How many forms do I need to fill for a project partner? See this example...

Let's say Asha is funding an NGO partner XYZQ for three projects:

A: Primarily Teacher Training
B: Support for the trained Para-Teachers in Govt. Schools
C: Residential Facility and After-school Learning for 100 children (& not related to Project A and B)

In this case, the steward/volunteer will fill two forms.

Form #1 will be for projects A and B combined as beneficiaries are the same for the two projects. The form must contain only details around Teacher Training and Para-teachers projects. Since this form is not intended to collect impact metrics, the number of children indirectly benefited through the para teachers should not be entered.

Form #2 will be for Project C as the set of beneficiaries is different from the others and will contain details for Residential Facility and After-school/Supplemental Learning.

Project Quantification (V1.2)

This form collects Input Metrics related to each project i.e. details around the beneficiaries of a specific project, certain key impact metrics of a project to assess impact and evaluate project operations aspects and projects sustainability. This form needs to be filled annually as a part of the checklist process to disburse funds for the new academic year and should be done once every year.

The form is to be filled by the project steward or a chapter volunteer with sufficient interaction with the project partner. This form must not be filled by a non-Asha volunteer.

Going through the following ARC proposal will help prepare the answers before filling the form:
https://wiki.ashanet.org/display/COORD/Collecting+Input+Metrics+annually+from+Asha+Projects

INSTRUCTIONS:
1. Keep all the required information (based on the questions in the ARC) ready before trying to fill the form.
2. Follow other question specific instructions and examples in the form.
3. If a project partner is involved in work along more than one project type and the set of beneficiaries are the same for the two projects, select all the relevant project types.
4. Overall, it is important to ensure that the number of beneficiaries and budget does not get double counted at any stage in the whole process of filling the Project Metrics forms.

**Indicates required question**

---

**Project URL**

What is the ashanet.org Project page URL for this project?

**Project Name**

What is the project name?

**Checklist Number**

What Checklist number(s) does this correspond to? Please submit this once every academic year.

**Year of funding**

For which funding year do the metrics correspond to? Enter “2019” if the funds corresponding to the metrics were sent in 2019. The information to be filled will be based on the 2019 project proposal and/or progress report by the project partner for year 2019-2020 when the funds sent in 2019 were utilized.

**Project Partner Email**

What is the Project Partner’s email?

**Project Partner’s Website**

What are the Project’s short-term (1-2 year) goals?

**What are the Project’s long-term (5+ years) goals?**

**Number of years with Asha**

How many years has the Project partner been supported by Asha?

**Name of person filling in this form**

Who is filling in this form?

**Chapter Affiliation**

Example: Write “Seattle” for Asha Seattle chapter. Write “Chennai” for Asha Chennai.

**Affiliation of person filling the form**

- Chapter Coordinator
- Other Chapter Volunteer

**Date of submission of this form**

- 07/29/2023

---

* Indicates required question

---

Please email projects@ashanet.org with subject line “Project Metrics Query” if you have any questions regarding the form.

raghuman@gmail.com