

"I Will Not Fail You Nor Forsake You" - Joshua-1:5

SHAARON SPECIAL SCHOOL
(FOR THE MENTALLY RETARDED CHILDREN)

SHAARON GARDEN, 78-C KALANGAPERI ROAD, RAJAPALAYAM - 626 108.
email : premashaaran@yahoo.com

Mrs. **T. PREMA** D.M.R., MSc., B.Ed.,
FOUNDER AND CORRESPONDENT

Ph : 04563 - 235758
Cell : 98426 20759

PROPOSAL

Date : 10/05/2018

TO;

ASHA FOR EDUCATION,
340,9 ,LEMON Ave, Ste,2742,
WALNUT CA 91789,
USA,

Respected Sir / Madam,

Greetings from Shaaron Special School for the Mentally Retarded Children at Rajapalayam.

VISION:

Our vision is to develop the society and Rehabilitate the mentally Retarded Children in best way.

Our School has started on 1998, January 26th with 3 mentally retarded children in a rented house at Rajapalayam. Till now more than 250 children are trained by our school. Now we have 50 children in our school. We have to give the admission for our children at the age of 3 onwards. We have to classify the children with their age & ability and IQ level also; through out of the year we are give admission for our children. We are focusing the main



area in Rajapalayam in and around Rajapalayam and Srivilliputhur and all villages .

Now most of the children are coming from villages from 15 to 30 kms to Rajapalayam. So we have to provide the transportation facilities.

Most of our children are coming from very rural & poor back around. So we must provide free transportation and provide free lunch also. Some time we have to arrange the free uniform for them.

We are giving admission to the mentally retarded children not only for the mild mentally retardation, Also we have admitted mild, moderate severe & profoundly retarded children .So we need must appoint more staff for them.

Usually we are appointing 1:6 for the Teacher student ratio and physiotherapist also.

PROGRAMME:

Initially we have to assessed the children in beginning of the academic year with the adaptive behavior assessment tool and set the goal also for every three months ones and trained them properly and evaluate their level in every quarter then we have to set the goal for another 3 months. This is the structure of the programme.

In their programme we are focusing mainly self help language & communication skills, Social interaction, Domestic activities, community Orientation, Leisure time activities & Functional academics also all the programme should be based on the Childs needs, age, and ability.

Some children are needs physiotherapy, some bodies needs Speech & Occupational therapy we are providing particular therapy for the children according to their needs.



VOCATIONAL TRAINING:

We are giving Pre-Vocational training for our adult children (they are above 14 years) like Courier cover making, Doll making, Packing grocery materials for preparing get a job in Departmental stores. 2017-2018 onwards we are giving training to phenoil making and packing .

Art & Craft:

We are giving training for our children for craft work and art also.

Especially our children are trained in painting work they are making hand kerchief, pillow cover and Greeting card.

TEACHING MATERIALS:

We are using some kind of teaching materials for teaching our children. It's like funskool product, some time we must use the wooden material for that. So our teaching materials & equipments are so costly.

CELEBRATION:

Every year we have so many celebrations in our school.

I. SMALL BUDGET CELEBRATIONS:

- ❖ Colours Day Celebration
- ❖ Children's Day Celebration
- ❖ Talents Day Celebration
- ❖ Teachers Day Celebration
- ❖ World Mental Health Day Celebration
- ❖ World Disabled Day Celebration
- ❖ Independence Day Celebration
- ❖ Republic Day Celebration



II. BIG BUDGET CELEBRATIONS:

- ❖ Christmas Celebration
- ❖ Sports Day Celebration
- ❖ Annual Day Celebration

MEETINGS:

Every 3 months ones we are conducting Parents Teacher meeting in our school.

Every month we are conducting Staff Meeting.

CAMPS:

We must conducting awareness programme in our school, but we have not money so we couldn't conduct it.

It will be conducting at least ones in a year.

REGULAR NEEDS:

Running cost for the institution

- Salary
- Transportation
- Lunch
- Electricity Bill
- Telephone
- Stationeries
- Maintenance
- Function Expenses
- Miscellaneous

Like that.



FINANCIAL POSITION:

We have no regular funds from anywhere.

We are searching a sponsor for regular needs and one time needs.

EXPECTATION:

We are expecting a sponsor for supporting our whole Programme and also expecting a sponsor for a bit of our programme.

GOVERNMENT PERMISSION:

- We have FCRA Registration from 2008, onwards.
- We have an income tax exemption 80G.
- We have (12 A) Registration.
- We have Government Recognition for our School from 2006 onwards.

