proposal for construction project.

We hope we will get favorable reply from you. We always greatfull to ASHA.

Thanking you


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STAFF DETAILS

Date : _____

2018 - 2019

S.NO	NAME	DESIGNATION	QUALIFICATION	CURRENT SALARY	EXPECT SALARY
1	T.PREMA	SPECIAL EDUCATOR	DMR,M.Sc., B.Ed	12000/-	15000/-
2	R.VEERALAKSHMI	SPECIAL EDUCATOR	DTED, DSE MR	12000/-	15000/-
3	S.JOTHYMUTHU	SPECIAL EDUCATOR	DECSE	12000/-	15000/-
4	S.PETCHIAMMAL	SPECIAL EDUCATOR	DECSE	12000/-	15000/-
5	R.KARPAGAM	PHYSIOTHERAPIST	BPT	10000/-	15000/-
6	S.SARASWATHY	UNTRAINED TEACHER	MA	5000/-	7000/-
7	V.SUSILA	UNTRAINED TEACHER	BA	4000/-	7000/-
8	G.ANUSUYA	HELPER	10 th	3500/-	5000/-
9	R.KRISHNAVENI	COOK	-	4000/-	6000/-
10	V.VALAVANTHAL	AYAH	-	4500/-	6000/-
11	M.GOVINDAMMAL	AYAH	-	4500/-	6000/-
12	T.JOSEPH	HELPER	-	6000/-	8000/-
13	M.CHELLAIAH	WATCHMAN	-	4000/-	6000/-
14	J.RAMAR	COMPUTER OPERATOR	MCA	6000/-	10000/-
TOTAL				1,03,500/-	1,36,000/-


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"I Will Not Fail You Nor Forsake You" - Joshua-1:5

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OTHER EXPENSES	Per Month	Per Annum
Postal charge	12*1000	12000
Stationeries	12*1000	12000
Telephone Bill & Internet	12*3500	42000
Play material (Teaching material)	12*5000	60000
Electric Bill	12*2000	24000
Building Maintenance	12*2000	24000
Miscellaneous	12*2000	12000
TOTAL		1,86,000
TRANSPORTATION	11*40000	4,40,000
LUNCH PROJECT	11*40000	4,40,000


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V	FUNCTION EXPENSES	Per Annum
		30,000
(i)	Christmas Celebration	30,000
	Annual Day Celebration	20,000
	Sports Day Celebration	
	Total	80,000
		6000
(ii)	Talents Day	6000
	Teachers Day	6000
	Children's Day	6000
	World Disabled Day	6000
	Mental Health Day	6000
	Independence Day	6000
	Republic Day	6000
	Total	42,000
	TOTAL	35,88,000

Budget for Building

1	Kitchen	Rs.
		8-10laks
2	Multipurpose Hall	35laks

Budget for Vehicles

1	Van	Rs.
		10-15laks


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