

Asha for Education™

Site Visit Questionnaire

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www.ashanet.org

Dear Volunteer

Thanks for conducting this site visit.

The following set of questions is only a suggested guideline. Some of the following questions may not be relevant or applicable to the particular project you are visiting, but please do try to answer as many of them as possible. Please note that Part sB & C necessitate that the information be gathered through conversations with the children and their parents, and not simply the group's teachers and staff.

Please feel free to attach any documents/photos you feel are pertinent to the project.

Thanks.

- Asha for Education

Date: 20th June 2010

Name of the Project: Abhinav Balak Mandir.

Name of the Organisation Running the Project (if different): Sahyog

Was your site visit announced? Yes, it was planned ☒

No, it was a surprise visit ☐

	Project Contact	You Name (Asha volunteer conducting the visit)
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PART A: Particulars about the organization and its environment

1. What are the different focus areas of the organization? (give a rough estimate of the % of their total effort/funding)

Community development ___% Education ¹⁰⁰% Health ___%

Other ___% (please specify) _____

[Health checkups for students]

2. What is the administrative structure of the group (e.g. Board of Directors/Grassroots-based)?

1 Project Co-ordinator, Board of Directors = 6 people from

1 Headmaster

2 teachers

1 Helper

surrounding community

3. Are there any other organizations working in the area providing any one or all of the services provided by the visited organization? (Briefly mention their names and their objectives)

Organization	Objectives of the organization
Prayal Balak Mandir	Kindergarden school
Adarsha Balak Mandir.	Kindergarden school.

PART B: The organization and the community it serves

(Information to be gathered from parents and children)

1. Approximately how many families live in the area? about 1500 families.

2. What do the parents do for a living? (Agricultural worker, Daily wage laborer etc.)

Parents are from middle-class and lower middle class families. Many parents have small jobs like rickshaw driving, fruitselling. [Daily wage workers]

3. At the time of enrolment, does the school ask for the names of both parents?

Yes ☒

No, just the father's name ☐

No, just the mother's name ☐

4. How often do the teachers meet the parents?

Headmaster calls for parent-teacher meetings every 2 months.

5. How do the parents participate in the organization's activities? (e.g. by contributing their time, money or labor in the school's activities etc.)

- ① Active participation in health camps for students including volunteering.
 ② Organizing gathering and picnics.
 ③ Giving feedback on student's progress.

6. Are there any Government Schools in the area?

Yes ☒

No ☐

7. If yes, how far are the Government Schools from the community?

Municipal school \approx 1st to 7th standard.

8. Why did the parents choose this school over the Government School?

The government school is far and also the government school does not have kinder-garden.

9. When you visited, how many children were present in the class?

What is the regular class strength?

Comments:

\approx 40 students, Regular class strength is same (± 5).
 They did not admit more students this year due to lack of space.

10. Do the children seem to enjoy coming to school?

Certainly. They seem happy and enjoy their stories, songs. The teachers have an excellent rapport with the students which make the students comfortable it seems.

PART C: Project particulars

(Information to be gathered from students and staff)

1. What is the mode of teaching in the school? (Check the appropriate choices)

A. Formal (State Board, Central Board etc.) ☒

till what class?

B. Non-Formal Education (NFE) ☐

do the students also attend formal school?

C. Vocational ☐

D. Other ☐. Please specify _____

2. If A (Formal), up to what grade (LKG, 5th, 7th etc.) does the school conduct classes?

Kinder-garden

3. If B (Non-Formal Education) how many of the children also attend formal schools in the area?

If none do, does the project plan this for the future?

4. If Non-Formal Education, does the organization create its own study material (books, games)?

5. If C (Vocational), what do the children do after they finish training?

6. How many staff or volunteers are recruited from the community?

How many of the staff are women?

The headmaster and 2 teachers are women.

7. How many teachers have left the school in the past one year, and why?

The helper is a woman.

None.

8. How many new teachers have joined in the past year?

The school is run since past 15 years

9. Does the organization train the teachers?

Yes ☐

No ☒

If yes, how do they provide the training?

10. How much is the staff paid?

≈ Rs. 600-700 per month.

Is it on par with the salary paid to the staff in the Government schools?

Yes ☐

No ☒

PART D: Financial resources of the organization

(Feedback from the person conducting the site visit)

1. Do you think the proposed amounts in the budget are reasonable?

Yes ☒

No ☐

Maybe ☐

2. Are all items covered in the budget? Yes ☐ No ☐ Maybe ☒

Comments:

The budget they had sent was for last year. They might need some support for recurring expenses this year as well.

3. Is there anything you think should be added or removed from the budget?

Yes ☒ No ☐

If you recommend any changes to the budget, please explain your reasons for this.

Asha could also consider this year's

budget [2010-2011]. as the salaries are comparatively far less because of the modest fee structure.

4. Did you discuss the proposed changes with the project? If so, please describe their response.

They are enthusiastic and hopeful to learn about Asha's plans this year.

PART E: Comments

(Feel free to attach documents if necessary)