

MEMORANDUM OF UNDERSTANDING

Asha Zurich and SACSAS Academy

Imparting formal basic education to children at the New Dempfi branch of SACSAS Academy

Agreement between:

Asha Zurich

Contact person: Dr. Shyam Chikatamarla, President, Asha Zurich
Postal Address: Hofwiesenstrasse 232, 8057 Zurich, Switzerland
E-Mail ID: shyam_css@yahoo.com

And

Name of the organization

Contact person: Surjitkumar Yumkaibam
Address: SACSAS Academy, Moirang Lamkhai, Moirang, Bishnupur
Dist., Manipur, India 795 133
E-Mail ID: sk.khuman@yahoo.com

The following has been agreed upon:

1. Tasks planned to be undertaken by SACSAS:

- To make sure that the school is running well and the kids get quality education
- Monitor the teachers; maintain the quality of the teachers
- Coordinate with the school committee; villagers and parents of the kids in the villages

2. Commitments of SACSAS:

- To provide quality education to underprivileged children.
- To inculcate the habit of going to school regularly in children.
- To provide a report every six-months to Asha Zurich containing the details of educational goals achieved, planned educational goals for the near future & expenditure incurred and the foreseen expenditure for the next six months.
- Keeping Asha Zurich informed about the immediate next destination of children after their studies at SACSAS.
- Identifying students with scholastic & extra-curricular potential and recommending them to Asha Zurich for scholarships.

3. Expected outcomes from the project:

- We expect that the kids pass the school exams (both semifinal and final) with flying colors.
- We expect that the kids attend the government schools once they come out of SACSAS Academy

4. Financial plan:

- Appendix 2 is the agreed expenditure break up for the project for the school year 2010-2011.

5. Commitments of Asha Zurich

- Asha-Zurich has agreed to fund half of the recurring costs of the New Dempfi school for the academic year 2010-2011.

6. Tentative timelines

- Start of the project: July 2010 (After the finalization of MoU)
- 5 months: Submission of first 5-month report by SACSAS.
 - Report 1: Education component (Goals achieved and targets planned)
 - Report 2: Expenditure statement (Expenditures incurred and foreseen)
- 5 months: Site visit and submission of site visit report to Asha Zurich.
- 6 months: Review of SACSAS reports and site visit reports by Asha Zurich followed by the release of second installment.
- 10 months: Submission of second 5-month report by SACSAS.
 - Report 1: Education component (Goals achieved and targets planned)
 - Report 2: Expenditure statement (Expenditures incurred and foreseen)
- 10 months: Submission of proposal for the school year 2011-12 by SACSAS.
- 10 months: Site visit and submission of site visit report to Asha Zurich.
- 12 months: Decision on continuing funding by Asha-Zurich.

7. Project site visits

- SACSAS shall agree to allow members of Asha for Education or other people delegated by Asha Zurich to conduct site visits to visit the project site.


8. Other

- This MOU will be suspended if either of the parties fails to honor any of their above mentioned commitments.

Agreed: Yes

Date: 08/06/2010

(For Asha Zurich)


Shantikumar Ningthoujam
Surjitkumar Yumkhaibam
(For SACSAS)

Appendix 1: Table of school name and location, names of teachers, number of children per class and age-group

S. No.	School name and location	Names of teachers	Number of children	Age group
1	SACSAS Academy – New Dampi branch	Binod (Head Master) Lanboi (teacher) Bembem (teacher) Naothang (teacher) Aboi (Asst teacher) James (Asst teacher)	177	4 - 12

Appendix 2: Break-up of expenditure for academic year 2010-2011.

Head	Budget (INR)	Asha Zurich's contribution	1 st installment (INR)	2 nd installment (INR)
A Recurring Expenditure (Half of the expenditure to be provided by Asha Zurich)				
Head Master's salary	24,000	12,000	6,000	6,000
Asst. teachers salary	1,29,600	64,800	32,400	32,400
Text books for children	79,200	39,600	19,800	19,800
Exercise books and pens	15,000	7,500	3,750	3,750
Students Uniform	82,500	41,250	20,625	20,625
Sport goods	10,000	5,000	2,500	2,500
School maintenance	16,000	8,000	4,000	4,000
Sub-Total	3,56,300	1,78,150	89,075	89,075
B Grant				
• Reference Books, GK Books	10,000	10,000		
• Kids Scholarship (250 rupees per kid per month x 10 kids)	30,000	30,000		
Sub-Total	40,000	40,000	40,000	
Total	3,96,300	2,18,150	1,29,075	89,075