EMERGENCY NEED;

We are giving lunch for our children, now we have a shed for the purpose of dining but it is in very damaged & dangerous condition, so we must arrange the alternative source for that immediately. So we have to plan to construct a corridor for that purpose in front of the main building. I enclosed the budget and a photo also, with this letter. Please help us for our emergency need.

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CONSTRUCTION WORK;

Now we are starting the construction work with help of local donation Rs,1,25,000 only. But we need Rs 3,44,624 based on the civil Engineer's Quotation . construct the corridor only. But we must alternation the additional work like,Remake the septic tank, and will raise the flooring work and repair work. So we need extra amount Rs1,50,000 for this. Apart from the quotation.So please consider our situation, we expect Asha for the remaining amount for the construction.It will so helpful to us.

We hope we will get favorable reply from you. We always greatful to ASHA.

Thanking you.

Yours truly,

CORRESPONDENT
SHAARON SPECIAL SCHOOL/
RAJAPALAYAM.
[T. PREMA]



SHAARON SPECIAL SCHOOL

BUDGET (2018 – 2019)

I	SALARY	Per Month	Per Annum
	Special Educators	5*12,000=60,000	12*60,000= 7,20,000
	Physiotherapist	1*20000 =20,000	12*20000 = 2,40,000
	Ayah	2*6000 =12,000	12*12,000= 1,44,000
	Cook	2*6000 =12,000	12*12,000= 1,44,000
	Driver	1*8000 = 8000	12*8000 = 96,000
	Watchman	1*6000 = 6000	12*6000 = 72,000
	Office Assistant	1*10000 =10000	12*10000 = 1,20,000
	Vocational Instructor	1*15000 =15000	12*15000 = 1,80,000
	Total (a)		17,16,000
II	OTHER EXPENSES	Per Month	Per Annum
	Postal Charge	1000	12*1000 = 12000
	Stationeries	1000	12*1000 = 12000
	Telephone Bill	3500	12*3500 = 42000
	Internet	1000	12*1000 = 12000
	Play material(Teaching material)	5000	12*5000 = 60000
	Electric Bill	5000	12*5000 = 60000
	Building Maintenance	2000	12*2000 = 24000
	Miscellaneous	1000	12*1000 = 12000
	Total (b)		2,34,000
III	TRANSPORTATION	11*40000	4,40,000
IV	LUNCH PROJECT	11*40000	4,40,000



ADDITIONAL BUDGET ;

1.Alteration work and Repairing work-	RS 2,00,000
2.Painting work	- RS 1,00,000
TOTAL	- RS 3,00,000

**PROPOSED SITE AT SHARON SCHOOL
RAJAPALAYAM**

**PRADEEP G, B.E(civil),M.B.A.,DLT
PG BUILDERS & CONTRACTORS
9940269862
pgbuilders2015@gmail.com**

NO.1	KITCHEN	34	11.5
NO.2	DINNING HALL	20.25	26.5

S.NO	Description of items	L	B	H	NO.	QTY	RATE	AMOUNT
NO.1	KITCHEN							
1	Excavation	3.5	3.5	6	8	588	12	7056
2	Footing	5.5	5.5		8	242	165	39930
3	Column	28	3.5		8	784	165	129360
4	Roof	34	11.5			391	165	64515
5	Plinth Beam	110	2.75			302.5	165	49912.5
6	Roof beam	110	2.75			302.5	165	49912.5
7	Brick work	91	12			1092	120	131040
8	Plastering	91	20			1820	30	54600
9	Weathering course	32.5	10			325	70	22750
10	Flooring	32.5	10			325	50	16250
11	Filling sand					700	10	7000
	TOTAL						RS	572326
NO.2	DINNING HALL							
1	Excavation	3.5	3.5	6	4	294	12	3528
2	Footing	5.5	5.5		4	121	165	19965
3	Column	28	4		4	448	165	73920
4	Roof	20.25	26.5			536.625	165	88543.13
5	Plinth Beam	47	2.75			129.25	165	21326.25
6	Roof beam	47	3.75			176.25	166	29257.5
7	Brick work	46.75	5			233.75	120	28050
8	Plastering	47	4			188	30	5640
9	Weathering course	20.25	26.5			536.625	70	37563.75
10	Flooring	20.25	26.5			536.625	50	26831.25
11	Filling sand					1000	10	10000
	TOTAL						RS	344624.9